

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma October 03, 2016**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

**Absent:** None

**Staff Present:** Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Jill Ferenc, Tanya Andrews, Sean Douglas, Susy Collins, Dale Williams, Jeri Koehler, Sam Ross, Daryl Golbek

Pledge of Allegiance by all.

Invocation by Councilor Willis

**CALL TO THE PUBLIC**

Lesleigh Cash- owner of Hooves, Paws, and Claws 1840 W. Country Club Rd. Cash expressed her concern over the re-routing of Country Club Rd. and the closing of the existing railroad crossing and intersection in front of her business, causing her to no longer have direct access from Highway 66. Cash states she is against the plan and thinks it is a lot of money to maintain a road to one business. Cash is also concerned about the water run-off from the hill behind her business that is damaging her property.

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Robertson that the agenda for the regular CCDA meeting of October 03, 2016, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on September 19, 2016 as printed.**

**(b) All Claims as printed.**

Motion by Willis, second by Robertson to approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ADJOURNMENT**

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:10 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC  
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma October 03, 2016**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:10 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

**Absent:** None

**Staff Present:** Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Jill Ferenc, Tanya Andrews, Sean Douglas, Susy Collins, Dale Williams, Jeri Koehler, Sam Ross, Daryl Golbek

**ACCEPTANCE OF THE AGENDA**

City Manager Jim Thomas stated that Item #3 has been withdrawn from the agenda at this time.

Motion by Willis, second by DeMier that the agenda for the regular CPWA meeting of October 03, 2016 be approved as amended. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Claremore Public Works Authority Regular Meeting on September 19, 2016.**

**(b) All claims as printed.**

Motion by Willis, second by Godwin to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(2) Discussion and vote to Approve/Reject the purchase of a 2017 Ford F-450 Utility Bed Crew Truck and Stahl Crane Body from Bob Moore Ford at State Contract Pricing in the amount of \$57,546.00. (Dale Williams)**

Motion by Kirtley, second by Savage to approve the purchase of a 2017 Ford F-450 Utility Bed Crew Truck and Stahl Crane Body from Bob Moore Ford at State Contract Pricing in the amount of \$57,546.00. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(3) Discussion and vote to Approve/Reject the purchase or a 2016 Ford F-150 Crew Cab from Bob Moore Ford at State Contract Pricing in the amount of \$29,814.00. (Dale Williams)**

Item # 3 was withdrawn from the agenda.

**ADJOURNMENT**

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:14 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC  
City Clerk

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma October 03, 2016**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:14 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

**Absent:** None

**Staff Present:** Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Jill Ferenc, Tanya Andrews, Sean Douglas, Susy Collins, Dale Williams, Jeri Koehler, Sam Ross, Daryl Golbek

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by DeMier that the agenda for the regular City Council meeting of October 03, 2016, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

None

**MAYOR'S REPORT & APPOINTMENTS**

Mayor Flanagan reported that he received notification today that as of September 7<sup>th</sup>, Downtown Claremore has become a part of the National Historical Register.

**CITY MANAGER'S REPORT**

City Manager Jim Thomas presented an overview of the Claremore 2020 Strategic Plan that was developed in 2013 and the goals that have been accomplished so far. Several of the Councilors were not on the Council at the time the plan was formed, and Thomas plans on meeting with the Department Heads on November 16<sup>th</sup>, and Council shortly thereafter to re-assess and update the Claremore 2020 Strategic Plan.

**STAFF REPORTS**

None

## CURRENT BUSINESS

### (1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on September 19, 2016.
- (b) All claims as printed.
- (c) Actual salary claims for pay period ending September 23, 2016 in the amount of \$451,001.09 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.
- (d) Acceptance of sewer easement from Ricky Leon and Cathey Swan's property for the gravity sewer extension portion of the Will Rogers Downs Sewer Extension Partnership Project. (Jill Ferenc)

Motion by Willis, second by Godwin to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

### (2) Discussion and vote to Approve/Reject renaming Tee Drive as Dave Wilber Lane At Heritage Hills Golf Course. (Jim Thomas/Bill Flanagan)

Thomas stated Wilburn has been the golf pro at Heritage Hills for 40 years, and has recently retired. The clubhouse is the only structure on the street, so the name change will not affect any residents.

Motion by Purkey, second by Kirtley to approve renaming Tee Drive as Dave Wilber Lane at Heritage Hills Golf Course. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

## ADJOURNMENT

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:34 P.M.



Sarah Sharp, CMC  
City Clerk