

**Minutes of the Claremore Cultural Development Authority Special Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 13, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Sarah Sharp, Jill Ferenc, Sean Douglas, Stan Brown, Tim White, Susy Collins, Johnny Ramsey, Daryl Golbek, Joe Kays, Sherry Beach, Suzan Maloy, Tanya Andrews, Mitch Louderback, Sharon McDonald, Bianca Keys, Noelle Hayes, Scott Rogers

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Robertson that the agenda for the Special CCDA meeting of June 13, 2016, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Discussion and vote to Approve/Reject holding a Public Hearing to discuss the fiscal year 2016-2017 CCDA budget. The discussion may include prioritization of capital and other projects, personnel and labor costs and priorities, anticipated revenues, expenses, and other matters related to approval of budget for the 2016-2017 fiscal year. (Jim Thomas/Susy Collins)

Motion by Godwin, second by Robertson to approve holding a Public Hearing to discuss the fiscal year 2016-2017 CCDA budget. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Public Hearing opened at 6:01 P.M.

CM Thomas- The budget was introduced at last week's meeting. The CCDA budget is for all operations of the Expo, Rec. Center and Tourism Department. The proposed budget is \$1,853,283.00. The budget presented is balanced.

There were no public comments.

Public Hearing closed at 6:04 P.M.

(2) Discussion and vote to Approve/Reject CCDA Resolution #2016-___, adopting the Claremore Cultural Development Authority budget for the fiscal year 2016-2017 and directing said budget be transmitted to the State Auditor and Inspector's Office. (Jim Thomas/Susy Collins)

Motion by Kirtley, second by DeMier to approve CCDA Resolution #2016- 1, adopting the Claremore Cultural Development Authority budget for the fiscal year 2016-2017 and directing said budget be transmitted to the State Auditor and Inspector's Office. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Godwin, second by Callender to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:04 P.M.



Sarah Sharp, CMC
City Clerk

**Minutes of Claremore Public Works Authority Special Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 13, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:04 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Sarah Sharp, Jill Ferenc, Sean Douglas, Stan Brown, Tim White, Susy Collins, Johnny Ramsey, Daryl Golbek, Joe Kays, Sherry Beach, Suzan Maloy, Tanya Andrews, Mitch Louderback, Sharon McDonald, Bianca Keys, Noelle Hayes, Scott Rogers

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by DeMier that the agenda for the Special CPWA meeting of June 13, 2016, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

- (1) Discussion and vote to Approve/Reject holding a Public Hearing to discuss the fiscal year 2016-2017 CPWA budget. The discussion may include prioritization of capital and other projects, personnel and labor costs and priorities, anticipated revenues, expenses, and other matters related to approval of budget for the 2016-2017 fiscal year. (Jim Thomas/Susy Collins)**

Motion by Godwin, second by Willis to approve holding a Public Hearing to discuss the fiscal year 2016-2017 CPWA budget. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Public Hearing opened at 6:05 P.M.

CM Thomas- The budget for the PWA Enterprise Fund is \$40,050.179.00. This includes the Electric, Water/Sewer, and Sanitation Departments. We discussed last week the

customer rate increase which would raise the Residential customers monthly fee from \$8.50 to \$13.00 and would affect 10,408 customers. The Small Business rates would increase from \$15.00 to \$23.00 and would affect 1,270 customers. The Industrial rate would increase from \$30 to \$45 and would affect 14 customers. These fees will generate a little over \$2 m in new money. The GRDA rate increase will impact the City at \$640,000 yearly, and there is over \$3 m in proposed infrastructure improvements in the budget. We are trying to be sensitive to the needs of the customers, but also trying to balance the needs of our infrastructure and meeting our financial obligations.

Councilor DeMier wanted to clarify that the increase was to the customer charge, and will not have an effect on the kilowatt hour rate.

There were no public comments.

Public Hearing closed at 6:08 P.M.

(2) Discussion and vote to Approve/Reject CPWA Resolution #2016-___, adopting the Claremore Public Works Authority budget for the fiscal year 2016-2017 and directing said budget be transmitted to the State Auditor and Inspector's Office. (Jim Thomas/Susy Collins)

Motion by DeMier, second by Callender to approve CPWA Resolution #2016-2, adopting the Claremore Public Works Authority budget for the fiscal year 2016-2017 and directing said budget be transmitted to the State Auditor and Inspector's Office. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Godwin, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:11 P.M.



Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Special Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 13, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:11 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Sarah Sharp, Jill Ferenc, Sean Douglas, Stan Brown, Tim White, Susy Collins, Johnny Ramsey, Daryl Golbek, Joe Kays, Sherry Beach, Suzan Maloy, Tanya Andrews, Mitch Louderback, Sharon McDonald, Bianca Keys, Noelle Hayes, Scott Rogers

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by DeMier that the agenda for the Special City Council meeting of June 13, 2016, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

CURRENT BUSINESS

(1) Discussion and vote to Approve/Reject holding a Public Hearing to discuss the fiscal year 2016-2017 City of Claremore budget. The discussion may include prioritization of capital and other projects, personnel and labor costs and priorities, anticipated revenues, expenses, and other matters related to approval of budget for the 2016-2017 fiscal year. (Jim Thomas/Susy Collins)

Motion by Godwin, second by Willis to approve holding a Public Hearing to discuss the fiscal year 2016-2017 City of Claremore budget. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Public Hearing opened at 6:11 P.M.

CM Thomas stated the General Fund budget is \$15,169,320.00 and is used for the day to day operations of the City. Police, Fire, Dev. Services, and City Administration are a part of that budget. The Utility Enterprise Fund transfers about 9.4 m into the General Fund annually.

Utility customer Scott Durham spoke during the public comments portion of the meeting. Durham asked Councilors if they believe the high rates are beneficial to the customers. He would like to see numbers as to how Claremore compares to other cities on their rates. Durham is also upset that the customer portal on the smart meters is not available yet to help him manage his account.

Councilors addressed Mr. Durham's questions.

Motion by DeMier, second by Callender to close the Public Hearing. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Public Hearing was closed at 6:37 P.M.

(2) Discussion and vote to Approve/Reject Resolution #2016-___, adopting the City of Claremore budget for the fiscal year 2016-2017 and directing said budget be transmitted to the State Auditor and Inspector's Office. (Jim Thomas/Susy Collins)

Councilor Purkey read a statement from the Budget Committee.

Motion by DeMier, second by Callender to approve Resolution #2016-6, adopting the City of Claremore budget for the fiscal year 2016-2017 and directing said budget be transmitted to the State Auditor and Inspector's Office. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Resolution #2016-5, approving an Interlocal Agreement and Memorandum of Understanding between the City of Claremore, Oklahoma and the County Commissioners of Rogers County, Oklahoma relating to the joint use of computer equipment and Spillman Technologies, Inc. software. (Tim White)

City Clerk Sarah Sharp advised there was an error in the posting of the agenda for 6/6/16 which the first line of the agenda item was cut off. The posting at City Hall was affected, but the online posting was correct. There was also a scrivener's error in the contract. Legal Counsel advised it would be prudent to place the agenda item on the agenda to affirm the 6/6/16 vote.

Motion by DeMier, second by Godwin to approve Resolution #2016-5, approving an Interlocal Agreement and Memorandum of Understanding between the City of Claremore, Oklahoma and the County Commissioners of Rogers County, Oklahoma relating to the joint use of computer equipment and Spillman Technologies, Inc. software. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Godwin, second by Flanagan to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:42 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk