

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 02, 2018**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present Terry Willis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Justin Michael, Susan Kirtley, Scott Savage

Absent: Brian Callender

Staff Present: Jim Thomas, Jonah Humes, Bryan Drummond, Sarah Sharp, Stan Brown, Tim White, Dale Williams, Joe Kays, Jill Ferenc, Suzan Maloy, Daryl Golbek

Pledge of Allegiance by all.

Invocation by: Rev. J. Bret Metcalfe- Church of the Nazarene

Call to the Public

None.

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Kirtley that the agenda for the regular CCDA meeting of April 02, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on April 02, 2018 as printed.**
- (b) All Claims as printed.**

Motion by Hays, second by Michael to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by McSpadden second by Savage to adjourn. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:02 P.M.



Sarah Sharp
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 02, 2018**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:02 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present Terry Willis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Justin Michael, Susan Kirtley, Scott Savage

Absent: Brian Callender

Staff Present: Jim Thomas, Jonah Humes, Bryan Drummond, Sarah Sharp, Stan Brown, Tim White, Dale Williams, Joe Kays, Jill Ferenc, Suzan Maloy, Daryl Golbek

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Willis that the agenda for the regular CPWA meeting of April 02, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on March 19, 2018.

(b) All claims as printed.

Motion by Willis, second by Michael to approve the consent items as listed.

Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Water Treatment Plant Project update from Garver Engineering. (Michael Graves)

Michael Graves with Garver Engineering was present to give Council an update on the project. The remaining tasks to be completed are: start up and testing, punch list, demobilization of contractor, and turn-backs to City.

The original completion date was May 23, 2017, however, there were 176 days added to the contract due to the City requesting additions and unknown site details that were not updated on plans in previous renovations. The new completion date is anticipated to be June 14, 2018. Graves also showed before and after pictures of the construction.

ADJOURNMENT

Motion by Savage, second by Kirtley to adjourn. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:28 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 02, 2018**

CALL TO ORDER

Meeting called to order Mayor Flanagan at 6:29 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present Terry Willis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan,
Justin Michael, Susan Kirtley, Scott Savage

Absent: Brian Callender

Staff Present: Jim Thomas, Jonah Humes, Bryan Drummond, Sarah Sharp,
Stan Brown, Tim White, Dale Williams, Joe Kays, Jill Ferenc,
Suzan Maloy, Daryl Golbek

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by McSpadden that the agenda for the regular City Council meeting of April 02, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

AWARDS, AND COMMUNICATIONS

Claremore Main Street OMSC presentation. (Jessica Jackson)

Jackson shared that the Music on Main project has been fully funded.

The National Historic District and Historic Walk will be on 04/07/18 at 2:00 P.M. to unveil 2 historical signs and paving stones.

The Oklahoma Main Street awards banquet will be held on 05/08/18 at 5:30 P.M. in OKC. All Council members have been invited. Claremore is in the top 3 finalists in 5 categories and also nominated for program of the year.

MAYOR'S REPORT & APPOINTMENTS

None.

STAFF REPORTS

City Manager Jim Thomas stated that there was a quarterly report handed out by Jonah Humes and invitations to the CIEDA Strategic Planning meeting was sent out last week as well.

Police Chief Stan Brown informed Council he would like to start updating the Council in a quarterly report of Officers that go above and beyond in their duties.

Certificate of Life Saving Award for Saturday, February 15th, 2018, Officer Rice, Officer Smith, Officer Hagen, and Officer Holland responded to call here in town where a male was referenced not breathing. Officer were first on the scene before fire or paramedics. They found the suspect not breathing, no pulse lying in bed. They proceeded to start CPR and were able to successfully rescue breath the gentleman and was transported to Hillcrest Hospital Tulsa alive.

On 02/20/2018 Lt. Wild and Officers Holmes, Kessler, and Burnett responded to a call of a woman who was suicidal and intended to harm herself. She had pills and a loaded gun. They were able to take her into custody without incident.

Last Tuesday on 03/27/18 the Police & Fire Department represented the City with the bomb treat at the Claremore Schools. We had a big response from Schools, the public, churches on how great they handled this situation. A lot was learned during this process and prepare better for the future.

The mayor addressed Chief Brown and extended his appreciation for the Police & Fire Department's successes during the difficulty of this task last week and how proud he was of everyone involved that represented our City.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on March 19, 2018.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending March 24, 2018 in the amount of \$453,125.57 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) Acceptance of a twenty (20) foot utility easement from Independent School District No. 001 Rogers County, Oklahoma**

Motion by DeMier, second by Hays to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/reject Ordinance #2018-6, changing the zoning of land that is the westerly 75 feet of Lot 9, Block 120 of the City of Claremore, Rogers County, State of Oklahoma, from Commercial High District (CH) to Residential Single-Family High Intensity District (RS-3) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. (Jill Ferenc)

Ferenc stated that 402 E. Patti Page Blvd. is currently used as a Law Firm. The zoning was changed in 2015 for that usage. The new buyer wants to restore the property to its original condition. The Planning Commission approved unanimously. There were no persons present to speak for or against the zoning change.

Motion by DeMier, second by Kirtley to approve Ordinance #2018-6, changing the zoning of land that is the westerly 75 feet of Lot 9, Block 120 of the City of Claremore, Rogers County, State of Oklahoma, from Commercial High District (CH) to Residential Single-Family High Intensity District (RS-3) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/reject contract in the amount of \$ 25,000.00 with Western Enterprises for Fireworks Display on Wednesday, July 04, 2018 at Claremore Lake Park. (Joe Kays)

Motion by Kirtley, second by DeMier to approve contract in the amount of \$ 25,000.00 with Western Enterprises for Fireworks Display on Wednesday, July 04, 2018 at Claremore Lake Park. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/reject (for the remainder of FY 2018), the lease of a new Caterpillar Model 323 TC Hydraulic Excavator from Warren Cat for the price of \$233,891.00, with intent to purchase same excavator at a discounted price in FY 2019. The discounted price is from the National Joint Powers Alliance which the City of Claremore has been a member of since 2010. (Dale Williams)

Replacing an excavator that is 1994 model. Repair costs have outweighed usage. Will lease for the remaining fiscal year. CAT will apply the amount paid to the purchase price for FY 2019. \$5,000 a month rental fee. Motion by DeMier, second by Savage to approve (for the remainder of FY 2018), the lease of a new Caterpillar Model 323 TC Hydraulic Excavator from Warren Cat for the price of \$233,891.00, with intent to purchase same excavator at a discounted price in FY 2019. The discounted price is from the National Joint Powers Alliance which the City of Claremore has been a member of since 2010. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Michael to adjourn. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:58 P.M.



Sarah Sharp
City Clerk