

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma February 20, 2017**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Jeff Godwin

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jeri Koehler, Jonah Humes, Daryl Golbek, Jill Ferenc, Stan Brown, Susy Collins, Tim White, Meggie Froman-Knight, Brandon Irby, Johnny Ramsey, John Feery

Pledge of Allegiance by all, led by Boy Scout Troop #828.

Invocation by Councilor Terry Willis.

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by DeMier that the agenda for the regular CCDA meeting of February 20, 2017 be approved as written. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on February 06, 2017 as printed.

(b) All Claims as printed.

Motion by Willis, second by Robertson to approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Kirtley, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma February 20, 2017**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:03 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Jeff Godwin

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jeri Koehler, Jonah Humes, Daryl Golbek, Jill Ferenc, Stan Brown, Susy Collins, Tim White, Meggie Froman-Knight, Brandon Irby, Johnny Ramsey, John Feery

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Savage that the agenda for the regular CPWA meeting of February 20, 2017 be approved as written. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on February 06, 2017.

(b) All claims as printed.

**(c) Approval of Water Treatment Plant improvements as follows:
UCI Application #17- \$461,598.44**

Motion by Willis, second by Robertson to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes.
Motion carried.

Meeting adjourned at 6:05 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma February 20, 2017**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:05 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Jeff Godwin

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jeri Koehler, Jonah Humes, Daryl Golbek, Jill Ferenc, Stan Brown, Susy Collins, Tim White, Meggie Froman-Knight, Brandon Irby, Johnny Ramsey, John Feery

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Callender that the agenda for the regular City Council meeting of February 20, 2017 be approved as written. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

(1) Presentation by Claremore Main Street Director Jessica Jackson regarding downtown parking study.

Claremore Main Street Director Jessica Jackson and Treasurer Dr. Ray Brown discussed the findings of the parking study that was conducted in early October. The study ran for 3 consecutive day and parking was recorded every two hours from 9:30-5:30 each day of the study. There is a lot of parking available on private lots, so that may be an area where a public/private partnership can be obtained to perhaps allow the merchants to park in private lots to make available more public spaces. There shows to be no parking shortage no, but there will likely be in the future, for which we need to start planning for now.

(2) Presentation on upcoming Rogers County 2040 Long Range Transportation Plan from Debbie McGlasson with Grand Gateway Regional Transportation Planning Organization. (Jill Ferenc)

Debbie McGlasson with Grand Gateway was present to inform Council of the Rogers County 2040 Long Ranges Transportation Plan. The project will be County-wide and will be done in conjunction with Oklahoma Department of Transportation. A public survey will go out next week, and public meetings will occur within the next 90 days all around the County to get public input on the plan. The project will be completed and submitted to ODOT in June for approval.

MAYOR'S REPORT & APPOINTMENTS

None

CITY MANAGER'S REPORT

City Manager Jim Thomas informed the Council that at 6:00 p.m. this Thursday at the Claremore Conference Center there will be a public meeting conducted by ODOT regarding the Highway 20 realignment. The City will post a agenda for the meeting in the event there is a quorum of Council present. The meeting will be very informative and will clear up where the alignment will be in relation to I44.

Thomas stated the City is putting together a letter to protest the proposed legislature to sell GRDA. The operation of GRDA does not cost the state and the state would not benefit from the sale GRDA. The 16 communities involved would, and the City of Claremore has a long term contract with GRDA for service. There is a huge penalty provision in the contract if the company was sold to a private company.

STAFF REPORTS

None.

CURRENT BUSINESS

(3) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on February 06, 2017.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending January 27, 2017 in the amount of \$456,876.57 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) Approval to renew the E911 Tariff Rate at 5% for land lines. (Stan Brown)**

- (e) Acceptance of 3,127 square foot storm sewer easement and 4,810 square foot sanitary sewer easement from Clermont Properties, Inc. for a planned sanitary sewer extension and connection to the existing storm sewer facility in order for utilities to serve the City's property that is currently under contract with Chick-fil-A. (Jill Ferenc)**
- (f) Acceptance of 6,184 square feet (0.14) acres of permanent right-of-way for the Southaven Road improvement project and compensation/assurances for the same from Geneva Charles based on letter of agreement offering \$1,400 compensation. (Jill Ferenc)**
- (g) Acceptance of 5,380 square foot storm sewer easement and 6,317 square foot sanitary sewer easement from the Blanche Hausam Trust for a planned sanitary sewer extension and connection to the existing storm sewer facility in order for utilities to serve the City's property that is currently under contract with Chick-fil-A. (Jill Ferenc)**

