

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 03, 2017**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Jeri Koehler, Jonah Humes, Bryan Drummond, Sarah Sharp, Jill Ferenc, Tim White, Dale Williams, Garrett Ball, Stan Brown, and Nancy Doutey

Pledge of Allegiance by all.

Invocation by Councilor Terry Willis.

CALL TO THE PUBLIC

John McAlexander 309 E. 5th Street

Mr. Alexander brought forth a petition signed by 5 residents residing on 4th and 5th Streets East of Choctaw Ave. There is a tree in the area that was damaged by the last ice storm and could take out the electric lines and the electric pole with falling limbs, or if the tree falls. They have talked to the Electric Department and have been told there is nothing the City can do. The tree is located on the property of an elderly woman that is on a fixed income and has given permission to cut the tree down.

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Robertson that the agenda for the regular CCDA meeting of April 03, 2017 be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on March 20, 2017 as printed.**
- (b) All Claims as printed.**

Motion by Willis, second by Savage to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Kirtley to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:06 P.M.



Sarah Sharp
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 03, 2017**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:06 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Jeri Koehler, Jonah Humes, Bryan Drummond, Sarah Sharp, Jill Ferenc, Tim White, Dale Williams, Garrett Ball, Stan Brown, and Nancy Doutey

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Robertson that the agenda for the regular CPWA meeting of April 03, 2017 be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on March 20, 2017.

(b) All claims as printed.

(c) Approval of Water Treatment Plant improvements as follows:

Garver Engineering-Inv. #15078300-19 \$73,040.00

City Manager Jim Thomas reported the Water Treatment Plant is on schedule and on budget. Water is not being processed through the new plant yet. Thomas will have Michael Graves with Garver Engineering at a future meeting to give an update on the project.

Motion by DeMier, second by Godwin to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Godwin, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:09 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 03, 2017**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:09 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Jeri Koehler, Jonah Humes, Bryan Drummond, Sarah Sharp, Jill Ferenc, Tim White, Dale Williams, Garrett Ball, Stan Brown, and Nancy Doutey

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Robertson that the agenda for the regular City Council meeting of April 03, 2017 be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None.

MAYOR'S REPORT & APPOINTMENTS

(1) Discussion and vote to Approve/Reject the Mayor's appointment of Ray Akin to The Board of Adjustment for a three (3) year term. (Jill Ferenc)

City Planner Jill Ferenc stated Akin will be replacing Curt Daniel. Daniel's term expired at the end of 2016, they have been searching for a replacement since that time.

Motion by Purkey, second by Kirtley to approve the appointment of Ray Akin to the Board of Adjustment for a three (3) year term. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

STAFF REPORTS

None

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

(a) Minutes of the Regular Council Meeting on March 20, 2017.

(b) All claims as printed.

(c) Actual salary claims for pay periods ending March 24, 2017 in the amount of \$464,670.97 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.

Motion by Willis, second by DeMier to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Ordinance # 2017-____, changing the zoning of a portion of land located in Section 10, Township 21 North, Range 16 East, City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Residential Duplex District (RD) and directing the appropriate amendment to the zoning map of the City of Claremore. (Jill Ferenc)

Motion by DeMier, second by Savage to approve Ordinance 2017-7, changing the zoning of a portion of land located in Section 10, Township 21 North, Range 16 East, City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Residential Duplex District (RD) and directing the appropriate amendment to the zoning map of the City of Claremore. Roll call vote: Willis, yes; Robertson, yes; Godwin, no; DeMier, yes; Flanagan, yes; Callender, no; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject a development agreement and sanitary sewer easement agreement between Casey's Marketing Company and the City of Claremore to address sanitary sewer access and maintenance upon property located at the northwest corner of State Highway 20 and Clubhouse Road. (Jill Ferenc)

City Planner Jill Ferenc stated the City will be extending the gravity sewer main 8 inch line by 123 feet; after that point, Casey's will extend their force main into their lift station on site. Per the agreement, Casey's will also install a grinder pump lift station and the City will maintain it at a cost of \$150 per monthly fee to Casey's. The lift station will have a SCADA system that contacts Public Works if there are any issues.

Motion by DeMier, second by Purkey to approve the development agreement and sanitary sewer easement agreement between Casey's Marketing Company and the City of Claremore to address sanitary sewer access and maintenance upon property located at the northwest corner of State Highway 20 and Clubhouse Road.

(5) Discussion and vote to Approve/Reject Change Order #2 for the Paradise Lane Waterline, which will increase the length of the contract by 30 days. (Dale Williams)

This Change order extends the length of the contract 30 days, there was no increase or decrease in costs.

Motion by Godwin, second by Savage to approve Change Order #2 for the Paradise Lane Waterline, which will increase the length of the contract by 30 days. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(6) Discussion and vote to (Approve/Reject) rescheduling the July 2017 Council meeting dates from July 3rd and 17th to July 10th and 24th. (Jim Thomas)

City Manager Thomas stated the with the first meeting in July scheduled to be the day before the holiday and with vacations scheduled, etc. he and the Mayor thought that it would be best to move back the dates of the Council Meetings in July 1 week, as there is 5 Mondays this July.

Motion by Kirtley, second by Willis to approve rescheduling the July 2017 Council meeting dates from July 3rd and 17th to July 10th and 24th. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Godwin to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:29 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp
City Clerk