

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 15, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Joe Kays, Dale Williams, Daryl Golbek, Susy Collins, Suzan Maloy, Brandon Irby, Tim White, Jill Ferenc, Sean Douglas

Pledge of Allegiance by all.

Invocation by Pastor Paul Simpson, Memorial Heights Baptist Church.

AWARDS AND PRESENTATIONS

None.

CALL TO THE PUBLIC

None.

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Robertson that the agenda for the regular CCDA meeting of August 15, 2016 be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on August 01, 2016 as printed.**
- (b) All Claims as printed.**

Motion by Willis, second by Robertson to approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Godwin, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:02 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 15, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:02 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Joe Kays, Dale Williams, Daryl Golbek, Susy Collins, Suzan Maloy, Brandon Irby, Tim White, Jill Ferenc, Sean Douglas

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Robertson that the agenda for the regular CPWA meeting of August 15, 2016 be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on August 01, 2016.

(b) All claims as printed.

**(c) Approve Water Treatment Plant improvements as follows:
UCI-Application #10 \$1,596,522.68**

Motion by Willis, second by Robertson to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to consider a Real Estate Sale and Purchase Contract between The Claremore Public Works Authority and Glen Shaw for the purchase of two properties located at 321 A & B W. 6th St. and 318 N. Cherokee Ave. (Jim Thomas)

Both homes are currently occupied. The tenants have been given notice, and will be moved out by September 1st. Shaw's attorney returned the contract with noticeable changes. City Manager and Attorney will continue to finalize the contract details.

Motion by Callender, second by DeMier to approve the Real Estate Sale and Purchase Contract between The Claremore Public Works Authority and Glen Shaw for the purchase of two properties located at 321 A & B W. 6th St. and 318 N. Cherokee Ave., amount not to exceed \$75,000, subject to approval of contract by the City Manager and City Attorney. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:08 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 15, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:08 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Joe Kays, Dale Williams, Daryl Golbek, Susy Collins, Suzan Maloy, Brandon Irby, Tim White, Jill Ferenc, Sean Douglas

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Robertson that the agenda for the regular City Council meeting of August 15, 2016 be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Claremore Chamber of Commerce Director Dell Davis and Artist Doug Henderson were present to unveil the 37th annual Bluegrass and Chili Festival poster. This year's event will be held September 8-10 at the Claremore Expo.

(1) Presentation by Claremore Collective. (Brandon Irby)

Irby reviewed the past 7 months of activities for the organization. 3 initiatives have developed out of focus groups and crew meetings. Claremore Collective will be championing Westbend Master Plan, Downtown Development, and Claremore Lake Development initiatives for the next 18 months.

MAYOR'S REPORT & APPOINTMENTS

None.

CITY MANAGER'S REPORT

City Manager Jim Thomas introduced the new Public Infrastructure Director Dale Williams.

STAFF REPORTS

None

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on August 01, 2016.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending July 29, 2016 in the amount of \$456,280.93 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) Approve renewal of Lease Agreement from July 1, 2016 to June 30, 2017 between the City of Claremore and Frank C. Robson and Ludmile Robson for use of vacant land behind Reasors used as practice fields for youth sports. (Joe Kays)**
- (e) Approve renewal of Lease Agreement from July 1, 2016 to June 30, 2017 between the City of Claremore and Rogers County Health Department for vacant land used as practice fields for youth sports. (Joe Kays)**
- (f) Approve renewal of Lease Agreement from July 1, 2016 to June 30, 2017 between the City of Claremore and Claremore Elks Lodge #1230 for vacant land used as practice fields for youth sports. (Joe Kays)**
- (g) Approve renewal of Lease Agreement from July 1, 2016 to June 30, 2017 between the City of Claremore and Destiny Life Church for vacant land used as practice fields for youth sports. (Joe Kays)**
- (h) Approval to solicit bids for the construction of a Splash Pad at Claremore Lake Park. (Joe Kays)**

Motion by Willis, second by Robertson to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Ordinance #2016-____, repealing all of existing Chapters 36, 94, and 95 of the Ordinances of the City of Claremore, Oklahoma, regarding Civil Defense, Fire Prevention and Protection and Hazardous Materials. (Sean Douglas)

Motion by DeMier, second by Godwin to approve Ordinance #2016-37, repealing all of existing Chapters 36, 94, and 95 of the Ordinances of the City of Claremore, Oklahoma, regarding Civil Defense, Fire Prevention and Protection and Hazardous Materials. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(4) Discussion and vote to Approve/Reject Emergency Clause for agenda item #3.
(Sean Douglas)**

Motion by Willis, second by Godwin to approve the Emergency Clause for Ordinance #2016-37. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(5) Discussion and vote to Approve/Reject the purchase of an inspection vehicle for the Planning and Development Department at State Contract pricing. (Jill Ferenc)

Ferenc stated they will be replacing a 2001 vehicle with 92,000 miles with a 2017 Silverado double cab 4wd truck. This item was budgeted.

Motion by DeMier, second by Godwin to approve the purchase of an inspection vehicle for the Planning and Development Department at State Contract pricing in the amount of \$25,465. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Godwin to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:27 P.M.



Sarah Sharp
City Clerk