

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 17, 2019**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent: Will DeMier

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Lisa Wilson, Kyle Clifton, Tanya Andrews, Kevin Bledsoe, Jill Ferenc, Jonah Humes, Suzan Maloy

Pledge of Allegiance by all.

Invocation by: Pastor Rick Burke, Cedar Point Church

CALL TO THE PUBLIC

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Kirtley that the agenda for the regular CCDA meeting of June 17, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on June 3, 2019 as printed.

(b) All Claims as printed.

Motion by Hays, second by McSpadden to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Savage, second by Kirtley to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 17, 2019**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:03 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent: Will DeMier

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Lisa Wilson, Kyle Clifton, Tanya Andrews, Kevin Bledsoe, Jill Ferenc, Jonah Humes, Suzan Maloy

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Savage that the agenda for the regular CPWA meeting of June 17, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on June 3, 2019.

(b) All claims as printed.

(c) Approve/Reject the Appointment of Tanya Andrews, Director of Expo & Tourism as the designated appointee to the Arena Coop Board of Directors, representing the CPWA for a term of 2 years.

Motion by Kirtley, second by Callender to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Savage, second by Callender to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:04 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 17, 2019**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:04 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent: Will DeMier

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Lisa Wilson, Kyle Clifton, Tanya Andrews, Kevin Bledsoe, Jill Ferenc, Jonah Humes, Suzan Maloy

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Michael that the agenda for the regular City Council meeting of June 17, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

(1) Presentation and recognition of Thad Bennett as Emergency Vehicle Technician of the Year by the

Emergency Vehicle Technicians of Oklahoma Association (Kevin Bledsoe).

Mr. Bennet was not able to be here, will table until the July 1st meeting.

MAYOR'S REPORT & APPOINTMENTS

CITY MANAGER'S REPORT

STAFF REPORTS

Osborn family. Funeral was Saturday. He will be missed. Appreciate the thoughts and prayers for the family.

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on June 3, 2019.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay period ending May 18, 2019 in the amount of \$471,295.52 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**

Motion by Hays, second by Savage to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Property Insurance renewal for FY2019-2020 with Burrows Agency, amount not to exceed \$235,131.00 (Dave Burrows/Sarah Sharp).

City has been with Chubb for several years, this year the Travelers was the lowest bid. Over 25 companies were sent request for bids, only 2 responded. 90% of the increase in value was for the water towers, as they were under insured. There was an increase in the deductible for wind and hail, which was the same for both quotes received. Last year was \$10,000 and this year it is \$50,000/2%.

Motion by Flanagan, second by Callender to approve Insurance Renewal for FY2019-2020. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject Ordinance No. 2019-8, amending the zoning from RS-2 (Residential Single-family Medium Intensity District) to OL (Office Light Intensity District) located on Lot 16, Block 1 of the Jaycee Addition to the City of Claremore (327 W. Blue Starr Drive) (Jill Ferenc).

Garage will be torn down to accommodate parking. Vehicles will enter property from Cherokee Ave. Planning Commission passed unanimously. 3 people spoke at PC meeting. 2 against, 1 in favor, concerns were traffic backing out onto Blue Starr Drive, but it will be Cherokee, and the other concern was a privacy fence, which will be required. 7 parking spaces total are required.

Motion by Kirtley, second by Savage to approve Ordinance 2019-8. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(5) Discussion and vote to Approve/Reject Ordinance No. 2019-9, annexing an approximate 4.95 acre site located at the northeast corner of Sioux Avenue and Lowry Road to the City of Claremore (Kyle Clifton).

City was petitioned for annexation. Will have Claremore Sewer services and electric, will have rural water if they can provide the pressure and usage. Lift station may have to be upgraded.

Property was platted in the County in 2017, at that time there was 50 ft of right of way platted, which would be enough to improve the intersection.

Motion by Callender, second by Savage to approve Ordinance 2019-9. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

EXECUTIVE SESSION

(6) Approve/Reject going into executive session to discuss the following item:

(a) Discussing collective bargaining labor negotiation proceedings concerning the Claremore Fire Union, IAFF Local 1077 pursuant to the Oklahoma Statute title 25, Section 307 (b) (2).

(7) Vote to acknowledge return to open session.

(8) Statement of executive session minutes.

(9) Discussion and possible action regarding the 2019/2020 Collective Bargaining Agreement between the City of Claremore and the Claremore Fire Union, IAFF Local 1077.

Items 6-9 were tabled, no agreement has been reached.

ADJOURNMENT

Motion by Callender, second by Kirtley to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:37 P.M.



Sarah Sharp, CMC
City Clerk