

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 06, 2018**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present Terry Willis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Jill Ferenc, Daryl Golbek, Tim White, Garrett Ball, Stan Brown, Suzan Maloy, Larry Hughes, Chris Paulsen, Kyle Clifton, Sean Douglas, Lisa Wilson

Pledge of Allegiance by all.

Invocation by: Robbie Bowen, Claremore First Baptist Church

CALL TO THE PUBLIC

None.

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Willis that the agenda for the regular CCDA meeting of August 06, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on July 16, 2018 as printed.**
- (b) All Claims as printed.**

Motion by McSpadden, second by Hays to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by McSpadden to adjourn. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:02 P.M.



Sarah Sharp, CMC
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 06, 2018**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:02 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present Terry Willis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Jill Ferenc, Daryl Golbek, Tim White, Garrett Ball, Stan Brown, Suzan Maloy, Larry Hughes, Chris Paulsen, Kyle Clifton, Sean Douglas, Lisa Wilson

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Willis that the agenda for the regular CPWA meeting of August 06, 2018 be approved as written. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on July 16, 2018.

(b) All claims as printed.

Motion by Hays, second by DeMier to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by McSpadden, second by Callender to adjourn. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:04 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 06, 2018**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:04 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present Terry Willis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Jill Ferenc, Daryl Golbek, Tim White, Garrett Ball, Stan Brown, Suzan Maloy, Larry Hughes, Chris Paulsen, Kyle Clifton, Sean Douglas, Lisa Wilson

ACCEPTANCE OF THE AGENDA

Motion by Savage, second by Callender to strike items 3, 4, 6, 8, 9, 10, and 11 from the agenda. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Motion by DeMeir, second by McSpadden that the agenda for the regular City Council meeting of August 06, 2018 be approved as amended. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None.

MAYOR'S REPORT & APPOINTMENTS

None.

STAFF REPORTS

Chief Brown invited the Council and public to attend the 8th annual National Night Out at Claremore Lake tomorrow evening from 6:00-8:30 p.m. There will be children's activities, live music, food, vendors and civic groups giving out child safety information. This event is held to allow the citizens a chance to get to know the officers patrolling their community. It is a completely free event.

Thomas commended the Electric crews for their work during last week's storm that left over 4,000 customers without power. Crews worked through the night to get everyone back on. There were trees down all over town, poles broken, and a substation that was down. Councilman DeMier read an email and response from a citizen he received regarding the outage, requesting that the City put estimated outage times on the website.

Larry Hughes presented a utility rate survey from AEP-PSO, VVEC, REC, Miami, Pryor, and Claremore. The final rate includes all charges on residential bills including franchise fees, customer fees, power cost adjustment, etc. Hughes stated that the different utilities have different fee structures and they may charge less for a kilowatt hour but they have more fees, or may have a higher kilowatt hour and less fees and all of that has to be figured in to be able to compare apples to apples. When all of those items are included the City of Claremore is not the highest, and there are several that are within 1/10 of a cent.

(1) Presentation and project update regarding the Country Club Road and Southaven Road improvement projects. (Garrett Ball)

Drone video of the project was shown to demonstrate the progress of the project as of 7/27/18. Ball discussed the setback and issues faced on this project and progress on the contract. Completion date is set for December 3rd. The project will hit the 75% complete mark this week. Crews finished Saturday with all of the curbing they can do with the machine. Once the asphalt is done they will finish the driveways and inlets. Ball and his staff have worked diligently with the contractor to not cause any delays to incur any delay costs in the contract. BNSF requires 30 days' notice from when the old crossing is to be closed and the new crossing installed. Ball's team has over 3,000 hours in these projects to date.

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

- (a) Minutes of the Special Council Meeting on July 09, 2018.**
- (b) Minutes of the Regular Council Meeting on July 16, 2018.**
- (c) All claims as printed.**
- (d) Actual salary claims for pay period ending July 14, 2018 in the amount of \$544,149.96 and July 28, 2018 in the amount of \$497,024.65 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (e) Acceptance of utility easement from Doug Jones in order to provide and maintain utilities that will provide service to the proposed new Fresenius Kidney Care to be located just north of 225 S. Brady St. (Jill Ferenc)**
- (f) Approval of the 2018 2nd Quarter 911 report.(Stan Brown)**

**(g) Approval of OKRF Medical Disability Retirement for Susan Payne.
(Jim Thomas)**

**(h) Approval of Agreement with AT&T for payment of IP-Enabled Video
Services Provider Fee.**

Motion by Hays, second by DeMier to approve the consent items as listed. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(3) Discussion and vote to Approve/Reject Ordinance 2018-____, amending
subsection (A) of Section 98.06 of Chapter 98 of the Ordinances of the City of
Claremore regarding certain public nuisances in the City defined. (Jill Ferenc)**

This item was stricken from the agenda.

