

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma January 22, 2018**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Ken Hays, Jeff Godwin, Will DeMier, Bill Flanagan,
Brian Callender, Justin Michael, Susan Kirtley, Scott Savage,

Absent: None.

Staff Present: Jim Thomas, Jonah Humes, Bryan Drummond,
Sarah Sharp, Sheena Riley, Tim White, Jill Ferenc,
Stan Brown, Tanya Andrews, Dale Williams, Steve Cox,
Doug Woodward, Jamie Starling, Daryl Golbek, Garrett Ball,
Larry Hughes, Suzan Maloy, Allison Burkhead, Lisa Rogers, Cary Akin,
Nathan Turman, Matt Rice

Pledge of Allegiance by all.

Invocation by: Jamie Willis, First United Methodist Church

Presentations:

Promotion of Jamie Starling to the position of Lieutenant. (Stan Brown)

Chief Brown recognized Officer Jamie Starling who has been with the Claremore Police Dept. since June of 1993 where she started as a dispatcher. In 2005 she began her new position as a patrol officer and on January 14th was promoted to Lieutenant. He shared a quote and how proud he was of her and what a great asset she is to the Department as well as the City.

Call to the Public

Those Speaking:

Neoma Inman- 418 W. 6th St. Claremore, OK

Inman shared that she has a petition with 626 names. Inman's business (Hydration Station) is at that crossing and feels that it will be a hindrance to her business. She states there is a lot of foot traffic walking back and forth to the grocery store. The business gets deliveries by semi and does not know how they will turn around. Inman believes the City has cut off the west from east side of town. She spoke to Carol Cook at Union Pacific and clarified that she is within 60 feet of the arm and her driveway would have to be closed.

Ryan Payne- 102 W. 5th St. Claremore, OK

Payne, Owner of MMS Funeral Home stated that he is against 5th, 6th, and 7th street crossings being closed. He said that there are two different trains going through town, so if one is quiet zone and the other isn't it won't make sense.

Johnathan Vanbeber- 10917 N. 92nd E. Ave. Catoosa, Ok

Vanbeber expressed his concern with the congestion he feels it is going to cause. He owns many rental properties along 6th Street, one of them being on the corner of 6th and Cherokee, and a lot of people use that street to avoid the main streets to avoid the congestion. He does not believe this will make the town any quieter. Vanbeber also stated that there is another crossing 270 feet away. With growth of downtown, he would not be surprised if commercial growth occurs in the area in the future.

Eugene Vanbeber- 20597 S. 4110 Rd. Claremore, OK

Vanbeber says he knows at least 6 people in wheelchairs that use this route to go to the grocery store. He would like Council to consider this before they make their decision.

Randy Post- 410 W 5th St. Claremore, OK

Post, owner of Dunlap Wrecker and Dunlap Body Shop asked why we are doing this. Are the complaints received worth the cost? He stated that it will not be a quiet zone but a quieter zone as the engineer can still choose to blow the horn all the way through town if they want. His rigs he will be bringing down residential streets are extremely heavy and will tear up the streets also the height of his rigs will tear down electric lines if he goes through the neighborhoods.

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Godwin that the agenda for the regular CCDA meeting of January 22, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on January 08, 2018 as printed.

(b) All Claims as printed.

Motion by Kirtley, second by Hays to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Godwin to adjourn. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:22 P.M.



Sarah Sharp
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma January 22, 2018**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:22 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Ken Hays, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage,

Absent: None.

Staff Present: Jim Thomas, Jonah Humes, Bryan Drummond, Sarah Sharp, Sheena Riley, Tim White, Jill Ferenc, Stan Brown, Tanya Andrews, Dale Williams, Steve Cox, Doug Woodward, Jamie Starling, Daryl Golbek, Garrett Ball, Larry Hughes, Suzan Maloy, Allison Burkhead, Lisa Rogers, Cary Akin, Nathan Turman, Matt Rice

ACCEPTANCE OF THE AGENDA

Motion by Kirtley, Second by Savage that the agenda for the regular CPWA meeting of January 22, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on January 08, 2018.

(b) All claims as printed.

(c) UCI- Application #27 \$43,717.00

Motion by Hays, second by DeMier to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/reject the renewal pricing on Annual Transformers. (Larry Hughes)

Hughes presented to Council that they went out to bid last year, Wiley won and with the original bid the City can renew and negotiate price for up to 3 consecutive years. He would like renew with Wiley. Wiley had a slight increase but is still lower than other bids originally were last year. This locks in the pricing for the year, and does not require a certain amount of transformers to be ordered. Price increase from last year is due to price increase in oil and copper.

Motion by Savage, second by Kirtley to approve the renewal pricing on Annual Transformers. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/reject of granting a fifteen (15) foot utility easement on property owned by Claremore Public Works Authority located at 1701 Camden Street. (Jill Ferenc)

Ferenc informed the Council that this property is already owned by The Public Works Authority. Filing an Easement will put it into the land records for AT&T to put in underground lines across the land. Underground lines will not affect any future realignment of the roadway.

Motion by Godwin, second by Hays to approve granting a fifteen (15) foot utility easement on property owned by Claremore Public Works Authority located at 1701 Camden Street. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Godwin, second by Kirtley to adjourn. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:32 P.M.



Sarah Sharp
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma January 22, 2018**

CALL TO ORDER

Meeting called to order Mayor Flanagan at 6:32 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Ken Hays, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage,

Absent: None.

