

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 18, 2019**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Brian Callender, Susan Kirtley, Will DeMier, Scott Savage

Absent: Justin Michael

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc Tanya Andrews, Johnny Ramsey, John Feary, Matt Wild, Stan Brown, Tim White, Noelle Hayes, Jordon Keesler, Doug Woodward, Chris Paulsen, Lisa Wilson, Jonah Humes, Garrett Ball

Pledge of Allegiance by all.

Invocation by: Pastor Paul Simpson, First United Methodist Church

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

(1) Recognition and announcement of promoting Claremore Police Officer Matt Wild to Captain (Stan Brown).

(2) Recognition and announcement of promoting Claremore Police Officer Jordon Keesler to Sergeant (Stan Brown).

CALL TO THE PUBLIC

Joe Washburn-

Spoke concerning the new apartments on Frederick Road and the amount of traffic on Frederick Road now. He would like to see the road widened before the new apartment complex is built.

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by DeMier that the agenda for the regular CCDCA meeting of March 18, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(3) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on March 04, 2019 as printed.

(b) All Claims as printed.

Motion by McSpadden, second by Hays to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject award of the bid for the bathroom remodel project of the men's and women's public restrooms inside Expo Hall to General Contractor, A&M Constructive Solutions in the amount of \$78, 374.00 (Tanya Andrews).

Six bids were received for the project.

Motion by Kirtley, second by Callender to approve the bid award. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Hays, second by DeMier to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:16 P.M.



Sarah Sharp, CMC
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 18, 2019**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:16 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Brian Callender, Susan Kirtley, Will DeMier, Scott Savage

Absent: Justin Michael

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc Tanya Andrews, Johnny Ramsey, John Feary, Matt Wild, Stan Brown, Tim White, Noelle Hayes, Jordon Keesler, Doug Woodward, Chris Paulsen, Lisa Wilson, Jonah Humes, Garrett Ball

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Kirtley that the agenda for the regular CPWA meeting of March 18, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Claremore Public Works Authority Regular Meeting on March 04, 2019.**
- (b) All claims as printed.**
- (c) Approve request to advertise and Request Qualifications for engineering services for electrical distribution system analysis and design for FY 2019-2020 (Garrett Ball/Larry Hughes)**
- (d) Approve request to advertise and Request Qualifications for engineering services for electrical design for FY 2019-2020 (Garrett Ball).**
- (e) Approve request to advertise and Request Qualifications for engineering services for stormwater analysis and design for FY 2019-2020 (Garrett Ball).**

(f) Approve request to advertise and Request Qualifications for engineering services for water/wasterwater design for FY 2019-2020 (Garrett Ball).

Motion by Hays, second by Callender to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject the Pipeline License between BNSF Railway Company and Claremore Public Works Authority for a new waterline to cross BNSF property along West First Street (Garrett Ball).

Motion by DeMier, second by Savage to approve the License with BNSF. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject to award construction contract for the 1st Street Waterline Replacement to McGuire Brothers Construction, Inc. in the amount of \$1,311,000.00 (Garrett Ball).

Replacement will be on 1st Street from Florence to Owalla. The current waterline is a cast iron line that was installed in the 1940s or 1950s.

Motion by Savage, second by Hays to approve the construction contract. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Kirtley, second by DeMier to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:29 P.M.



Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 18, 2019**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:29 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Brian Callender, Susan Kirtley, Will DeMier, Scott Savage

Absent: Justin Michael

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc Tanya Andrews, Johnny Ramsey, John Feary, Matt Wild, Stan Brown, Tim White, Noelle Hayes, Jordon Keesler, Doug Woodward, Chris Paulsen, Lisa Wilson, Jonah Humes, Garrett Ball

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by McSpadden that the agenda for the regular City Council meeting of March 18, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

MAYOR'S REPORT & APPOINTMENTS

CITY MANAGER'S REPORT

STAFF REPORTS

CIEDA Director John Feary-

In regards to the re-zoning item on Frederick Road; it's a quality project and with the significant investment ODOT is investing in that area, the City will have no option but to make the improvements on Frederick Road. A Land Use Master Plan would add great value to our community and provide a footprint and blueprint for Claremore moving forward.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on March 04, 2019.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay period ending March 09, 2019 in the amount of \$505,606.69 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) Approve request to advertise and Request Qualifications for engineering services for electrical design for FY 2019-2020 (Garrett Ball).**
- (e) Approve request to advertise and Request Qualifications for engineering services for electrical distribution system analysis and design for FY 2019-2020 (Garrett Ball/Larry Hughes).**
- (f) Approve request to advertise and Request Qualifications for engineering services for transportation design for FY 2019-2020 (Garrett Ball).**
- (g) Approve request to advertise and Request Qualifications for engineering services for Land Acquisition Consultants for FY 2019-2020 (Garrett Ball).**

Motion by DeMier, second by Hays to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject Ordinance No. 2019-3, amending the zoning from Residential Single-family High Intensity District (RS-3) to Residential Duplex District (RD) for property located in the South Half of Lots 11 through 15, Block 38 of the Bayless Addition (south of 600 S. Moore Avenue)(Jill Ferenc).

The applicant will be building one duplex. The structure will be set back on the property to avoid any need to park on the street. No one spoke at the Planning Commission in favor or against, staff recommends approval.

Motion by Kirtley, second by Callender to approve Ordinance No. 2019-3. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Ordinance No. 2019-4, amending the zoning from Residential Multi-Family Medium Intensity District (RM-2) to Commercial High District (CH) for property located on a tract or land lying in the SW/4 of Section 20, Township 21N, Range 16E of the I.B.&M., Rogers County, State of Oklahoma (Northeast of Frederick and Flint Road) (Jill Ferenc).

The tract of land is 7.25 acres. Zoning changes will allow mixed use of the property including retail and residential. Four people spoke against re-zoning at the Planning Commission Meeting. Christine Keeter was present and stated she lives on Wolf Run Drive and she would like to have a border wall on the development to give more privacy to homeowners in Hunters Trail.

Motion by Savage, second by Hays to approve Ordinance No. 2019-4. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject Resolution No. 2019-2, adopting the City of Claremore 2040 Comprehensive Plan (Jill Ferenc).

Gary Mitchell with Kendig Keast Collaborative was present and detailed the process from beginning to end.

Motion by Hays, second by McSpadden to approve Resolution No. 2019-2. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Flanagan, second by Callender to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 7:08 P.M.



Sarah Sharp, CMC
City Clerk