

**Minutes of the Claremore City Council Special Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma October 28, 2013**

**CALL TO ORDER**

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Mark Lepak, Mickey Perry, Brian Callender, David McComb, Paula Watson

**Absent:** Bill Flanagan, Don Purkey

**Staff Present:** Jim Thomas, Matt Ballard, Sarah Sharp, Karen Clay, Chuck Goad, Charles Downum, Tim White, Ann Mayfield, Sean Douglas, Julie Zollo, Jean Hurst, Stacy Dowden, Cassie Smith, Steve Cox, Jamie Starling, Doug Woodward, Don Thirion, Danny Dobbins, Stan Brown, Rick Hendricks

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Watson to approve the agenda for the special City Council meeting of October 28, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Callender, yes; McComb, yes, and Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

(1) Presentation and discussion regarding Computer Aided Dispatch System (CAD), Records Management System (RMS), and Mobile Data Terminal System (MDT), including bidding process, vendor selection, and implementation.

Police Chief Stan Brown addressed the Council and brought them up to date on when this process started to present day.

Dispatch Supervisor Stacy Dowden spoke regarding the current dispatch system and how the new system will improve their effectiveness.

Sgt. Starling spoke regarding the Data Mobile Terminals and how the implementation will increase the officers response time, officer's time in the field, and streamline reporting.

Officer Woodward spoke as to how the implementation of the E-Ticker portion of this system will save on redundancy and will improve time spent writing reports. The new system will also save on time officers spend at accidents.

Animal Control Supervisor Jean Hurst discussed how in the field reporting will keep officers in the field longer, save on fuel costs by not returning to the station as much, and the efficiency of reports being sent electronically to supervisors and other divisions of the Police Department.

Asst. Chief Downum discussed the auto vehicle locate portion of the software, stating the GPS simulator shows all Fire and Police vehicles in the field. Downum stated this will allow for quicker response time to calls, improves officer safety, and can even help dispel officer complaints.

Investigator Goad discussed the current investigative software and how the new software would allow much more information and accuracy. This will also allow supervisors to review the status of investigations or reports at any time.

Evidence Officer Rick Hendricks spoke regarding the current system in place and the deficiencies with the systems. Hendricks stated within the current system everything is logged and tracked manually. Spillman has calendar and barcode features that will allow for more efficient and accurate tracking.

Records Clerk Julie Zollo spoke to the restrictions within the current system. The current system is not searchable for many reporting requirements. Statistics are hand counted every month to ensure the accuracy of those figures. The current system will not support the uploading of photos. The new system will allow for reports, photos of the defendants, etc. to be attached to the case.

Chief Brown discussed Comstat Management and the Community Dashboard features. Brown stated the implementation and reoccurring costs have been calculated and the funds are there.

A short break was taken from 7:06 p.m.- 7:17 p.m. All Councilors were present after the break except Flanagan and Purkey.

Ryan Andreasen, Steve Angell, and Russ Andrus with Spillman Technologies, Inc. were present and demonstrated their software, walking the Council through the process of dispatch receiving a call to the officers being dispatched.

All figures include all travel and training expenses. All data will be kept on an internal server. Site Licensing allows for unlimited personnel access to the system, as opposed to a limited number with user licensing. The product can work with a laptop or tablets.

City Attorney Matt Ballard discussed the bidding process and how this would be considered a professional service so the bidding process is not required. A request for

proposal or request for quotes is however required. That process has been followed, which is in compliance with the City's purchasing policy.

Brown stated the implementation of this system will not create a reduction in force, but will allow better efficiencies and protection for our citizens. Brown stated that this is an opportunity for the City of Claremore to be a role model for other Oklahoma towns and cities. E911 funds have been saved for this project. Those are restrictive funds. Any funds spend on this project will not affect the general fund.

Chief Brown will provide an executive summary to Council at the 11/04/13 meeting.

### **ADJOURNMENT**

Motion by Perry, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Perry, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

Meeting adjourned at 8:31 p.m.