

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma July 02, 2018**

CALL TO ORDER

Meeting called to order by Deputy Mayor Willis at 6:00 P.M.

Deputy Mayor Willis asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present Terry Willis, Ken Hays, Herb McSpadden, Will DeMier, Justin Michael, Susan Kirtley, Scott Savage

Absent: Bill Flanagan, Brian Callender

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Tanya Andrews, Andy Armstrong, Suzan Maloy, Joe Kays

Pledge of Allegiance by all.

Invocation by: John Vanaman-Chaplin, Green Country Hospice

Call to the Public

None.

ACCEPTANCE OF THE AGENDA

Motion by Kirtley, second by Savage that the agenda for the regular CCDA meeting of July 02, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on June 18, 2018 as printed.

(b) All Claims as printed.

Motion by Hays, second by DeMier to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject the purchase of seven (7) full sets of portable bleachers for use at the Claremore Expo Center. (Tanya Andrews)

Motion by DeMier, second by McSpadden to approve the purchase of seven (7) full sets of portable bleachers for use at the Claremore Expo Center. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:08 P.M.



Sarah Sharp
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma July 02, 2018**

CALL TO ORDER

Meeting called to order by Deputy Mayor Willis at 6:08 P.M.

Deputy Mayor Willis asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present Terry Willis, Ken Hays, Herb McSpadden, Will DeMier, Justin Michael, Susan Kirtley, Scott Savage

Absent: Bill Flanagan, Brian Callender

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Tanya Andrews, Andy Armstrong, Suzan Maloy, Joe Kays

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by McSpadden that the agenda for the regular CPWA meeting of July 02, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on June 18, 2018.

(b) All claims as printed.

**(c) Water Treatment Plant Improvement Project payables as follows:
UCI-Application #31 \$478,502.35**

Motion by DeMier, second by Kirtley to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Hays, second by Savage to adjourn. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:10 P.M.

A handwritten signature in black ink that reads "Sarah Sharp". The signature is written in a cursive, flowing style.

Sarah Sharp
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma July 02, 2018**

CALL TO ORDER

Meeting called to order by Deputy Mayor Willis at 6:10 P.M.

Deputy Mayor Willis asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present Terry Willis, Ken Hays, Herb McSpadden, Will DeMier, Justin Michael, Susan Kirtley, Scott Savage

Absent: Bill Flanagan, Brian Callender

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Tanya Andrews, Andy Armstrong, Suzan Maloy, Joe Kays

ACCEPTANCE OF THE AGENDA

Motion by Callender, second by DeMier that the agenda for the regular City Council meeting of July 02, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None.

DEPUTY MAYOR'S REPORT & APPOINTMENTS

None.

STAFF REPORTS

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Council Meeting on June 18, 2018.

(b) All claims as printed.

(c) Actual salary claims for pay period ending June 16, 2018 in the amount of \$485,587.27 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life

Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.

- (d) Approval of Partial Lump Sum payment for Dennis Brown in the amount of \$10,000 from Oklahoma Municipal Retirement Fund. (Jim Thomas)**
- (e) Approval of medical disability pension payments for Rick Hendricks from Oklahoma Municipal Retirement Fund. (Jim Thomas)**
- (f) Acceptance of a twenty-five (25) foot utility easement from the Rodeo Arena Interlocal Cooperative. (Jill Ferenc)**
- (g) Approval to purchase seven (7) full sets of portable bleachers for use at the Claremore Expo Center. (Tanya Andrews)**

Motion by DeMier, second by Kirtley to approve the consent items, as written. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

- (2) Discussion and vote to Approve/Reject allowing The Claremore Museum of History to place a bronze statue of Andy Payne at Gazebo Park, at no cost to the City of Claremore. (Joe Kays/Andy Couch)**

Motion by Kirtley, second by McSpadden to approve allowing The Claremore Museum of History to place a bronze statue of Andy Payne at Gazebo Park, at no cost to the City of Claremore. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

- (3) Discussion and vote to Approve/Reject Resolution #2018-____, authorizing the Deputy Mayor and staff to sign closeout documents related to the City of Claremore's Community Development Block Grant 16751 CDBG 2016 for sidewalk/handicapped access improvements. (Jill Ferenc/Andy Armstrong)**

Motion by DeMier, second by Hays to approve Resolution #2018- 5, authorizing the Deputy Mayor and staff to sign closeout documents related to the City of Claremore's Community Development Block Grant 16751 CDBG 2016 for sidewalk/handicapped access improvements. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

- (4) Discussion and vote to Approve/Reject Resolution #2018-____, relating to a Community Development Block Grant for Sidewalk Improvements, committing up to \$88,320 as leverage from the City of Claremore.(Jill Ferenc/Andy Armstrong)**

Motion by DeMier, second by Kirtley to approve Resolution #2018- 6, relating to a Community Development Block Grant for Sidewalk Improvements, committing up to \$88,320 as leverage from the City of Claremore. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(5) Discussion and vote to Approve/Reject Resolution #2018-____, requesting assistance from the Oklahoma Department of Commerce for the 2018 CDBG Program and authorizing the Mayor/Deputy Mayor to sign all related application documents. (Jill Ferenc/Andy Armstrong)

Motion by DeMier, second by McSpadden to approve Resolution #2018- 7, requesting assistance from the Oklahoma Department of Commerce for the 2018 CDBG Program and authorizing the Mayor/Deputy Mayor to sign all related application documents. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(6) Discussion and vote to Approve/Reject the FY-18 CDBG Citizens Participation Plan for the City of Claremore.(Jill Ferenc/Andy Armstrong)

Motion by DeMier, second McSpadden to approve the FY-18 CDBG Citizens Participation Plan for the City of Claremore. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(7) Discussion and vote to Approve/Reject award of bid for asbestos abatement for up to seven structures as part of the FEMA Hazard Mitigation Grant (FEMA 4222-DR OK, Project #037) to the low bidder, Asbestos Handlers, Inc. (Jill Ferenc)

Motion by Kirtley, second by Savage to approve award of bid for asbestos abatement for up to seven structures as part of the FEMA Hazard Mitigation Grant (FEMA 4222-DR OK, Project #037) to the low bidder, Asbestos Handlers, Inc. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(8) Discussion and vote to Approve/Reject Contract Amendment 1 on the Claremore Comprehensive Plan Project (Subarea Plans) between Kendig Keast Collaborative and the City of Claremore for professional community planning services. (Jill Ferenc)

Motion by DeMier, second by McSpadden to approve the Contract Amendment 1 on the Claremore Comprehensive Plan Project (Subarea Plans) between Kendig Keast Collaborative and the City of Claremore for professional community planning services. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by McSpadden, second by Hays to adjourn. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:28 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp
City Clerk