

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 04, 2019**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Justin Michael, Susan Kirtley, Will DeMier, Scott Savage

Absent: Brian Callender

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Jonah Humes, Sean Douglas, Sherry Beach, Stan Brown, Steve Cox, Matt Wild, Johnny Ramsey, Joe Kays, Lisa Wilson, Doug Woodward, Jordan Keesler, Jamie Starling, Joshua Hewitt, Jill Ferenc, Aaron Sherman, Garrett Ball, Aaron Strohmeyer, Kendal Bradshaw

Pledge of Allegiance by all.

Invocation by: Reverend Crawford, First United Methodist Church

CALL TO THE PUBLIC

ACCEPTANCE OF THE AGENDA

Motion by McSpadden, second by Hays that the agenda for the regular CCDA meeting of March 04, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on February 18, 2019 as printed.**
- (b) All Claims as printed.**

Motion by Hays, second by McSpadden to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Kirtley, second by Michael to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:02 P.M.



Sarah Sharp, CMC
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 04, 2019**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:02 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Justin Michael, Susan Kirtley, Will DeMier, Scott Savage

Absent: Brian Callender

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Jonah Humes, Sean Douglas, Sherry Beach, Stan Brown, Steve Cox, Matt Wild, Johnny Ramsey, Joe Kays, Lisa Wilson, Doug Woodward, Jordan Keesler, Jamie Starling, Joshua Hewitt, Jill Ferenc, Aaron Sherman, Garrett Ball, Aaron Strohmeyer, Kendal Bradshaw

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by DeMier that the agenda for the regular CPWA meeting of March 04, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on February 18, 2019.

(b) All claims as printed.

Motion by DeMier, second by McSpadden to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Hays, second by Michael to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 04, 2019**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:03 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Justin Michael, Susan Kirtley, Will DeMier, Scott Savage

Absent: Brian Callender

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Jonah Humes, Sean Douglas, Sherry Beach, Stan Brown, Steve Cox, Matt Wild, Johnny Ramsey, Joe Kays, Lisa Wilson, Doug Woodward, Jordan Keesler, Jamie Starling, Joshua Hewitt, Jill Ferenc, Aaron Sherman, Garrett Ball, Aaron Strohmeyer, Kendal Bradshaw

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by DeMier that the agenda for the regular City Council meeting of March 04, 2019 be approved as amended. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

(1) Presentation of the Oklahoma Association of Chiefs of Police Re-accreditation of the Claremore Police Department (Stan Brown).

Coweta Police Chief and Oklahoma Association of Chiefs of Police representative Mike Bell and Oklahoma Municipal Assurance Group (OMAG) Law Enforcement Specialist Kevin McCullough were present to discuss the accretitation process and present plaques to Claremore Police Chief Brown and Deputy Chief Steve Cox.

2007 was Claremore's original accreditation, accreditation is now done every 4 years. This is the 5th time to receive this accreditation. Only 26 agencies in the state of Oklahoma have this distinction. 184 different areas are reviewed in the accreditation process.

MAYOR'S REPORT & APPOINTMENTS

Claremore Day at the Capitol was last week. Twenty vendors were there. Hammet House served lunch to 110 people; very good representation of Claremore. Not every City does this.

CITY MANAGER'S REPORT

Captain Cary Akin retired last week. Promotions will be forthcoming.

STAFF REPORTS

(2) Update on Traffic Lighting and Synchronization Project (Jonah Humes).

Work completed: two traffic signal cabinets have been installed (Blue Starr & Missouri), installed 2 new battery packs (Cherokee & Patti Page), Wavetronix wiring for 8 intersections (2 remaining), underground and above wiring installed at Blue Starr & Highway 66. Traffic counts and timing and design plans are ongoing. Project is ahead of schedule as of this date.

Remaining work: installation of detection devices, underground wiring on Will Rogers, controller upgrades and cabinet upgrades (March), finish upgrades and installation of detection hardware (April), go live with software to receive data and develop signal timing (May), implementation of coordination strategy. Project should be completed and fully operational in May. There are ten intersections included in the project.

CURRENT BUSINESS

(3) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on February 18, 2019.**
- (b) Minutes of the Special Council Meeting on February 07, 2019.**
- (c) All claims as printed.**
- (d) Actual salary claims for pay period ending February 23, 2019 in the amount of \$482,810.00 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (e) Medical Disability Pension Payments for Dennis D. Brown (Ashley Hickman).**
- (f) Discussion and vote to Approve/Reject award of the bid for the Library Carpet Replacement to Caddell & Co. in the amount of \$51, 009.71 (Sherry Beach).**

(g) Discussion and vote to Approve/Reject acceptance of a 26-foot-wide road and utility easement from Greg Burrows on property located on a part of the S/2 of the NE/4 of the NW/4 of the SE/4 of Section 17, Township 21 North, Range 16 East of the I.B.&M. (Jill Ferenc).

Carpet in the library is over 25 years old. It will take approximately three weeks to replace, end of March-first of April.

Motion by Hays, second by DeMier to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject the contract to Western Enterprises for \$25,000 for the Fireworks Display for 4th of July at Claremore Lake (Joe Kays).

Motion by Kirtley, second by Savage to approve contract to Western Enterprises. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(5) Discussion and vote to Approve/Reject to award construction contract for Fleet Maintenance Asphalt Replacement to A&A Asphalt in the amount of \$107,153.25 (Garrett Ball).

Five bids were received. Project will replace the parking lots on the west and south sides of the Fleet Maintenance Building.

Motion by DeMier, second by Hays to approve awarding construction contract to A&A Asphalt. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(6) Discussion and vote to Approve/Reject license agreement between the City of Claremore and Kum & Go, L.C. to allow certain encroachments within and upon dedicated right-of-way pursuant to terms and conditions (Jill Ferenc).

License agreement will allow them to place 6 parking spaces and monument sign in the right-of-way. If at any time the City requires that land, Kum & Go will be required to remove all improvements at their expense.

Motion by DeMier, second by McSpadden to approve license agreement with Kum & Go. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Savage, second by Michael to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:42 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk