

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 15, 2019**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Bill Flanagan, Justin Michael,
Will DeMier, Herb McSpadden, Brian Callender, Scott Savage

Absent: Susan Kirtley

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Lisa Wilson, Mark Book, Ashley Hickman, Stan Brown, Tanya Andrews, Joe Kays, Mitch Louderback, Sherry Beach, Noelle Hayes, Garrett Ball, Tim White, Doug Woodward, Jonah Humes, Kendal Bradshaw, Matt Rice, Aaron Sherman

Pledge of Allegiance by all.

Invocation by: Rev. Judy Conner, St. Andrews United Methodist

AWARDS, PRESENTATIONS & COMMUNICATIONS

(1) Recognition and announcement of promotion of Claremore Police Sgt. Mark Book to Lieutenant **(Stan Brown)**.

CALL TO THE PUBLIC

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by DeMier that the agenda for the regular CCDCA meeting of April 15, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on April 01, 2019 as printed.**
(b) All Claims as printed.

Motion by McSpadden, second by Hays to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Callender, second by Michael to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:08 P.M.



Sarah Sharp, CMC
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 15, 2019**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:08 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Bill Flanagan, Justin Michael,
Will DeMier, Herb McSpadden, Brian Callender, Scott Savage

Absent: Susan Kirtley

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Lisa Wilson, Mark Book, Ashley Hickman, Stan Brown, Tanya Andrews, Joe Kays, Mitch Louderback, Sherry Beach, Noelle Hayes, Garrett Ball, Tim White, Doug Woodward, Jonah Humes, Kendal Bradshaw, Matt Rice, Aaron Sherman

ACCEPTANCE OF THE AGENDA

Motion by DeMier, second by Hays that the agenda for the regular CPWA meeting of April 15, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Claremore Public Works Authority Regular Meeting on April 01, 2019.**
- (b) All claims as printed.**
- (c) Receipt of DEQ Permit for the 1st Street Waterline Replacement Project (Garrett Ball).**
- (d) Pipeline Crossing Agreement between Union Pacific Railroad Company and Claremore Public Works Authority in regards to 1st Street Waterline Replacement Project (Garrett Ball).**

Motion by McSpadden, second by Hays to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; and Savage, yes. Motion carried.

(2) Presentation and update of the new Water Treatment Plant by Garver Engineering (Michael Graves).

Close out of the project, \$12 million project, 4 years for completion. Contract was amended and extended due to unforeseen issues; every major component of the Water Treatment Plant was upgraded during this project. New capacity can produce over 8 million gallons per day. DEQ consent order has been closed out due to the improvements that have been made. Capacity should be good for the next 20 years. The Distribution system still needs improvements.

ADJOURNMENT

Motion by DeMier, second by McSpadden to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:30 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 15, 2019**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:30 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Bill Flanagan, Justin Michael,
Will DeMier, Herb McSpadden, Brian Callender, Scott Savage

Absent: Susan Kirtley

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Lisa Wilson, Mark Book, Ashley Hickman, Stan Brown, Tanya Andrews, Joe Kays, Mitch Louderback, Sherry Beach, Noelle Hayes, Garrett Ball, Tim White, Doug Woodward, Jonah Humes, Kendal Bradshaw, Matt Rice, Aaron Sherman

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by McSpadden that the agenda for the regular City Council meeting of April 15, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

**(1) Presentation and recap of the Claremore Mountain Bike Trails Shoreline Shred Event
(Rory Peterson)**

They had 146 racers, 40 kids cup participants and 30+ volunteers.

The racer numbers were down a little this year due to the large amounts of rain. Peterson credits the Parks Department and City Staff for the help and partnership that have made the trail system a regional attraction and benefit for our community.

MAYOR'S REPORT & APPOINTMENTS

CITY MANAGER'S REPORT

STAFF REPORTS

(2) City Mission-Vision Statement and Core Values Presentation (Ashley Hickman).

This was a 1 year process, a cross section of employees came together to develop this program.

Stan Brown:

Presenting a Livesaving Award to Sergeant Cummings. On March 15th an unresponsive female they determined had taken opioid based drugs and narcan was administered. Each officer carries 2 doses on their person. This was the 8th deployment since they started carrying in 2017.

