

**Minutes of the Claremore City Council Special Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma September 30, 2013**

**CALL TO ORDER**

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Mark Lepak, Bill Flanagan, Mickey Perry, Brian Callender, Don Purkey, David McComb, and Paula Watson

**Absent:** Buddy Robertson

**Staff Present:** Jim Thomas, Matt Ballard, Sarah Sharp, Tim White, Chris Cochran, Charlene Lawrence, Jeremy Ledbetter, Daryl Golbek, Jill Ferenc

**ACCEPTANCE OF THE AGENDA**

Motion by Flanagan, second by Willis to approve the agenda for the special City Council meeting of September 30, 2013, as written. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

City Manager Jim Thomas introduced the new City Planner Jill Ferenc to the Council.

**CURRENT BUSINESS**

(1) Discussion and presentation by Meshak & Associates regarding the Master Water Drainage Study, the implementation of a stormwater drainage fee, and discussion related to water and stormwater drainage issues and solutions.

Michael Couch and Chris Hill with Meshek & Associates presented a power point presentation and answered questions from Council.

The Master Drainage Plan Study was done in 2010. The top 10 projects were addressed, along with the associated costs. Hill pointed out that those figures were the estimated cost in 2010, and prices have likely changed. Public works Director Daryl Golbek also pointed out that on 2 of the projects to acquire property along Robin Road and Archer Court there were grant funds available in 2010 to help alleviate the City's cost in acquiring those properties, that funding may not be available now.

Impervious Methodology discussed. All properties discussed were non-residential and based off of a fee based on impervious area. It is proposed that all residential properties would be charged a \$4 flat monthly fee.

Examples of local businesses and their monthly fees were discussed. Examples of what surrounding communities are doing were provided as well.

Thomas- This differs from proposals you have seen in the past because Walmart is not being charged as much as Cypert's Auto. They are being charged according to their contribution to the stormwater and drainage issues. The top 10 projects were addressed in Master Drainage Plan Study, and these fees will be used to implement these projects. The fees generated will not fund the projects alone; we will have to use other funds as well. But with this stream of revenue it would pay the bond payment to fund the projects.

Projected yearly revenue generated by the proposed fees is estimated at \$874,896.00.

Couch stated there are newer technology that uses pervious materials instead of impervious materials such as concrete and asphalt.

The City does have GIS, so technically the City could update the maps internally. Meshek can also do that for a fee. Hall states that when a new business comes in, the impervious area can be calculated when their plans are presented. The study with Meshek & Associates was approved for \$50,000. There are still funds reserved for implementation of the plan (within the originally allotted \$50,000)

The top 10 projects account for 2/3 of the total amount.

This item will be placed on the October 21<sup>st</sup> agenda to formalize the fee schedule.

Each business would get a letter with a map of their property to make sure that there are not any inconsistencies in their charges. To make sure right of ways are not being charged for, etc.

### **ADJOURNMENT**

Motion by Purkey, second by Willis to adjourn. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

Meeting adjourned at 7:01 p.m.