

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma September 05, 2017**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Ken Hays, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

**Absent:** None.

**Staff Present:** Jim Thomas, Jonah Humes, Bryan Drummond, Sarah Sharp, Tim White, Suzan Maloy, Daryl Golbek, Dale Williams, Joe Kays, John Feary, Sean Douglas

Pledge of Allegiance by all.

Invocation by Pastor Dave Mewbourne: Claremore Assembly of God

**CALL TO THE PUBLIC**

Those speaking: None

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

**PRESENTATIONS**

**Recognition and introduction of 9 International Students attending RSU by Larry Rice, Barry Clark, and Heidi Hoskinson. Susan Kirtley recognized local businesses who donated items for their welcome bags. Bill Biard (Hammett House), Claremore McDonalds, Subway, Mazzios, Long John Silvers, Chick-Fil-A, Papa Murphy's, Chamber of Commerce, Visit Claremore, and The RSU Foundation.**

### **ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by Willis that the agenda for the regular CCDA meeting of September 05, 2017 be approved as written. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

### **ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

### **CURRENT BUSINESS**

#### **(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on August 21, 2017 as printed.**
- (b) All Claims as printed.**

Motion by Willis, second by DeMier to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

### **ADJOURNMENT**

Motion by Callender, second by Willis to adjourn. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

Meeting adjourned at 6:12 P.M.



Sarah Sharp  
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma September 05, 2017**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:12 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Ken Hays, Will DeMier, Brian Callender, Justin Michael, Susan Kirtley, Jeff Godwin, Scott Savage, Bill Flanagan

**Absent:** None

**Staff Present:** Jim Thomas, Jonah Humes, Bryan Drummond, Sarah Sharp, Tim White, Suzan Maloy, Daryl Golbek, Dale Williams, Joe Kays, John Feary, Sean Douglas

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, Second by Willis that the agenda for the regular CPWA meeting of September 05, 2017 be approved as written. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Claremore Public Works Authority Regular Meeting on August 21, 2017.**

**(b) All claims as printed.**

Motion by Willis, second by Hays to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

**(2) Presentation and update regarding the Water Treatment Plant Project.  
(Michael Graves, Garver Engineering)**

Graves detailed the progress so far the project. There has been no change in the contract price. 90% complete with the original project. 2 days have been added due to weather. Due to unforeseen conditions, the project is scheduled to be completed in December. Portions of the new treatment plant have been producing water for months.

**ADJOURNMENT**

Motion by Callender, second by Michael to adjourn. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

Meeting adjourned at 6:37 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp  
City Clerk

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma September 05, 2017**

**CALL TO ORDER**

Meeting called to order Mayor Flanagan at 6:37 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Ken Hays, Will DeMier, Brian Callender, Justin Michael, Susan Kirtley, Jeff Godwin, Scott Savage, Bill Flanagan

**Absent:** None.

**Staff Present:** Jim Thomas, Jonah Humes, Bryan Drummond, Sarah Sharp, Tim White, Suzan Maloy, Daryl Golbek, Dale Williams, Joe Kays, John Feary, Sean Douglas

**ACCEPTANCE OF THE AGENDA**

Motion by Kirtley, second by Hays that the agenda for the regular City Council meeting of September 05, 2017 be approved as written. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

**(1) Presentation to Council regarding departmental overview of the Fire Department and Emergency Management Departments. (Sean Douglas)**

Fire Chief Sean Douglas detailed the improvements made within the department in his 7 year tenure. The department a total of 47 staff members and 2200 call per year. Average response time of 4:30 minutes. An average of 100 fires per year. Douglas also stated that the Emergency Management maintains the tornado sirens, planning, training exercises, and coordination with other agencies.

Councilor Michael left meeting at 6:52 P.M.

## MAYOR'S REPORT & APPOINTMENTS

None

## CITY MANAGER REPORT

City Manager Jim Thomas spoke about the Arena co-op Board. He stated that the deed has been signed off to the co-op board. The buildings and facilities are being assessed and both the City and the County will have to put up seed money.

## STAFF REPORTS

None.

## CURRENT BUSINESS

**(2) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Council Meeting on August 21, 2017.**

**(b) All claims as printed.**

**(c) Actual salary claims for pay periods ending August 25, 2017 in the Amount of \$466,710.70 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**

Motion by Hays, second by Willis to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, absent; Kirtley, yes; Savage, yes. Motion carried.

**(3) Discussion and vote to Approve/Reject Ordinance variance to allow overnight camping at Claremore Lake Park on September 29<sup>th</sup> for the vendors of the Route 66 Cruisers Car Show. (Dwayne Caldwell)**

Dwayne Caldwell who is the president of the club was present for the meeting. He would like vendors to be allowed to stay overnight in the park with their vendor wares and for participants to be able to stay at the lake.

Motion by DeMier, second by Hays to approve Ordinance variance to allow overnight camping at Claremore Lake Park on September 29<sup>th</sup> for the vendors of the Route 66 Cruisers Car Show. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, absent; Kirtley, yes; Savage, yes. Motion carried.

**(4) Discussion and vote to Approve/Reject Ordinance 2017-\_\_\_, amending Chapter 112 of Title XI of the Ordinances of the City of Claremore, Oklahoma, regarding games and amusements. (Sarah Sharp)**

Motion by DeMier, second by Willis to approve Ordinance 2017-21, amending Chapter 112 of Title XI of the Ordinances of the City of Claremore, Oklahoma, regarding games and amusements. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, absent; Kirtley, yes; Savage, yes. Motion carried.

**(5) Discussion and vote to Approve/Reject Ordinance 2017-\_\_\_, repealing all of Chapter 116 of Title XI of the Ordinances of the City of Claremore, Oklahoma, regarding Massage Businesses. (Sarah Sharp)**

Motion by Godwin, second by Hays to approve Ordinance 2017-22, repealing all of Chapter 116 of Title XI of the Ordinances of the City of Claremore, Oklahoma, regarding Massage Businesses. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, absent; Kirtley, yes; Savage, yes. Motion carried.

**ADJOURNMENT**

Motion by Godwin Second by DeMier to adjourn. Roll call vote: Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, absent; Kirtley, yes; Savage, yes. Motion carried.

Meeting adjourned at 6:45 P.M.



Sarah Sharp  
City Clerk