

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma November 5, 2018**

CALL TO ORDER

Meeting called to order by Deputy Mayor DeMier at 6:00 P.M.

Deputy Mayor DeMier asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Will DeMier, Brian Callender, Susan Kirtley, Scott Savage

Absent: Bill Flanagan, Justin Michael

Staff Present: Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Jill Ferenc, Garrett Ball

Pledge of Allegiance by all.

Invocation by: John Ray, Destiny Life Church

CALL TO THE PUBLIC

Stoney Hinds- 2235 W. Country Club Rd.

Mr. Hinds spoke regarding his driveway on Country Club Road. Hinds states he has given in to what the City wants regarding the driveway on the newly improved portion of Country Club Rd. Mr. Hinds has questions and wants to know why only a small portion of the driveway will be concreted and not the whole thing. Hinds believes this is against City ordinances and would like the issue addressed.

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Savage that the agenda for the regular CCDA meeting of November 5, 2018 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on October 15, 2018 as printed.**
- (b) All Claims as printed.**

Motion by Hays, second by Kirtley to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Callender, second by Kirtley to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:04 P.M.



Sarah Sharp, CMC
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma November 5, 2018**

CALL TO ORDER

Meeting called to order by Deputy Mayor DeMier at 6:04 P.M.

Deputy Mayor DeMier asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Will DeMier, Brian Callender, Susan Kirtley, Scott Savage

Absent: Bill Flanagan, Justin Michael

Staff Present: Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Jill Ferenc, Garrett Ball

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Savage that the agenda for the regular CPWA meeting of November 5, 2018 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on October 15, 2018.

(b) All claims as printed.

Motion by Kirtley, second by Hays to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Callender, second by Savage to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:05 P.M.

A handwritten signature in black ink that reads "Sarah Sharp". The signature is written in a cursive style with a large initial 'S'.

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma November 5, 2018**

CALL TO ORDER

Meeting called to order by Deputy Mayor DeMier at 6:05 P.M.

Deputy Mayor DeMier asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Will DeMier,
Brian Callender, Susan Kirtley, Scott Savage

Absent: Bill Flanagan, Justin Michael

Staff Present: Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Jill Ferenc, Garrett Ball

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by McSpadden that the agenda for the regular City Council meeting of November 5, 2018 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None.

MAYOR'S REPORT & APPOINTMENTS

None.

STAFF REPORTS

City Manager Jim Thomas-

Quarterly report on current projects was given to Council tonight. If there are any questions, please contact Jim or Jonah. Projects included were Country Club/Southaven Improvement Project, CDBG Sidewalks Grant, Valley View Drive Sewer Improvement Project, and Archer Ct./Robin Road FEMA Grant.

The Christmas tree left northern Michigan this morning. The tree will arrive Wednesday afternoon in Claremore. Over \$45,000 has been raised from local businesses for this event.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on October 15, 2018.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay period ending October 20, 2018 in the amount of \$482,124.45 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**

Motion by Hays, second by Callender to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject a contract for sale and purchase of real estate between the City of Claremore and James and Linda Palmer for the purchase of property located at 1111 Robin Road (FEMA 4222-DR OK, Project #037). (Jill Ferenc)

Ferenc stated this item was previously approved in August. The property owner has moved into the property within the last 2 months. The housing assistance for the owner is up to \$31,000, with 25% being the City's portion. This is the only modification to the agreement.

Motion by DeMier, second by McSpadden to approve a contract for sale and purchase of real estate between the City of Claremore and James and Linda Palmer for the purchase of property located at 1111 Robin Road (FEMA 4222-DR OK, Project #037). Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Ordinance No. 2018-23 regarding an ordinance changing the zoning of a tract of land in the SW/4 of SE/4 of SW/4 of Section 4, Township 21 North, Range 16 East of the I.B. & M., Rogers County, State of Oklahoma, from Commercial General District (CG) to Commercial High Intensity District (CH) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. (Jill Ferenc)

Ferenc stated there are 2 parcels contained in the rezoning. Kum and Go wants to upgrade their store site at this location for a new prototype. The request is in line with the Comprehensive Plan. 2 people spoke at the PC meeting, not

for or against the re-zoning, just asking questions. Preliminary plans will be submitted to the City tomorrow.

Motion by Savage, second by Callender to approve Ordinance No 2018- 23, regarding an ordinance changing the zoning of a tract of land in the SW/4 of SE/4 of SW/4 of Section 4, Township 21 North, Range 16 East of the I.B. & M., Rogers County, State of Oklahoma, from Commercial General District (CG) to Commercial High Intensity District (CH) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma.

Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Callender, second by McSpadden to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:18 P.M.



Sarah Sharp, CMC
City Clerk