Staff Present: Jim Thomas, Jonah Humes, Bryan Drummond, Sarah Sharp, Sheena Riley, Tim White, Jill Ferenc, Stan Brown, Tanya Andrews, Dale Williams, Steve Cox, Doug Woodward, Jamie Starling, Daryl Golbek, Garrett Ball, Larry Hughes, Suzan Maloy, Allison Burkhead, Lisa Rogers, Cary Akin, Nathan Turman, Matt Rice

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Godwin that the agenda for the regular City Council meeting of January 22, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

MAYOR'S REPORT & APPOINTMENTS

MAYOR'S REPORT

Recognition of the Winter Wonderland Committee. **(Mayor Flanagan)**

The Winter Wonderland Committee along with the sponsors were recognized with what an outstanding job they did to bring such a wonderful event to the City and are looking forward to what next year will hold.

APPOINTMENTS

None.

Staff Report:

City Manager Jim Thomas stated that Jonah Humes, assistant to the City Manager reached out to the Railroad to find out why Union Pacific has been running so slow the last few days. They informed Humes that there is construction going on at the interlock on the BSNF track that has caused trains to slow down. The construction should be completed by tomorrow afternoon.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on January 08, 2018.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending January 13, 2018 in the amount of \$459,666.72 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) Approval of the 2017 4th Quarter 911 Report.**

Motion by Hays, second by DeMier to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/reject the retirement and transfer of ownership of Canine Officer "Tyson" to Steve Cox and family and formal recognition of same. (Stan Brown)

Chief Brown stated that Officer Tyson was acquired through a grant in 2008. He was then trained to detect drugs and missing persons. Tyson is 11 now and his vet has recommended that we retire him from service. The normal life cycle is 8-10 years. He will now become a household pet to Deputy Chief Cox and family to enjoy his retirement.

Motion by Willis, second by Savage to approve the retirement and transfer of ownership of Canine Officer "Tyson" to Steve Cox and family and formal recognition of same. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/reject the Third Amendment to the Development Financing Assistance Agreement. (John Feary)

Director of CIEDA John Feary presented his item that is a revised amendment change of the name of the company from NexGen Filterworks to NextNano LLC as there have been internal changes within the company and it was acquired by NextNano LLC. The company is current of their TIF payments. The CIEDA Board has already approved it and recommends to council for approval as well.

Motion by Savage, second by Kirtley to approve the Third Amendment to the Development Financing Assistance Agreement. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/reject development agreement between the City of Claremore and Intrinsic Development, LLC regarding water service for lot split along Lowry Rd. (Jill Ferenc)

Ferenc informed Council that this 19.8 acres between Lowry Rd. and 21st St. N. is currently under contract to purchase. Lot split was approved contingent upon the provision of water to the property. An 8 inch line is not needed for the proposed development, but upsizing of the line to 8 inches for future growth and will complete a loop on the north end of the water system. This will also provide better fire protection. The closest hydrant now is 1200 feet away. Looping the line will also increase the quality of water. The 1st phase cost to the City will be about \$32,000.00 and easements will be required phase 2 will cost about \$35,200 with required easements.

Motion by Godwin, second by DeMier to approve development agreement between the City of Claremore and Intrinsic Development, LLC regarding water service for lot split along Lowry Rd. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(5) Discussion and vote to Approve/reject Ordinance 2018-___, annexing the Rodeo Grounds to the City of Claremore. (Jill Ferenc)

Ferenc stated this 19.5 acre tract west of Claremore Lake is currently zoned agricultural. The property is surrounded on the south and east sides by Claremore City limits.

Motion by DeMier, second by Willis to approve Ordinance 2018-1, annexing the Rodeo Grounds to the City of Claremore. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(6) Discussion and vote to Approve/reject budget rollover in the amount of \$ 283,544.00 for the purchase of a Sanitation Truck. (Donnie Burgess)

Burgess said that this truck was previously approved, but was not received in the budget year and funds were not rolled over because it was anticipated to arrive before July 1st. The truck is currently in Wisconsin and will be delivered in February.

Motion by Godwin, second by Kirtley to approve budget rollover in the amount of \$283,544.00 for the purchase of a sanitation truck. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(7) Discussion and vote to approve/reject Ordinance 2018-___, pertaining to the elimination and modification of certain street-railroad crossing. Adopting to close the 6th Street and Union Pacific Rail Road Crossing. (Daryl Golbek & Dale Williams)

Assistant to the City Manager Jonah Humes wanted to clarify that the quiet zone will encompass both railroads from Archer to Lowry on BNSF and Florence to Lowry for UP. There is a sidewalk on 5th St. and not one on 6th, so it would be a safer route for wheelchairs to travel that route. He noted that Post, owner of Dunlap Wrecker was correct that the train conductor does have the lead way to blow the horn, but it would be for extreme circumstances, such as heavy fog, construction, or someone on the tracks, etc.

Humes presented a slide show with the facts and background of the project, which began in 2016. The map route changes shown and increased travel time was minimal. The traffic count number were also presented.

Humes also shared that Police and Fire Chief have been contacted and there were no safety concerns. Doug Smith at Claremore Public Schools bus barn was contacted and only 4 buses use that street and stated that the re-routing would be negligible. Staff has met with business owners and staff cannot predict the effect on their businesses. Union Pacific has committed to \$100,000.00 to close the crossing, which will reduce the cost of the project and the timeline for completion of the project as well.

Council discussed the item in depth before voting.

Motion by Savage, second by DeMier to approve Ordinance 2018-2, pertaining to the elimination and modification of certain street-railroad crossing. Adopting to close the 6th Street and Union Pacific Rail Road Crossing. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, no; Michael, no; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Callender, second by Savage to adjourn. Roll call vote: Willis, yes; Hays, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 7:55 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp
City Clerk