

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma April 16, 2018**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present** Terry Willis, Ken Hays, Herb McSpadden, Bill Flanagan,  
Brian Callender Justin Michael, Susan Kirtley, Scott Savage

**Absent:** Will DeMier

**Staff Present:** Jim Thomas, Jonah Humes, Bryan Drummond, Sarah Sharp,  
Sheena Riley, Ashley Hickman, Garrett Ball, Sean Douglas,  
Tim White, Dale Williams, Jill Ferenc, Suzan Maloy, Daryl Golbek,  
Greg Shelby

Pledge of Allegiance by all.

Invocation by: Councilman Key Hays

**Call to the Public**

None.

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by McSpadden that the agenda for the regular CCDA meeting of April 16, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

## CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on April 02, 2018 as printed.
- (b) All Claims as printed.

Motion by Kirtley, second by Michael to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

## ADJOURNMENT

Motion by Willis second by Hays to adjourn. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:02 P.M.



Sarah Sharp  
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma April 16, 2018**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:03 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present** Terry Willis, Ken Hays, Herb McSpadden, Bill Flanagan,  
Brian Callender Justin Michael, Susan Kirtley, Scott Savage

**Absent:** Will DeMier

**Staff Present:** Jim Thomas, Jonah Humes, Bryan Drummond, Sarah Sharp,  
Sheena Riley, Ashley Hickman, Garrett Ball, Sean Douglas,  
Tim White, Dale Williams, Jill Ferenc, Suzan Maloy, Daryl Golbek,  
Greg Shelby

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by Willis that the agenda for the regular CPWA meeting of April 16, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Claremore Public Works Authority Regular Meeting on  
April 02, 2018.**

**(b) All claims as printed.**

**(c) UCI-Application #30 \$56,257.00**

Motion by Kirtley, second by Michael to approve the consent items as listed.

Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(2) Discussion and vote to Approve/Reject to advertise and solicit bids for Valley View Drive Sanitary Sewer Replacement. (Garrett Ball)**

Ball stated that this project will replace 4300 feet of an existing gravity fed sewer line that was installed in the early 1970's. Currently this area is requiring maintenance at least once a week. There are a lot of tree roots in the lines and also places where it is broken. Lines will be burst, which is the least disruptive to residents and other utilities. There are 17 manholes that will be replaced. The goal is to alleviate I & I and backups.

Motion by Savage, second by Kirtley to approve to advertise and solicit bids for Valley View Drive Sanitary Sewer Replacement. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ADJOURNMENT**

Motion by Kirtley, second by Hays to adjourn. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:08 P.M.



Sarah Sharp  
City Clerk

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma April 16, 2018**

**CALL TO ORDER**

Meeting called to order Mayor Flanagan at 6:08 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present** Terry Willis, Ken Hays, Herb McSpadden, Bill Flanagan,  
Brian Callender Justin Michael, Susan Kirtley, Scott Savage

**Absent:** Will DeMier

**Staff Present:** Jim Thomas, Jonah Humes, Bryan Drummond, Sarah Sharp,  
Sheena Riley, Ashley Hickman, Garrett Ball, Sean Douglas,  
Tim White, Dale Williams, Jill Ferenc, Suzan Maloy, Daryl Golbek,  
Greg Shelby

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Hays that the agenda for the regular City Council meeting of April 16, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**AWARDS, AND COMMUNICATIONS**

None.

**MAYOR'S REPORT & APPOINTMENTS**

None.

**STAFF REPORTS**

City Manager Jim Thomas asked the Council if they had any questions concerning the Bi-Weekly Report that went out this past Friday. Also reminded Council of the Finance Committee Meeting Budget Meeting tomorrow the 17<sup>th</sup>.

## CURRENT BUSINESS

### **(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Council Meeting on April 02, 2018.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending April 07, 2018 in the amount of \$484,040.89 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**

Motion by Hays, second by McSpadden to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

### **(2) Discussion and vote to Approve/reject Ordinance #2018-7, changing the zoning of land on Lot 6 in Block 86 to the City of Claremore, Rogers County, State of Oklahoma, Residential Single-Family High Intensity District (RS-3) to Commercial High Intensity District (CH) and directing the appropriate amendment to the zoning map of the City of Claremore Oklahoma. (Jill Ferenc)**

Ferenc stated that the intended use for the property will be batting cages. There is a house on the property now that will be demolished. Commercial properties are in the area, as well as Residential and the area is considered an area of transition. There were no citizens at the Planning Commission meeting to speak for or against the change. Planning Commission approved it unanimously. There was 1 email in favor of the rezoning and 1 letter of concern in regards to the increased traffic.

Motion by Michael, second by Kirtley to approve Ordinance #2018-7, changing the zoning of land on Lot 6 in Block 86 to the City of Claremore, Rogers County, State of Oklahoma, Residential Single-Family High Intensity District (RS-3) to Commercial High Intensity District (CH) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

### **(3) Discussion and vote to Approve/reject Ordinance #2018-8, closing a Utility Easement described as a tract of land being a part of the NW/4 of the NW/4 and the NW/4 of the NE/4 of the NW/4 of section 7, Township 21 North, Range 16East of the I.B. &M., Rogers County, State Of Oklahoma. (Jill Ferenc)**

RSU is requesting to close a 15 foot water line easement by the softball field. It will be upgrading the property to meet the standards for their new conference. The water line is not in the easement, it's actually in the road easement to the north. 43 ½ foot of easement on that side of the roadway remaining. If approved, it will be taken to district court for final closure as required by law.

Motion by Michael, second by Kirtley to approve Ordinance #2018-8, closing a Utility Easement described as a tract of land being a part of the NW/4 of the NW/4 and the NW/4 of the NE/4 of the NW/4 of section 7, Township 21 North, Range 16East of the I.B. &M., Rogers County, State Of Oklahoma. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(4) Discussion and vote to Approve/reject Contract for Medical, Dental, And Life Insurance for fiscal year 2018-2019. (Jim Thomas)**

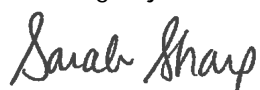
City Manager Jim Thomas & Dason Gwartney with Premier Consulting spoke on the changes. After soliciting quotes to several markets we will be changing from Community Care to Blue Cross for our Health Insurance. Community Care will not be partnering with Hillcrest upon renewal and this was one of the main factors for the change. It will be a 4 ½ % increase to the City, about the same increase for employee plus spouse/family and will not disturb benefits to the Employee. Dental will change from Delta Dental to Guardian Dental and Life will change to Dearbourne National which is the family of Blue Cross Companies.

Motion by McSpadden, second by Hays to approve Contract for Medical, Dental, And Life Insurance for fiscal year 2018-2019. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ADJOURNMENT**

Motion by Callender, second by Michael to adjourn. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:40 P.M.



Sarah Sharp  
City Clerk