The new speed trailer has been delivered; it's on display in the parking lot. It will allow staff to make drivers aware of their speed, road closings, lane changes, special events ahead, etc. Also have a covert statistic device that attached to a street sign and allows the police to collect traffic data, speed, traffic amounts, etc.

CURRENT BUSINESS

(3) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on April 01, 2019.**
- (b) Minutes of the Special Council Meeting on April 08, 2019.**
- (c) All claims as printed.**
- (d) Actual salary claims for pay period ending April 06, 2019 in the amount of \$473,004.05 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (e) Approval of yearly E911 Fee Rate that is collected by the local exchange telephone company for the operation of emergency telephone system (Stan Brown).**

Motion by DeMier, second by Hays to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject request from Intrinsic Development to waive a portion of the Land Development Code's sidewalk replacement for the Catalayah Crossing Subdivision (Garrett Ball/Jill Ferenc).

The Planning Commission approved unanimously. Councilor Michael expressed his concern that the City is setting precedent on granting these waivers. Ball described the terrain and slope of the driveways and how difficult it would be to add the sidewalks to both sides and make it functional. Crosswalks will be added in the neighborhood.

Motion by DeMier, second by Savage to approve Intrinsic Development request. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; and Savage, yes. Motion carried.

(5) Discussion and vote to Approve/Reject Lease Agreement Renewal with Indian Health Services for the helipad and south parking lot at the Claremore Indian Hospital (Tanya Andrews).

Lease should have renewed in 2015. Amendment is for a 10 year term with the option of another 10 year renewal. This cover the area the helipad is in as well as 57 parking spaces to the east of the helipad.

There is no cost associated with the lease. They do allow the Expo to use their parking lot for overflow on large events.

Motion by DeMier, second by Hays to approve lease agreement renewal. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; and Savage, yes. Motion carried.

(6) Discussion and vote to Approve/Reject Ordinance No. 2019-5, amending Ordinance Chapter 110.15, Subsection C-iii, adding Stampede Park as a named public place in which the prohibition in division A of this section shall not apply to a person of lawful age (Tanya Andrews).

Motion by Callender, second by DeMier to approve Ordinance 2019-5. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; and Savage, yes. Motion carried.

(7) Discussion and vote to Approve/Reject entering into executive session to discuss the following:

- (a) Conduct confidential communications between the City Council and its attorneys concerning a claim and possible litigation against K.C. Gunite as a result of work performed as part of the 2014 Claremore Recreation Center Pool Resurfacing Project, the City Council having been advised by its attorneys that disclosure will seriously impair the ability of the City to conduct the claim and possible litigation in the public interest, pursuant to Okla. Stat. tit. 25 § 307(B)(4).**

Time in: 7:17 p.m.

Motion by Callender, second by Michael to approve entering into executive session. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; and Savage, yes. Motion carried.

(8) Discussion and vote to Approve/Reject returning to regular session:

Time out: 8:01 p.m.

Motion by Hays, second by Savage to approve returning to regular session. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; and Savage, yes. Motion carried.

(9) Statement of the executive session minutes.

Statement of executive session minutes was read by City Attorney Bryan Drummond:

While in executive session, confidential communications between the City Council and its attorneys concerning a claim and possible litigation against K.C. Gunite as a result of work performed as part of the 2014 Claremore Recreation Center Pool Resurfacing Project, was discussed. The City Council having been advised by its attorneys that disclosure will seriously impair the ability of the City to conduct the claim and possible litigation in the public interest, pursuant to Okla. Stat. tit. 25 § 307(B)(4).

All council members present at the meeting were present in executive session, as well as the City attorneys Bryan Drummond and Bo Rainey, City Manager Jim Thomas, Parks Director Joe Kays, and REC Center Director Mitch Louderback. No other items were discussed. No votes were cast and no decisions were made.

(10) Discussion and vote to approve the filing of a lawsuit against K.C. Gunite as a result of work performed as part of the 2014 Claremore Recreation Center Pool Resurfacing project.

Motion by Callender, second by Savage to approve filing of a lawsuit against K.C. Gunite. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by DeMier, second by Savage to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; and Savage, yes. Motion carried.

Meeting adjourned at 8:03 P.M.

A handwritten signature in black ink that reads "Sarah Sharp". The signature is written in a cursive, flowing style.

Sarah Sharp, CMC
City Clerk