

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma May 21, 2018**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present** Terry Willis, Ken Hays, Will DeMier, Bill Flanagan, Justin Michael, Susan Kirtley, Scott Savage

**Absent:** Herb McSpadden, Brian Callender

**Staff Present:** Jim Thomas, Jonah Humes, Bryan Drummond, Sarah Sharp, Garrett Ball, Tim White, Dale Williams, Jill Ferenc, Daryl Golbek, Larry Hughes, Noelle Hayes, Tanya Andrews, Joe Kays, Kevin Bledsoe, Stan Brown, David White, Lisa Rogers, Suzan Maloy, Donnie Burgess, Sherry Beach, Matt Wilson, Mitch Louderback, Stacey Dowden

Pledge of Allegiance by all.

Invocation by: Father Sylvanus Amaboi-St. Cecilia's Catholic Church

**Call to the Public**

None.

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by DeMier that the agenda for the regular CCDA meeting of May 21, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

## CURRENT BUSINESS

**(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on May 07, 2018 as printed.**
- (b) All Claims as printed.**

Motion by Kirtley, second by Willis to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(2) Discussion and vote to Approve/Reject CCDA Resolution No. 2018-\_\_\_, adopting the Claremore Cultural Development Authority budget for the fiscal year 2018-2019 and Directing said budget be transmitted to the State Auditor and Inspector's Office. (Jim Thomas/Suzan Maloy)**

Motion by DeMier, second by Kirtley to approve CCDA Resolution No. 2018- 1, adopting the Claremore Cultural Development Authority budget for the fiscal year 2018-2019 and directing said budget be transmitted to the State Auditor and Inspector's Office. Roll call vote: Willis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

## ADJOURNMENT

Motion by Hays second by Kirtley to adjourn. Roll call vote: Willis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:04 P.M.



Sarah Sharp  
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma May 21, 2018**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:04 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present** Terry Willis, Ken Hays, Will DeMier, Bill Flanagan, Justin Michael, Susan Kirtley, Scott Savage

**Absent:** Herb McSpadden, Brian Callender

**Staff Present:** Jim Thomas, Jonah Humes, Bryan Drummond, Sarah Sharp, Garrett Ball, Tim White, Dale Williams, Jill Ferenc, Daryl Golbek, Larry Hughes, Noelle Hayes, Tanya Andrews, Joe Kays, Kevin Bledsoe, Stan Brown, David White, Lisa Rogers, Suzan Maloy, Donnie Burgess, Sherry Beach, Matt Wilson, Mitch Louderback, Stacey Dowden

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Hays that the agenda for the regular CPWA meeting of May 21, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Claremore Public Works Authority Regular Meeting on May 07, 2018.**

**(b) All claims as printed.**

Motion by Savage, second by Kirtley to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(2) Discussion and vote to Approve/Reject CPWA Resolution No. 2018-\_\_\_, adopting the Claremore Public Works Authority budget for the fiscal year 2018-2019 and directing said budget be transmitted to the State Auditor and Inspector's Office. (Jim Thomas/Suzan Maloy)**

Motion by DeMier, second by Savage to approve CPWA Resolution No. 2018- 1, adopting the Claremore Public Works Authority budget for the fiscal year 2018-2019 and Directing said budget be transmitted to the State Auditor and Inspector's Office. Roll call vote: Willis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

## **ADJOURNMENT**

Motion by Kirtley, second by Hays to adjourn. Roll call vote: Willis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:06 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp  
City Clerk

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma May 21, 2018**

**CALL TO ORDER**

Meeting called to order Mayor Flanagan at 6:06 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present** Terry Willis, Ken Hays, Will DeMier, Bill Flanagan, Justin Michael, Susan Kirtley, Scott Savage

