

Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma October 02, 2017

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:01 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Ken Hays, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent: Terry Willis

Staff Present: Jim Thomas, Jonah Humes, Bryan Drummond, Sarah Sharp, Sheena Riley, Tim White, Suzan Maloy, Dale Williams, Garrett Ball, Stan Brown, Tim White, Jill Ferenc, Sean Douglas, Ger Xiong, Daryl Golbek

Pledge of Allegiance by all.

Invocation by Pastor Judy Conner: St. Andrews United Methodist Church

CALL TO THE PUBLIC

Those speaking:

Donna Huffaker- 15951 S. Hwy. 66

Huffaker expressed her concerns about the Transfer Station as a whole. She stated that she chose to be in the country, if she wanted to live in the City she would have and those in the country want to keep it that way. She feels like her way of country life is being taken away from her. Her dad sold the land to the City, and he would turn over in his grave over this. She also stated that she feels like this has been kept under the radar and feels like the citizens should have known. She is also concerned about what shut the landfill down and what problems the new development could bring.

Lee A Martin- 202 W. 6th St.

Martin shared that she is new to the community and is loving it, other than adjusting to the trains. She wants to petition to re-open the 7th street railroad crossing and also doesn't want to see 6th street closed either.

Mindy Erickson- 1113 N. Kansas Ave.

Erickson stated that she is opposed to the Transfer site. She is concerned about the health issues associated with the transfer station. She doesn't think a shoot range next to an inmate farm is a good idea, especially next to a school. She feels there is a lack of communication.

Robbie Durbin- 15520 E. 440 Rd.

Durbin's concerns are that the property values will be driven down and the smells that will come with this new development.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

PRESENTATIONS

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Godwin that the agenda for the regular CCDA meeting of October 02, 2017 be approved as written. Roll call vote: Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on September 18, 2017 as printed.**
- (b) All Claims as printed.**

Motion by Kirtley, second by Savage to approve the consent items as listed. Roll call vote: Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

ADJOURNMENT

Motion by Godwin, second by Kirtley to adjourn. Roll call vote: Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

Meeting adjourned at 6:15 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma October 02, 2017**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:15 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Ken Hays, Will DeMier, Brian Callender, Justin Michael,
Susan Kirtley, Jeff Godwin, Scott Savage, Bill Flanagan

Absent: Terry Willis

Staff Present: Jim Thomas, Jonah Humes, Bryan Drummond,
Sarah Sharp, Sheena Riley, Tim White, Suzan Maloy,
Dale Williams, Garrett Ball, Stan Brown, Tim White, Jill Ferenc,
Sean Douglas, Ger Xiong, Daryl Golbek

ACCEPTANCE OF THE AGENDA

Motion by Hays, Second by DeMier that the agenda for the regular CPWA meeting of October 02, 2017 be approved as written. Roll call vote: Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on
September 18, 2017.

(b) All claims as printed.

(c) Water Treatment Plant payments as follows:

Garver Engineering, Invoice # 15078300-25 \$55,460.00

UCI-Application # 23 \$360,475.37

City Manager Jim Thomas announced that the WTP is still looking at December completion date and the Plant is producing water.

Motion by Godwin, second by DeMier to approve the consent items as listed. Roll call vote: Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

(2) Discussion and vote to (Approve/Reject) an upgrade at Hunters Trail lift station control panel and pumps through Schuermann Enterprises, Inc. through sole source pricing in the amount of \$63,237.00. (Dale Williams)

City Engineer Garrett Ball informed the council that currently the Hunters Trail lift station which is from the 1970's has only one pump currently working and needs two. This will upgrade to two pumps and add a new control panel.

Motion by Godwin, second by Hays to approve an upgrade at Hunters Trail lift station control panel and pumps through Schuermann Enterprises, Inc. through sole source pricing in the amount of \$63,237.00. Roll call vote: Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

ADJOURNMENT

Motion by Godwin, second by Kirtley to adjourn. Roll call vote: Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

Meeting adjourned at 6:18 P.M.



Sarah Sharp
City Clerk

Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma October 02, 2017

CALL TO ORDER

Meeting called to order Mayor Flanagan at 6:18 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Ken Hays, Will DeMier, Brian Callender, Justin Michael,
Susan Kirtley, Jeff Godwin, Scott Savage, Bill Flanagan

Absent: Terry Willis

Staff Present: Jim Thomas, Jonah Humes, Bryan Drummond,
Sarah Sharp, Sheena Riley, Tim White, Suzan Maloy,
Dale Williams, Garrett Ball, Stan Brown, Tim White, Jill Ferenc,
Sean Douglas, Ger Xiong, Daryl Golbek.

