

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma April 01, 2019**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Ken Hays, Bill Flanagan, Justin Michael, Susan Kirtley, Will DeMier

**Absent:** Herb McSpadden, Brian Callender, Scott Savage

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Jonah Humes, Sean Douglas, Steven Sears, Ashley Hickman, Lisa Wilson, Suzan Maloy, Stan Brown

Pledge of Allegiance by all.

Invocation by: Rev. Judy Conner, St. Andrews United Methodist

**CALL TO THE PUBLIC**

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by DeMier that the agenda for the regular CCDA meeting of April 01, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; and Kirtley, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on March 18, 2019 as printed.**

**(b) All Claims as printed.**

Motion by Hays, second by Kirtley to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; and Kirtley, yes. Motion carried.

## ADJOURNMENT

Motion by DeMier, second by Michael to adjourn. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC  
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma April 01, 2019**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:03 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Ken Hays, Bill Flanagan, Justin Michael, Susan Kirtley, Will DeMier, Scott Savage (arrived at 6:06 p.m.)

**Absent:** Herb McSpadden, Brian Callender

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Jonah Humes, Sean Douglas, Steven Sears, Ashley Hickman, Lisa Wilson, Suzan Maloy, Stan Brown

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by DeMier that the agenda for the regular CPWA meeting of April 01, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; and Kirtley, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Claremore Public Works Authority Regular Meeting on March 18, 2019.**

**(b) All claims as printed.**

Motion by Kirtley, second by Michael to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; and Kirtley, yes. Motion carried.

**(2) Discussion and vote to Approve/Reject the sole source purchase of a new Washer Compactor System for the sewer plant from Duperon Adaptive Technology in the amount of \$284,580.00 (Jonah Humes/Steven Sears).**

Councilor Savage arrived at 6:06 p.m. during the discussion of this item.

Motion by Michael, second by Kirtley to approve the purchase. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

#### **ADJOURNMENT**

Motion by Kirtley, second by Michael to adjourn. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:09 P.M.

A handwritten signature in black ink that reads "Sarah Sharp". The signature is written in a cursive, flowing style.

Sarah Sharp, CMC  
City Clerk

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma April 01, 2019**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:09 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Ken Hays, Bill Flanagan, Justin Michael, Susan Kirtley, Will DeMier, Scott Savage (arrived at 6:06 p.m.)

**Absent:** Herb McSpadden, Brian Callender

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Jonah Humes, Sean Douglas, Steven Sears, Ashley Hickman, Lisa Wilson, Suzan Maloy, Stan Brown

**ACCEPTANCE OF THE AGENDA**

Motion by Savage, second by Kirtley that the agenda for the regular City Council meeting of April 01, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

**(1) Presentation on Claremore Main Street's Business Recruitment and Retention Plan  
(Dr. Ray Brown)**

They have been working on project for over a year. Inventory of all downtown properties, including square footage, rental price, purchase price, etc. Both citizens and merchants were interviewed for the plan. This document is a great framework for future efforts and will be modified to integrate with the comprehensive plan. CIEDA and Northeast Tech were instrumental in helping develop the plan.

**MAYOR'S REPORT & APPOINTMENTS**

**CITY MANAGER'S REPORT**

Dog show was this past weekend at the Expo; there were over 1300 entries. The event has expanded from 3 to 5 days. 32 states and 4 countries were represented, there were over 110 RV's.

Working on FY budget-will be presented May 6th

## **STAFF REPORTS**

### **CURRENT BUSINESS**

**(2) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Council Meeting on March 18, 2019.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay period ending March 23, 2019 in the amount of \$481,321.01 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**

Motion by Hays, second by Michael to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(3) Discussion and vote to Approve/Reject Resolution No. 2019-3, amending the speed zone limits on State Highway 20 within the City's limits (Jim Thomas).**

Motion by DeMier, second by Hays to approve Resolution No. 2019-3. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(4) Discussion and vote to Approve/Reject Resolution No. 2019-4, committing to partnering with the U.S. Census Bureau and the State of Oklahoma for the 2020 Census (Jim Thomas).**

Motion by Michael, second by DeMier to approve Resolution No. 2019-4. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(5) Discussion and vote to Approve/Reject entering into executive session to discuss the following:**

- (a) Discussing the 2019-2020 collective bargaining labor negotiation proceedings concerning the Claremore Police Union, FOP Lodge #112, pursuant to Oklahoma Statute Title 25, Section 307 (b) (2).**

**(b)** Discussing the 2019-2020 collective bargaining labor negotiation proceeding concerning the Claremore Fire Union, IAFF Local 1077 pursuant to the Oklahoma Statute Title 25, Section 307 (b) (2).

Time in: 7:00 p.m.

Motion by Kirtley, second by Michael to approve entering into executive session. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(5) Discussion and vote to Approve/Reject returning to regular session:**

Time out: 7:50 p.m.

Motion by Michael, second by Kirtley to approve returning to regular session. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(6) Statement of the executive session minutes.**

Statement of executive session minutes was read by City Attorney Bryan Drummond:

While in executive session, the Council discussed the 2019-2020 collective bargaining labor negotiation proceedings concerning the Claremore Police Union, FOP Lodge #112, and Claremore Fire Union, IAFF Local 1077, pursuant to Oklahoma Statute Title 25, Section 307 (b) (2). All council present at the meeting were present in executive session, as was the City Manager, City Attorney, Police Chief, Fire Chief, Finance Director, and the Human Resources Director.

**ADJOURNMENT**

Motion by DeMier, second by Michael to adjourn. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 7:52 P.M.



Sarah Sharp, CMC  
City Clerk