

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma July 16, 2018**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present** Terry Willis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

**Absent:** None

**Staff Present:** Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Jill Ferenc, Daryl Golbek, Dale Williams, Tim White, John Feary, Garrett Ball, Stan Brown, Doug Woodward, Matt Smith, Suzan Maloy, Kyle Brassfield, Kendal Bradshaw, Tyler Stenveld, David White

Pledge of Allegiance by all.

Invocation by: John Vanaman-Chaplin, Green Country Hospice

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

Swearing in of Police officer Tyler Stenveld by Police Chief Stan Brown.

**Call to the Public**

None.

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by Willis that the agenda for the regular CCDCA meeting of July 16, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

## CURRENT BUSINESS

**(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on July 02, 2018 as printed.**
- (b) All Claims as printed.**

Motion by Hays, second by DeMier to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

## ADJOURNMENT

Motion by Hays, second by DeMier to adjourn. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:09 P.M.



Sarah Sharp, CMC  
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma July 16, 2018**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:09 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present** Terry Willis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

**Absent:** None

**Staff Present:** Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Jill Ferenc, Daryl Golbek, Dale Williams, Tim White, John Feary, Garrett Ball, Stan Brown, Doug Woodward, Matt Smith, Suzan Maloy, Kyle Brassfield, Kendal Bradshaw, Tyler Stenveld, David White

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Hays that the agenda for the regular CPWA meeting of July 16, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Claremore Public Works Authority Regular Meeting on July 02, 2018.**

**(b) All claims as printed.**

Motion by Willis, second by Savage to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(2) Discussion and vote to Approve/Reject award of the Valley View Drive Sanitary Sewer Replacement Project to Sapulpa Digging, Inc. in the amount of \$422,722.00. (Garrett Ball)**

Motion by Savage, second by Kirtley to approve the award of the Valley View Drive Sanitary Sewer Replacement Project to Sapulpa Digging, Inc. in the amount of \$422,722.00. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

#### **ADJOURNMENT**

Motion by DeMier, second by Hays to adjourn. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:20 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC  
City Clerk

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma July 16, 2018**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:20 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present** Terry Willis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

**Absent:** None

**Staff Present:** Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Jill Ferenc, Daryl Golbek, Dale Williams, Tim White, John Feary, Garrett Ball, Stan Brown, Doug Woodward, Matt Smith, Suzan Maloy, Kyle Brassfield, Kendal Bradshaw, Tyler Stenveld, David White

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by Willis that the agenda for the regular City Council meeting of July 16, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

None.

**MAYOR'S REPORT & APPOINTMENTS**

**(1) Discussion and vote to re-appointment Jeff Jensen to the CIEDA Board of Trustees to serve another 4year term beginning July 1, 2018. (John Feary)**

Motion by Flanagan, second by DeMier to approve the re-appointment Jeff Jensen to the CIEDA Board of Trustees to serve another 4year term beginning July 1, 2018. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(2) Discussion and vote to re-appointment Tim Fleetwood to the CIEDA Board of Trustees to serve another 4year term beginning July 1, 2018. (John Feary)**

Motion by Flanagan, second by Kirtley to approve the re-appointment of Tim Fleetwood to the CIEDA Board of Trustees to serve another 4year term beginning July 1, 2018. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(3) Discussion and vote to appoint Gary Collins to the CIEDA Board of Trustees to serve the remainder of Ryan Moore's term, which will expire June 30, 2021.  
(John Feary)**

Motion by Flanagan, second by Willis to approve the appointment of Gary Collins to the CIEDA Board of Trustees to serve the remainder of Ryan Moore's term, which will expire June 30, 2021. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**STAFF REPORTS**

City Manager Jim Thomas-

Comprehensive quarterly report was distributed tonight by Jonah Humes. If there are any questions on the projects, please let either of us know.

The Water Treatment Plant Project is complete and has been turned over to the City.