Motion by Savage, second by Kirtley to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject the Police Department's request to apply for 2017/2018 Justice Assistance Grant. (Stan Brown)

Motion by Savage, second by Kirtley to approve the Police Department's request to apply for 2017/2018 Justice Assistance Grant. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(5) Discussion and vote to Approve/Reject that certain Third Amendment to Development Financing Assistance Agreement by and among the Claremore Industrial and Economic Development Authority, the City of Claremore, Oklahoma, and NXTNano, LLC, including therein the NXTNano, LLC Third Amended Development Financing Assistance Promissory Note. (Jeri Koehler)

Motion by Savage, second by DeMier to approve that certain Third Amendment to Development Financing Assistance Agreement by and among the Claremore Industrial and Economic Development Authority, the City of Claremore, Oklahoma, and NXTNano, LLC, including therein the NXTNano, LLC Third Amended Development Financing Assistance Promissory Note. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(6) Discussion and vote to Approve/Reject Ordinance #2017-____, changing the zoning of land on a portion of Section 17, Township 21 North, Range 16 East, City of Claremore, Rogers County, State of Oklahoma, from Industrial Light Intensity District (IL) to Commercial High Intensity District (CH) and directing

the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. (Jill Ferenc)

Motion by DeMier, second by Callender to approve Ordinance #2017-4, changing the zoning of land on a portion of Section 17, Township 21 North, Range 16 East, City of Claremore, Rogers County, State of Oklahoma, from Industrial Light Intensity District (IL) to Commercial High Intensity District (CH) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(7) Discussion and vote to Approve/Reject Ordinance #2017-___, closing a utility easement described as that part of the East 10 feet of the West 130 feet of the North 330 feet of the South 380 feet of the SW/4, lying within the South 80 feet of the North 165 feet of the South 438 feet of the West 264 feet of the SW/4 of the SW/4 of the SW/4 of Section 3, Township 21 North, Range 16 East of the I. B. & M., Rogers County, Oklahoma, which lies within the corporate limits of City of Claremore, Oklahoma. (Jill Ferenc)

Motion by Willis, second by Kirtley to approve Ordinance #2017-5, closing a utility easement described as that part of the East 10 feet of the West 130 feet of the North 330 feet of the South 380 feet of the SW/4, lying within the South 80 feet of the North 165 feet of the South 438 feet of the West 264 feet of the SW/4 of the SW/4 of the SW/4 of Section 3, Township 21 North, Range 16 East of the I. B. & M., Rogers County, Oklahoma, which lies within the corporate limits of City of Claremore, Oklahoma. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(8) Discussion and vote to Approve/Reject of an Easement Agreement between the City of Claremore and Yaakov and Hava BenYosef on the compensation/assurances for right-of-way and temporary easement needed for the Southaven Road improvement project. (Jill Ferenc)

City will purchase the house and two accessory buildings on the property. Total amount of land is .18 acres along with the 3 structures to allow for increased easement for the road widening project. Property owners will be allowed 30 days to move out of the house and they will move into an apartment until they can re-build farther back on the remaining 3 acres of the property they own. Rogers County Commissioners will be paying half of the purchase agreement.

Motion by Callender, second by Purkey to approve the Easement Agreement between the City of Claremore and Yaakov and Hava BenYosef on the compensation/assurances

for right-of-way and temporary easement needed for the Southaven Road improvement project. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(9) Discussion and vote to Approve/Reject the First Amended Interlocal Contract for Governmental Services between the Board of County Commissioners of Rogers County, Oklahoma, and the City of Claremore for improvement of Southaven Road. (Jill Ferenc)

The County will pay for the widening and improvement of the low water crossing bridge. Both County and City employees will remove the trees along the route, sharing the cost. Right of way purchase costs will be shared by both entities as well.

Motion by Callender, second by Kirtley to approve the First Amended Interlocal Contract for Governmental Services between the Board of County Commissioners of Rogers County, Oklahoma, and the City of Claremore for improvement of Southaven Road. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Callender to adjourn. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 7:20 P.M.



Sarah Sharp
City Clerk