

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma June 02, 2014**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Mark Lepak, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Paula Watson

**Absent:** Buddy Robertson, David McComb

**Staff Present:** Jim Thomas, Brian Drummond, Sarah Sharp, Joe Kays, Ron Bailey, Ron Kolker, Kevin Bledsoe, Sean Douglas, Tim White, Mitch Louderback, Ron Easterling, Sherry Beach, Jeremy Ledbetter, Chris Cochran, Jill Ferenc, Susy Collins, Suzan Malloy, Scott Rogers, Carolyn Chapman, Noelle Hayes, Anne Smith, Danny Dobbins, Charles Downum, Stan Brown, Larry Hughes, Jason Crandall, Daryl Golbek, Suzanne McCellon

Pledge of Allegiance by all.

Invocation by: Mernell Bell-Life Changer Church

**CALL TO THE PUBLIC**

None

**ACCEPTANCE OF THE AGENDA**

Motion by Watson, second by Willis to approve the agenda for the regular CCDA meeting of June 02, 2014, as written. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

- (a)** Minutes of the Regular Claremore Cultural Development Authority meeting on May 19, 2014, as printed.
- (b)** All claims as printed.

Motion by Watson, second by Willis to approve the CCDA consent items as printed. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

(2) Discussion and vote to Approve/Reject User Agreement with the Claremore Farmer's Market. **(Ron Burrows)**

Motion by Purkey, second by Willis to approve the User Agreement with the Claremore Farmer's Market. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

### **ADJOURNMENT**

Motion by Watson, second by Willis to adjourn. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:06 P.M.

**Minutes of the Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma June 02, 2014**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:06 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Mark Lepak, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Paula Watson

**Absent:** Buddy Robertson, David McComb

**Staff Present:** Jim Thomas, Brian Drummond, Sarah Sharp, Joe Kays, Ron Bailey, Ron Kolker, Kevin Bledsoe, Sean Douglas, Tim White, Mitch Louderback, Ron Easterling, Sherry Beach, Jeremy Ledbetter, Chris Cochran, Jill Ferenc, Susy Collins, Suzan Malloy, Scott Rogers, Carolyn Chapman, Noelle Hayes, Anne Smith, Danny Dobbins, Charles Downum, Stan Brown, Larry Hughes, Jason Crandall, Daryl Golbek, Suzanne McCellon

**ACCEPTANCE OF THE AGENDA**

Motion by Watson, second by Willis to approve the agenda for the regular CPWA meeting of June 02, 2014, as written. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

**(a)** Minutes of Claremore Public Works Authority Regular Meeting on May 19, 2014, as printed.

**(b)** All claims as printed.

Motion by Watson, second by Willis to approve consent items as printed. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

## **ADJOURNMENT**

Motion by Watson, second by Willis to adjourn. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:08 P.M.

**Minutes of the Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma June 02, 2014**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:08 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Mark Lepak, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Paula Watson

**Absent:** Buddy Robertson, David McComb

**Staff Present:** Jim Thomas, Brian Drummond, Sarah Sharp, Joe Kays, Ron Bailey, Ron Kolker, Kevin Bledsoe, Sean Douglas, Tim White, Mitch Louderback, Ron Easterling, Sherry Beach, Jeremy Ledbetter, Chris Cochran, Jill Ferenc, Susy Collins, Suzan Malloy, Scott Rogers, Carolyn Chapman, Noelle Hayes, Anne Smith, Danny Dobbins, Charles Downum, Stan Brown, Larry Hughes, Jason Crandall, Daryl Golbek, Suzanne McCellon

**ACCEPTANCE OF THE AGENDA**

Mayor Flanagan notated that item #4 is an Ordinance, not a Resolution. Motion by Watson, second by Willis to approve the agenda with the notated correction for the regular City Council meeting of June 02, 2014. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

None

**MAYOR'S REPORT & APPOINTMENTS**

None

**STAFF REPORTS**

None

## CURRENT BUSINESS

(1) **Approve/Reject** the following consent items:

- (a) Minutes of the Regular Council Meeting on May 19, 2014, as printed.
- (b) All claims as printed.
- (c) Actual salary claims for pay periods ending **May 23, 2014**, in the amount of **\$414,308.86** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (d) Approval of Franchise Agreement between the City of Claremore and CoxCom, Inc. (Cox Cable). (**Jim Thomas**)
- (e) Award of bid for electrical work for the Fire Department Administration project to Chambers Electric in the estimated amount of \$32,861.33. (**Sean Douglas**)
- (f) Award of bid for the provision and installation of HVAC systems for the Fire Department Administration project to Oil Capitol Sheet Metal in the estimated amount of \$47,000.00. (**Sean Douglas**)

Motion by Willis, second by DeMier to approve the consent items as listed, with the exclusion of item d. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

Motion by Willis, second by Callender to approve consent item d. Roll call vote: Willis, yes; Lepak, abstain; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

(2) Presentation and discussion of the 2014/2015 Preliminary Fiscal Year Budget.  
(**Jim Thomas/Ron Kolker/Susy Collins**)

City Manager Jim Thomas gave the budget address and showed a power point presentation of the budget summary. Thomas announced there will be a public hearing June 9<sup>th</sup> at 6:00 p.m. at City Hall.

