

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma March 06, 2017**

**CALL TO ORDER**

Meeting called to order by Deputy Mayor Terry Willis at 6:00 P.M.

Deputy Mayor Terry Willis asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier,  
Don Purkey, Susan Kirtley, Scott Savage

**Absent:** Bill Flanagan, Brian Callender

**Staff Present:** Jim Thomas, Jeri Koehler, Jonah Humes, Bryan Drummond, Sarah Sharp, Daryl Golbek, Jill Ferenc, Susy Collins, Tim White, Joe Kays, Stanton Harrell, Sean Douglas, Dale Williams

Pledge of Allegiance by all.

Invocation by Councilor Don Purkey.

**CALL TO THE PUBLIC**

None

**ACCEPTANCE OF THE AGENDA**

Motion by DeMier, second by Godwin that the agenda for the regular CCDA meeting of March 06, 2017 be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on February 20, 2017 as printed.**

**(b) All Claims as printed.**

Motion by Robertson, second by Godwin to approve the consent items, with the correction to the 02/20/2017 minutes to add Kirtley's vote to the minutes(Kirtley's vote was not listed and Savage's vote was listed twice). Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

#### **ADJOURNMENT**

Motion by Godwin, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp  
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma March 06, 2017**

**CALL TO ORDER**

Meeting called to order by Deputy Mayor Terry Willis at 6:03 P.M.

Deputy Mayor Terry Willis asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier,  
Don Purkey, Susan Kirtley, Scott Savage

**Absent:** Bill Flanagan, Brian Callender

**Staff Present:** Jim Thomas, Jeri Koehler, Jonah Humes, Bryan Drummond, Sarah Sharp, Daryl Golbek, Jill Ferenc, Susy Collins, Tim White, Joe Kays, Stanton Harrell, Sean Douglas, Dale Williams

**ACCEPTANCE OF THE AGENDA**

Motion by Kirtley, second by Godwin that the agenda for the regular CPWA meeting of March 06, 2017 be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Claremore Public Works Authority Regular Meeting on February 20, 2017.**

**(b) All claims as printed.**

**(c) Approval of Water Treatment Plant improvements as follows:**

**Garver- Inv. #15078300-18 \$73,040.00**

Motion by Godwin, second by Savage to approve the consent items, with the correction to the 02/20/2017 minutes to add Kirtley's vote to the minutes(Kirtley's vote was not listed and Savage's vote was listed twice). Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

## ADJOURNMENT

Motion by Godwin, second by Kirtley to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:04 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp  
City Clerk

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma March 06, 2017**

**CALL TO ORDER**

Meeting called to order by Deputy Terry Willis at 6:04 P.M.

Deputy Mayor Terry Willis asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier,  
Don Purkey, Susan Kirtley, Scott Savage

**Absent:** Bill Flanagan, Brian Callender

**Staff Present:** Jim Thomas, Jeri Koehler, Jonah Humes, Bryan Drummond, Sarah Sharp, Daryl Golbek, Jill Ferenc, Susy Collins, Tim White, Joe Kays, Stanton Harrell, Sean Douglas, Dale Williams

**ACCEPTANCE OF THE AGENDA**

Motion by DeMier, second by Kirtley that the agenda for the regular City Council meeting of March 06, 2017 be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

**(1) Presentation and update regarding the Southaven Road and Country Club road improvement projects. (Jonah Humes)**

Assistant to the City Manager Jonah Humes updated Council on the progress of right-of-way acquisitions for the road widening project. Humes explained there are 36 parcels that need to be purchased for additional right-of-way for the project. 10 parcels have been settled, and all property owners have been contacted and received offers. 3 homes have been acquired; two of which were demolished and the remaining one will be demolished and rebuilt further back on the property. The bridge on Southaven will be upgraded.

Councilman Godwin questioned how the comps. were determined.

City Planner Jill Ferenc stated that all offers are started at \$10,000 an acre, and that number is based off the comps. that were done on the King Road Project two years ago

and in the same area. Each case is unique unto itself though. There has been a property owner willing to donate the ROW in exchange for a new driveway. In the case of the Hinds property (next agenda item) there was a tax assessment on property that sold in 2016 on Country Club that was assessed at \$15,000 an acre, and that was the most current assessment. Ferenc stated there was an appraisal done on the Ben Yosef property before the settlement was reached. That appraisal also gave a gauge to measure whether purchases are falling within an acceptable range for the area.

### **MAYOR'S REPORT & APPOINTMENTS**

#### **(2) Discussion and vote to Approve/Reject the re-appointment of Municipal Judge Stanton Harrell to a term of two years, expiring February 1, 2019.**

Motion by Purkey, second by DeMier to approve the re-appointment of Municipal Judge Stanton Harrell to a term of two years, expiring February 1, 2019. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

### **CITY MANAGER'S REPORT**

Chick-Fil-A groundbreaking has been moved to Friday, March 10<sup>th</sup> at 2 p.m. due to bad weather today. The property has been closed on and the City has received the money. The City no longer owns the property.

ODOT meeting regarding new Highway 20 route- Thomas reported ODOT gave him copies of the maps that were at the meeting, if anyone wants to see them, Jim will be happy to walk them through it. The timeline for the third interchange has not been determined. They expect to begin in 2021. Councilman Savage would like to see a copy of the maps at the library as well so that citizens can come in at their leisure to look at.

### **STAFF REPORTS**

None.

### **CURRENT BUSINESS**

#### **(3) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Council Meeting on February 20, 2017.**

**(b) All claims as printed.**

**(c) Actual salary claims for pay periods ending February 10, 2017 in the amount of \$474,790.66 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to**

include payables.

- (d) Acceptance of 39,854 square feet (0.91) acres of permanent right-of-way for the Southaven Road and Country Club improvement projects and compensation/assurances for same from Stoney and Ginger Hinds based on letter of agreement offering \$14,163 compensation. (Jill Ferenc)**

Motion by DeMier, second by Godwin to approve the consent items, with the correction to the 02/20/2017 minutes to add Kirtley's vote to the minutes (Kirtley's vote was not listed and Savage's vote was listed twice). Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

- (4) Discussion and vote to Approve/Reject Ordinance #2017-\_\_\_\_, changing the zoning of land on Lots 1 thru 5, Block 58, City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Commercial High Intensity District (CH) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. (Jill Ferenc)**

Ferenc explained this property contains the City Parks building and an electric substation. The Parks Department will be adding an equipment storage building to the property. The current zoning to the property is grandfathered in, and with the proposed changes, staff saw this as an opportunity to bring the zoning into compliance, as any other land owner would be required to do.

Motion by Purkey, second by Savage to approve Ordinance #2017-6, changing the zoning of land on Lots 1 thru 5, Block 58, City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Commercial High Intensity District (CH) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried

## **ADJOURNMENT**

Motion by Godwin, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried

Meeting adjourned at 6:25 P.M.



Sarah Sharp  
City Clerk