**(4) Discussion and vote to Approve/Reject the emergency clause for Agenda item
#3, declaring it is necessary for the preservation of the public health, safety, and
welfare of the inhabitants of the City of Claremore, Oklahoma, that this
Ordinance shall be in full force and effect immediately from and after its
passage, approval and adoption. (Jill Ferenc)**

This item was stricken from the agenda.

**(5) Discussion and vote to Approve/Reject Ordinance 2018-____, amending a portion
of Chapter 133 of the Ordinances of the City of Claremore regarding narcotics
and marijuana prohibited, possession, use, or delivery of drug paraphernalia.
(Jill Ferenc)**

Motion by DeMier, second by Callender to approve Ordinance 2018-13, amending a portion of Chapter 133 of the Ordinances of the City of Claremore regarding narcotics and marijuana prohibited, possession, use, or delivery of drug paraphernalia. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(6) Discussion and vote to Approve/Reject the emergency clause for Agenda item
#5, declaring it is necessary for the preservation of the public health, safety, and
welfare of the inhabitants of the City of Claremore, Oklahoma, that this
Ordinance shall be in full force and effect immediately from and after its
passage, approval and adoption. (Jill Ferenc)**

This item was stricken from the agenda.

(7) Discussion and vote to Approve/Reject Ordinance 2018-____, amending subsection (B)(1) of Section 133.19 of Chapter 133 of the Ordinances of the City of Claremore regarding tobacco-free city-owned or operated property. (Jill Ferenc)

Motion by Hays, second by Willis to approve Ordinance 2018-14, amending subsection (B)(1) of Section 133.19 of Chapter 133 of the Ordinances of the City of Claremore regarding tobacco-free city-owned or operated property. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(8) Discussion and vote to Approve/Reject the emergency clause for Agenda item #7, declaring it is necessary for the preservation of the public health, safety, and welfare of the inhabitants of the City of Claremore, Oklahoma, that this Ordinance shall be in full force and effect immediately from and after its passage, approval and adoption. (Jill Ferenc)

This item was stricken from the agenda.

(9) Discussion and vote to Approve/Reject Ordinance 2018-____, amending the index of Title IX: General Regulations and adding a new Chapter 105 of the Ordinances of the City of Claremore regarding marijuana growing for personal use. (Jill Ferenc)

This item was stricken from the agenda.

(10) Discussion and vote to Approve/Reject the emergency clause for Agenda item #9, declaring it is necessary for the preservation of the public health, safety, and welfare of the inhabitants of the City of Claremore, Oklahoma, that this Ordinance shall be in full force and effect immediately from and after its passage, approval and adoption. (Jill Ferenc)

This item was stricken from the agenda.

(11) Discussion and vote to Approve/Reject Resolution 2018-____, regarding establishing a permit fee to obtain the Marijuana Growing Facilities For Personal Medical Use Permit. (Jill Ferenc)

This item was stricken from the agenda.

(12) Discussion and vote to Approve/Reject Resolution 2018-____, casting a vote for Trustee of the Oklahoma Municipal Retirement Fund (OMRF) for nominee Ed Tinker to fill the expiring term of Trustee representing District 1. (Jim Thomas)

Motion by Kirtley, second by DeMier to approve Resolution 2018- 10 , casting a vote for Trustee of the Oklahoma Municipal Retirement Fund (OMRF) for nominee Ed Tinker to fill the expiring term of Trustee representing District 1. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(13) Discussion and vote Approve/Reject Resolution 2018-____, requesting the Oklahoma State Auditor and Inspector, Gary A. Jones, to conduct an audit of certain records of the City of Claremore. (Jim Thomas)

The State Auditor has estimated that it will cost between \$40,000 and \$80,000 for the audit. The audit will address the concerns listed in the citizen petition, as a copy of the petition will be submitted as an exhibit. The audit will cost taxpayers and utility customers, but if the citizen petition passes, it would cost the same amount. There was a press conference held today and a letter from GRDA President Dan Sullivan showed that the City has not been late or missed a payment since 2012. Staff feels like it is time to settle the issue, clear the misinformation that has been put into the public and set the record straight so that the community can move forward.

Motion by Flanagan, second by DeMier to approve Resolution 2018- 12 , requesting the Oklahoma State Auditor and Inspector, Gary A. Jones, to conduct an audit of certain records of the City of Claremore. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Callender, second by Michael to adjourn. Roll call vote: Willis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:54 P.M.



Sarah Sharp, CMC
City Clerk