Finance Director Ron Kolker reviewed profit/loss projections, budget comparison analysis and financial reports with the Council.

(3) Discussion and vote to Approve/Reject the final plat for Destiny Life Church.  
(**Jill Ferenc**)

Motion by Purkey, second by Willis to approve the final plat for Destiny Life Church. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

- (4) Discussion and vote to Approve/Reject Resolution #2014-\_\_\_\_, consenting to a request by Destiny Life Church to annex into the Rural Sewer District No. 1.  
**(Chris Cochran)**

City Engineer Chris Cochran explained the closest City manhole to this location is 4,100 feet away and would require Highway 66 boring and lift station upgrades. This would not be a cost effective option.

Motion by Purkey, second by Flanagan to approve Ordinance #2014- 12 , consenting to a request by Destiny Life Church to annex into the Rural Sewer District No. 1. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

- (5) Discussion and vote to Approve/Reject Agreement for Phase II of the GIS (Geographical Information System) Data and Mapping with Interactivegis, Inc.  
**(Ron Easterling)**

Motion by Purkey, second by Watson to approve the Agreement for Phase II of the GIS (Geographical Information System) Data and Mapping with Interactivegis, Inc. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

- (6) Discussion and vote to Approve/Reject MET (Metropolitan Environmental Trust) membership agreement for the 2014/2015 fiscal year.  
**(Daryl Golbeck/Charlene Lawrence)**

Motion by Willis, second by Flanagan to approve the MET (Metropolitan Environmental Trust) membership agreement for the 2014/2015 fiscal year. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

Council took a short recess from 7:16 p.m.-7:23 p.m. All Councilors were present after the break, with the exception of Councilors Robertson and McComb.

- (7) Discussion and vote to Approve/Reject purchase of Tow Vehicle for Police Department Emergency Response/Multi-Purpose Trailer at state contract pricing in the estimated amount of \$34,988.00 from Bill Knight Ford. **(Stan Brown)**

Motion by Willis, second by Callender to approve the purchase of Tow Vehicle for Police Department Emergency Response/Multi-Purpose Trailer at state contract pricing in the estimated amount of \$34,988.00 from Bill Knight Ford. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

- (8) Discussion and possible action on the following items related to the possible acquisition of additional police vehicles and related equipment (the Council may take

a single vote or separate vote on the items listed below):

- a. Approve/reject lease purchase agreement with RCB Bank for the acquisition of additional police vehicles, subject to annual ratification;
- b. Approve/reject expenditure of partial proceeds from the lease agreement for the purchase of Chevrolet Tahoes at the state contract price of approximately \$29,106 per unit;
- c. Approve/reject expenditure of remaining proceeds from lease agreement for the purchase of ancillary emergency equipment at an approximate per unit cost of \$7,236.13. **(Stan Brown)**

Motion by Willis, second by Lepak to approve the lease purchase agreement with RCB Bank for the acquisition of additional police vehicles, subject to annual ratification. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

Motion by DeMier, second by Willis to approve the expenditure of partial proceeds from the lease agreement for the purchase of Chevrolet Tahoes at the state contract price of approximately \$29,106 per unit. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

Dobbins notated that two vendors submitted bids for the ancillary emergency equipment bid. The lowest bid belonged to a company in Fort Smith, AR. Staff is recommending Visual Force due to the location (Catoosa) and accessibility. A justification letter was submitted and is included in the agenda packet.

Motion by Callender, second by Willis to approve expenditure of remaining proceeds from lease agreement for the purchase of ancillary emergency equipment at an approximate per unit cost of \$7,236.13 to Visual Force, with the attachment of the justification letter as explanation as to why the lowest bid was not accepted. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

**(9) Discussion and vote to Approve/Reject Collective Bargaining Agreement between the City of Claremore and Claremore Police Union, FOP Lodge #112.  
(Carolyn Chapman)**

Motion by Purkey, second by Callender to approve the Collective Bargaining Agreement between the City of Claremore and Claremore Police Union, FOP Lodge #112. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

**(10) Discussion and vote to Approve/Reject Collective Bargaining Agreement between the City of Claremore and the Claremore Fire Union, IAFF Local 1077.  
(Carolyn Chapman)**



Motion by Willis, second by Watson to approve the Collective Bargaining Agreement between the City of Claremore and the Claremore Fire Union, IAFF Local 1077. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

#### **ADJOURNMENT**

Motion by Callender, second by Willis to adjourn. Roll call vote: Willis, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

Meeting adjourned at 8:10 P.M.