

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma January 07, 2019**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Brian Callender, Justin Michael, Will DeMier, Susan Kirtley, Scott Savage

Absent:

Staff Present: Bryan Drummond, Sarah Sharp, Stan Brown, Lisa Wilson, Ashley Hickman, Jill Ference

Pledge of Allegiance by all.

Invocation by: Joe Grubb, Claremore First United Methodist Church

CALL TO THE PUBLIC

Jerry Cook- Manager of Customer Service for GRDA

Present at meeting to thank the Council and City for many years of business and partnership. There is a lot of great things happening in Claremore and GRDA is looking forward to continuing the partnership in 2019.

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Kirtley that the agenda for the regular CCDCA meeting of January 07, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on December 17, 2018 as printed.**
- (b) All Claims as printed.**

Motion by McSpadden, second by DeMier to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Kirtley, second by Michael to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:05 P.M.



Sarah Sharp, CMC
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma January 07, 2019**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:05 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Brian Callender, Justin Michael, Will DeMier, Susan Kirtley, Scott Savage

Absent:

Staff Present: Bryan Drummond, Sarah Sharp, Stan Brown, Lisa Wilson, Ashley Hickman, Jill Ferenc

ACCEPTANCE OF THE AGENDA

Motion by DeMier, second by McSpadden that the agenda for the regular CPWA meeting of January 07, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on December 17, 2018.

(b) All claims as printed.

Motion by Hays, second by McSpadden to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Callender, second by DeMier to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:06 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma January 07, 2019**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:06 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Brian Callender, Justin Michael, Will DeMier, Susan Kirtley, Scott Savage

Absent:

Staff Present: Bryan Drummond, Sarah Sharp, Stan Brown, Lisa Wilson, Ashley Hickman, Jill Ferenc

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Kirtley that the agenda for the regular City Council meeting of January 07, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

MAYOR'S REPORT & APPOINTMENTS

Claremore Jail Authority- The Authority has been working with the Judges, District Attorney's office, Attorneys, Rogers County Jail, City of Claremore, and the police departments for the past 18 months to reduce jail overcrowding. Administrative offices for the jail have been moved to the former federal building, which will allow for an estimated 50 additional beds. An early release program has been developed. Mayor discussed proposed amendment to the authority that will be on the next agenda. The amendment will change the makeup of the board to the 3 County Commissioners, the Mayor of Claremore, and two additional Mayors.

- (1)** Appointment of Kyle Clifton to the Grand Gateway Board of Directors to serve a 1 year term beginning on 02/01/2019 and expiring 02/01/2020.

(2) Appointment of Jill Ferenc to the Grand Gateway Board of Directors to serve a 1 year term beginning on 02/01/2019 and expiring 02/01/2020.

Motion by Flanagan, second by DeMier to approve the appointments to the Grand Gateway Board of Directors. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

STAFF REPORTS

Councilor Kirtley stated the Claremore Citizens Police Academy is getting ready to begin a new session. Kirtley attended this program last year and encouraged anyone that is interested to apply, as it is a very insightful and rewarding program.

Councilor DeMier stated that he has visited with City Manager Jim Thomas and he is now up and walking with a cane doing well.

Human Resources Director Ashley Hickman gave an update on the Workers Compensation Plan.

In 2015 the City moved to self-insurance, which allows the City more control over the manner in which claims are handled. In the 2016-2017 FY the expense outlay by the City was \$154,535, Claim Outlay \$213,623, with a total saving of \$267,842. In the 2017-2018 FY the expense outlay was \$165,678, claim outlay was \$83,480, with a total savings of \$387,442. In FY 2018-2019 (which is based on July 1 through December 31st) the expense outlay has been \$142,216, the claim outlay \$25, 812, with a total savings so far at \$468,573. Hickman stressed the 2018-2019 figures will change, as it is only for a partial year. The City does have a stop gap insurance policy in the event of a catastrophic event, and the deductible is \$500,000. Since beginning the self-insured program, there has been an estimated savings of \$1,123,857.00. The savings from the past few years will need to be set aside in the event there is a catastrophic event. After 5-10 years the program will be able to sustain itself. The City does use a third party administrator for the program.

CURRENT BUSINESS

(3) Approve/Reject the following consent items:

(a) Minutes of the Regular Council Meeting on December 17, 2018.

(b) Minutes of the Special Council Meeting on December 17, 2018.

(b) All claims as printed.

(c) Actual salary claims for pay period ending December 15, 2018 in the amount of \$486,010.81 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal

Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.

Motion by Hays, second by McSpadden to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Savage, second by Callender to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:20 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk