

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma July 15, 2019**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Susan Kirtley, Scott Savage

Absent: Brian Callender, Justin Michael

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Jonah Humes, Lisa Wilson, Tim White, Tanya Andrews, Suzan Maloy, Jean Hurst, Stan Brown

Pledge of Allegiance by all.

Invocation by: Councilman Ken Hays

CALL TO THE PUBLIC

Dave Steward commented on the overflowing cardboard at the recycling center. Mr. Steward stated he is grateful for the program but would like to see the capacity increased so that the items being dropped off are contained and not laying on the ground or blowing onto other property.

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by McSpadden that the agenda for the regular CCDA meeting of July 15, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Kirtley, yes and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on July 01, 2019 as printed.

(b) All Claims as printed.

Motion by Hays, second by Kirtley to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Kirtley, second by McSpadden to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:05 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma July 15, 2019**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:05 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Susan Kirtley, Scott Savage

Absent: Brian Callender, Justin Michael

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Jonah Humes, Lisa Wilson, Tim White, Tanya Andrews, Suzan Maloy, Jean Hurst, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by McSpadden, second by Kirtley that the agenda for the regular CPWA meeting of July 15, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Claremore Public Works Authority Regular Meeting on July 1, 2019.**
- (b) All claims as printed.**
- (c) Approval of request to solicit bids for annual Sand, Gravel, and Rock contract (Jonah Humes).**
- (d) Approval of acceptance of electric easement from the Oklahoma Historical Society (Larry Hughes).**
- (e) Approval of amendment to the water and wastewater operation maintenance agreement between Inframark, LLC and Claremore Public Works Authority (Jonah Humes).**

Motion by DeMier, second by Hays to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Savage, second by Kirtley to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:07 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma July 15, 2019**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:07 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Susan Kirtley, Scott Savage

Absent: Brian Callender, Justin Michael

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Jonah Humes, Lisa Wilson, Tim White, Tanya Andrews, Suzan Maloy, Jean Hurst, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by McSpadden that the agenda for the regular City Council meeting of July 15, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Kirtley, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

Mayor Flanagan reported the Love Day 2019 was held Saturday in Claremore. There were over 500 volunteers, and more than 25 organizations that came together to better the community. There were 40 projects that were completed. This was a very good event; a lot of work was accomplished and the Mayor would like to see this become an annual event.

CITY MANAGER'S REPORT

City Manager Jim Thomas echoed the comments regarding Love Day 2019.

STAFF REPORTS

Expo and Tourism Director Tanya Andrews showed before and after photos of the Expo restroom remodeling project. The project will be completed on or under budget.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on July 1, 2019.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay period ending June 15, 2019 in the amount of \$577,596.07 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) Approval of request to solicit bids for annual Asphalt contract (Jonah Humes).**
- (e) Approval of request to solicit bids for annual Concrete contract (Jonah Humes).**
- (f) Approval of request to solicit bids for annual Sand, Gravel, and Rock contract (Jonah Humes).**
- (g) Approval of Ark Animal Hospital as the Contracted Veterinarian for the Animal Shelter for FY2019-2020 (Jean Hurst/Stan Brown).**
- (h) Approval of E-911 Second Quarter Report for April 1-June 30, 2019 (Stan Brown).**
- (i) Approval of annual renewal of contract with the Metropolitan Environmental Trust (M.E.T.) in the amount of \$29,894.00 for household hazardous waste collection and recycling services (Jonah Humes).**

Motion by Hays, second by DeMier to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject Resolution No. 2019-_____, to renew, ratify, and affirm certain Sales Tax Agreements, dated May 1, 2012 and April 1, 2013, respectfully, between the City of Claremore and the Claremore Public Works Authority for the fiscal year ending June 30, 2020 (Suzan Maloy).

Motion by DeMier, second by Savage to approve Resolution No. 2019-12. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject cost sharing and reimbursement agreement between the City of Claremore, Claremore Industrial & Economic Development Authority, and Tulsa L Dev., LLC to facilitate the construction of certain public roadway improvements (Jill Ferenc).

Motion by Kirtley, second by McSpadden to approve the cost sharing and reimbursement agreement. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject a real estate purchase and sale agreement between the City of Claremore and Habitat for Humanity Claremore, Inc. for the purchase of property located at Lot 8, Block 3 of Park Terrace Addition (Jill Ferenc).

Motion by Savage, second by Kirtley to approve the purchase and sale agreement. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Kirtley, yes; and Savage, yes. Motion carried.

(5) Discussion and vote to Approve/Reject a request to approve the Final Plat of Archer Street Park (Jill Ferenc).

Motion by DeMier, second by McSpadden to approve the Final Plat of Archer Street Park. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Kirtley, second by DeMier to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:40 P.M.



Sarah Sharp, CMC
City Clerk