**Absent:** Herb McSpadden, Brian Callender

**Staff Present:** Jim Thomas, Jonah Humes, Bryan Drummond, Sarah Sharp, Garrett Ball, Tim White, Dale Williams, Jill Ferenc, Daryl Golbek, Larry Hughes, Noelle Hayes, Tanya Andrews, Joe Kays, Kevin Bledsoe, Stan Brown, David White, Lisa Rogers, Suzan Maloy, Donnie Burgess, Sherry Beach, Matt Wilson, Mitch Louderback, Stacey Dowden

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by Willis that the agenda for the regular City Council meeting of May 21, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

Presentation of Proclamation for Rodeo Week. **(Jim Thomas)**

**Proclamation was read by City Manager Jim Thomas, and accepted by Rodeo Committee Chairman David Petty. Arena Co-Op Board members Tanya Andrews and Commissioner Dan DeLozier were also present.**

**MAYOR'S REPORT & APPOINTMENTS**

None.

## STAFF REPORTS

**City Manager Report-** Staff report went out last Friday, if there are any questions, contact Thomas. Thomas also reminded the Council that Thursday at 6 p.m. the Clem McSpadden Memorial will be unveiled on the rodeo grounds. The Will Rogers Stampede Rodeo will be held this weekend.

## CURRENT BUSINESS

**(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Council Meeting on May 07, 2018.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay period ending May 05, 2018 in the amount of \$456,826.97 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) Approval of special exemption for a fireworks display at the Rogers County Fair on Thursday, September 13, 2018. (Lisa Rogers)**

Motion by Hays, second by Willis to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(2) Discussion and vote to Approve/Reject Resolution No. 2018-\_\_\_, adopting the City of Claremore budget for the fiscal year 2018-2019 and directing said budget be transmitted to the State Auditor and Inspector's Office. (Jim Thomas/Suzan Maloy)**

Motion by DeMier, second by Hays to approve Resolution No. 2018-2, adopting the City of Claremore budget for the fiscal year 2018-2019 and directing said budget be transmitted to the State Auditor and Inspector's Office. Roll call vote: Willis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(3) Discussion and vote to Approve/Reject request to approve the Final Plat of Lowry Crossing. (Jill Ferenc)**

Ferenc stated the new development will be located at the corner of Lowry Rd. and Jay St. This has been approved through both the Planning Commission and the Board Of

Adjustment. Proposed is 25 ft. ROW and 25 utility easement instead of 50 ft. of ROW, which does affect setbacks.

Motion by Savage, second by DeMier to approve the Final Plat of Lowry Crossing. Roll call vote: Willis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(4) Discussion and vote to Approve/Reject entering into a contract with independent auditor Hinkle and Company, PC to conduct the City of Claremore's audit of the financial statements for fiscal year 2017-2018. The audit will cover the governmental activities, business-type activities, and the aggregate remaining fund information for the City of Claremore in addition to the compliance over major federal award programs. (Jim Thomas/Suzan Maloy)**

Motion by Hays, second by Savage to approve entering into a contract with independent auditor Hinkle and Company, PC to conduct the City of Claremore's audit of the financial statements for fiscal year 2017-2018. The audit will cover the governmental activities, business-type activities, and the aggregate remaining fund information for the City of Claremore in addition to the compliance over major federal award programs. Roll call vote: Willis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(5) Discussion and vote to Approve/Reject Ordinance 2018- \_\_\_\_, amending Title 13, Chapter 130, Section 132.05 of the Municipal Code of the City of Claremore, Oklahoma, authorizing the public to set off or detonate fireworks under certain conditions. (Sarah Sharp)**

Motion by DeMier, second by Kirtley to approve Ordinance 2018- 11, amending Title 13, Chapter 130, Section 132.05 of the Municipal Code of the City of Claremore, Oklahoma, authorizing the public to set off or detonate fireworks under certain conditions. Roll call vote: Willis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ADJOURNMENT**

Motion by Willis, second by Kirtley to adjourn. Roll call vote: Willis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:33 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp". The signature is written in black ink and is positioned above the printed name.

Sarah Sharp  
City Clerk