ACCEPTANCE OF THE AGENDA

Motion by Savage, second by Kirtley that the agenda for the regular City Council meeting of September 18, 2017 be approved as written. Roll call vote: Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

(1) Presentation to Council regarding departmental overview of the Information Technology Department. (Tim White)

Tim White IT Director introduced GT to Council. GT takes care of all the desktop and user issues. Tim handles all the back end server and infrastructure issues. White stated that we have 2 Data Centers. One at City Hall and one at RSU. We have 90 terra bytes of space and currently using 60% of that storage space. With 45 servers, 272 laptops and tablets, and 46 printers IT has grown significantly. In August the City had a total call rate of 51,000 calls with the Utility office yielding 3600 phone calls alone. In 3rd quarter the city processed 400,000 emails. We also maintain fiber network to various city facilities and E911 center.

The Electric department hangs all the fiber lines and Tim and GT maintain and splice themselves. White discussed security measures in place and upcoming improvements and said they are also working on getting a new IVR bill pay by phone system that will be available 24/7.

MAYOR'S REPORT & APPOINTMENTS

None

CITY MANAGER REPORT

City Manager Jim Thomas addressed the public about their concerns during call to the public. With a current 17 at grade crossings from King Rd. to Lowry Rd. the City has on average 40 trains per day coming through Claremore. We are looking at traffic patterns for closings. No decisions have been made, but when they are, they will be made for the best interest for all citizens.

Transfer Station- Any decision made goes through a number of processes. We have been talking about the Transfer Station for several years. This will save a lot of mileage and wear and tear on our sanitation trucks. Many different Transfer Stations have been visited before the design was drawn up. The budget was approved in May and the project was approved through that process. The County decided they wanted to be involved in the process to improve their efficiencies as well. This project will save both the City and the County substantial money.

Gun Range-current range is surrounded by residential homes. This guns range has been in place since 1990, 23 agencies use this site. We have control and other agencies have to gain access through us. The new site will have the same securities. Gun range will be over 1 mile away from the school. The gun range will not be an armory. The ammunition will be brought by each entity to use during their training and will leave with them. There will be no sewer plant on the site. There will be a system similar to an aerobic system at a residence.

The Trustee Facility- right now we are just looking at options. Our current jail is overcrowded and the County cannot afford to build another jail. We believe there are other options. There are people that are doing time in the jail that are doing time for things they did wrong, but they do not need to be in a high security jail. The landfill will not be disturbed. All of the proposed development will take place on the land adjacent to the old landfill site. Thomas welcomed public to come in and talk about any concerns they might have.

STAFF REPORTS

None.

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on September 18, 2017.
- (b) All claims as printed.
- (c) Actual salary claims for pay periods ending September 23, 2017 in the amount of \$471,793.55 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.
- (d) Approval of lump sum payment for Samuel Ross through Oklahoma Municipal Retirement Fund Plan. (Jim Thomas)
- (e) Approve to advertise and solicit bids for Country Club Road Improvement Project. (Garrett Ball/Kyle Sewell)

Discussion regarding item (e): Utilities are being moved now. Bid will open in 30 days. It will be a winter project that will take about 10 months to complete.

Daryl Golbek informed Council and City Manager that the final plans on Southaven were received earlier that day.

Motion by Godwin, second by Hays to approve the consent items as listed. Roll call vote: Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Resolution #2017- __, supporting the withdraw of Cornerstone Estates from the Northwest Rogers County Fire Protection District. (Jim Thomas)

City Manager Jim Thomas stated that Cornerstone was annexed into City in 1999, the City provides their fire protection. This area is significantly closer to City stations than NW Fire District. They will have to take before the County Commissioners. This Resolution is for support for the de-annexation. Residents of Cornerstone are paying an addition \$300.00-400.00 per year. There are 21 total residents. Public hearing will be held next Monday before the County Commissioners. Any current debt they will have to pay until it is paid. The general mills they will not have to pay.

Motion by DeMier, second by Kirtley to approve Resolution #2017-6, supporting the withdraw of Cornerstone Estates from the Northwest Rogers County Fire Protection District. Roll call vote: Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

ADJOURNMENT

Motion by Callender Second by Michael to adjourn. Roll call vote: Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

Meeting adjourned at 7:00 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp
City Clerk