**CURRENT BUSINESS**

**(4) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Council Meeting on July 02, 2018.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay period ending June 30, 2018 in the amount of \$508, 507.84 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**

**(d) Approval of annual Sand, Gravel, and Rock bid to Anchor Stone as follows:**

<b>1" Class A</b>	<b>FOB \$13.68</b>	<b>Plant \$9.00</b>
<b>1" Crusher Run</b>	<b>FOB\$10.68</b>	<b>Plant \$6.00</b>
<b>3/8" Chips</b>	<b>FOB \$13.93</b>	<b>Plant \$9.25</b>
<b>12" Rip Rap</b>	<b>FOB \$21.33</b>	<b>Plant \$15.00</b>
<b>Screenings</b>	<b>FOB \$10.18</b>	<b>Plant \$5.50</b>
<b>Fill Sand</b>	<b>FOB \$13.10</b>	<b>Plant \$5.25</b>

**(Dale Williams)**

**(e) Approval of annual Concrete Bid to Dolese Bros. Co. as follows:**

<b>4000 psi with fibermesh</b>	<b>\$92.00</b>
<b>4000 psi w/o fibermesh</b>	<b>\$86.00</b>
<b>3000 psi with fibermesh</b>	<b>\$86.00</b>
<b>3000 psi w/o fibermesh</b>	<b>\$80.00</b>

**(Dale Williams)**

**(f) Approval of annual Asphalt Bid to APAC as follows:**

<b>Hot Mix Hot Lay Type A-Plant</b>	<b>\$40.00</b>
<b>Hot Mix Hot Lay Type B-Plant</b>	<b>\$48.00</b>
<b>Hot Mix Hot Lay Type C-Plant</b>	<b>\$50.00</b>

**(Dale Williams)**

**(g) Acceptance of a five foot wide electric easement from Randy Highfill of Highfill Corp., located on a portion of Lot 2, Block 11, of the City of Claremore, Rogers County, Oklahoma, according to the recorded plat thereof. (Jill Ferenc)**

**(h) Acceptance of a 15 foot wide sewer easement from Dake Properties, Inc. located on a portion of Lots 4,5, and 6, Block 2, Fair Oaks Place, an addition to the City of Claremore, Rogers County, Oklahoma, according to the recorded pat thereof. (Jill Ferenc)**

Motion by Hays, second by Savage to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(5) Discussion and vote to Approve/Reject the purchase of a new Caterpillar Model 323 TC Hydraulic Excavator from Warren Cat, at the National Joint Powers Alliance price of \$217,822.15. (Dale Williams)**

Motion by Kirtley, second by Hays to approve the purchase of a new Caterpillar Model 323 TC Hydraulic Excavator from Warren Cat, at the National Joint Powers Alliance price of \$217,822.15. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(6) Discussion and vote to Approve/Reject the purchase of a new CB8 Double Drum Paving Roller from Warren Cat, at the National Joint Powers Alliance price of \$116,787.00. (Dale Williams)**

Motion by DeMier, second by Hays to approve the purchase of a new CB8 Double Drum Paving Roller from Warren Cat, at the National Joint Powers Alliance price of \$116,787.00. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(7) Discussion and vote to Approve/Reject Resolution #2018-\_\_\_\_\_, to join the Oklahoma Municipal Management Services Trust.(Jim Thomas)**

Motion by Willis, second by Kirtley to approve Resolution #2018-8, to join the Oklahoma Municipal Management Services Trust. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(8) Discussion and vote to Approve/Reject Resolution #2018-\_\_\_\_\_, to renew, ratify and affirm certain Sales Tax Agreements, dated May 1, 2012 and April 1, 2013, respectfully, between the City of Claremore, Oklahoma and the Claremore Public Works Authority for the fiscal year ending June 30, 2019. (Suzan Maloy)**

Motion by DeMier, second by Hays to approve Resolution #2018-9, to renew, ratify and affirm certain Sales Tax Agreements, dated May 1, 2012 and April 1, 2013, respectfully, between the City of Claremore, Oklahoma and the Claremore Public Works Authority for the fiscal year ending June 30, 2019. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ADJOURNMENT**

Motion by Willis, second by Hays to adjourn. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:49 P.M.



Sarah Sharp, CMC  
City Clerk