

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma December 03, 2018**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Justin Michael, Will DeMier, Susan Kirtley, Scott Savage

**Absent:** Brian Callender

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Larry Hughes, Suzan Maloy, Jordan Kessler, Cary Akin, Steve Cox, Stan Brown, Lisa Wilson, Aaron Sherman, Cassie Grettner, Garrett Ball, Kenneth Heaton, Ricky Propst, Jason Miller

Pledge of Allegiance by all.

Invocation by: Bruce Smith, LifeChanger Church

**CALL TO THE PUBLIC**

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by Kirtley that the agenda for the regular CCDA meeting of December 03, 2018 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on November 19, 2018 as printed.**

**(b) All Claims as printed.**

Motion by Hays, second by McSpadden to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ADJOURNMENT**

Motion by DeMier, second by Kirtley to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:02 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC  
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma December 03, 2018**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:02 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Justin Michael, Will DeMier, Susan Kirtley, Scott Savage

**Absent:** Brian Callender

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Larry Hughes, Suzan Maloy, Jordan Kessler, Cary Akin, Steve Cox, Stan Brown, Lisa Wilson, Aaron Sherman, Cassie Grettner, Garrett Ball, Kenneth Heaton, Ricky Propst, Jason Miller

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by Michael that the agenda for the regular CPWA meeting of December 03, 2018 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Claremore Public Works Authority Regular Meeting on November 19, 2018.**

**(b) All claims as printed.**

Motion by McSpadden, second by Hays to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

## ADJOURNMENT

Motion by McSpadden, second by Michael to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:04 P.M.

A handwritten signature in black ink that reads "Sarah Sharp". The signature is written in a cursive, flowing style.

Sarah Sharp, CMC  
City Clerk

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma December 03, 2018**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:04 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Justin Michael, Will DeMier, Susan Kirtley, Scott Savage

**Absent:** Brian Callender

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Larry Hughes, Suzan Maloy, Jordan Kessler, Cary Akin, Steve Cox, Stan Brown, Lisa Wilson, Aaron Sherman, Cassie Grettner, Garrett Ball, Kenneth Heaton, Ricky Propst, Jason Miller

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by Kirtley that the agenda for the regular City Council meeting of December 03, 2018 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

None.

**MAYOR'S REPORT & APPOINTMENTS**

**STAFF REPORTS**

**Presentation from Garrett Ball regarding updates on the Claremore Lake Dam Inspection Rehabilitation Project.**

Ball showed photos prior to the December 2017 inspection and the findings of the inspection. Detailed cleanup of the vegetation and installation of a guard rail along the earthen dam to prevent unauthorized entry that were done in 2018. Wood PLC was hired to do a complete inspection of the dam, and confirmed many needed repairs already noted by staff. Wood PLC has devised a list of short term and long term projects.

Permitting has been submitted to OERB for improvements to the apron slab and rip rap along the dam. 2018 inspection was just completed, and even though there are still a few items that need to be addressed, great strides have been made in the last year regarding improvements. The next big item will be to make repairs to the upper and lower intakes. The upper intake does not have proper intake and the lower intake is not operational and is blocked by silt. Repair funds are budget for 2018/2019 FY, and remaining funds from WTP construction funds can be used as well. The City is also looking into purchasing additional land to have a feeder area for the lake. This is not an immediate need, but will become necessary within the next 10 years.

**Presentation from Police Chief Stan Brown regarding fundraising efforts for Toys for Tots from No-Shave November.**

Brown announced the department raised a total of \$13,600 for the 410 students at Claremont Elementary. The original goal was \$9600. 28 officers participated in the fundraising efforts. Captain Cary Akin raised the most \$2600. Officer Don Thirion was voted best beard and Officer Eli Vang was voted worst beard. Claremore Public Schools Superintendent Bryan Frasier, Claremont Principal Randa Fay and Toys for Tots representative Dale Marsh were present for the presentation. Every student at Claremont Elementary will receive a toy from Santa. The remaining funds will be donated to Toys for Tots to be used in the Claremore Community.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Council Meeting on November 19, 2018.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay period ending November 17, 2018 in the amount of \$479,931.60 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) OMRF lump sum payment for Daryl Golbek. (Jim Thomas)**

Motion by Hays, second by DeMier to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

## ADJOURNMENT

Motion by Hays, second by Lewis to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:32 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC  
City Clerk