

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 5, 2019**

CALL TO ORDER

Meeting called to order by Deputy Mayor Will DeMier at 6:00 P.M.

Deputy Mayor DeMier asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Ken Hays, Herb McSpadden, Will DeMier, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent: Jennifer Lewis, Bill Flanagan

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jonah Humes, Stan Brown, David White, Mark Isaac, Sean Douglas, John Feary, Kyle Clifton, Ashley Hickman, Lisa Wilson, Joe Kays, Allison Burkhead, Noelle Hayes, Johnny Ramsey, Garrett Ball, Jill Ferenc, Larry Hughes

Pledge of Allegiance by all.

Invocation by: Pastor Bret Metcalfe, Claremore Nazarene Church

CALL TO THE PUBLIC

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by McSpadden that the agenda for the regular CCDA meeting of August 5, 2019 be approved as written. Roll call vote: Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on July 15, 2019 as printed.**
- (b) All Claims as printed.**

Motion by Kirtley, second by Callender to approve the consent items as listed. Roll call vote: Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Hays, second by McSpadden to adjourn. Roll call vote: Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

Meeting adjourned at 6:02 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 5, 2019**

CALL TO ORDER

Meeting called to order by Deputy Mayor DeMier at 6:02 P.M.

Deputy Mayor DeMier asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Ken Hays, Herb McSpadden, Will DeMier, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent: Jennifer Lewis, Bill Flanagan

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jonah Humes, Stan Brown, David White, Mark Isaac, Sean Douglas, John Feary, Kyle Clifton, Ashley Hickman, Lisa Wilson, Joe Kays, Allison Burkhead, Noelle Hayes, Johnny Ramsey, Garrett Ball, Jill Ferenc, Larry Hughes

ACCEPTANCE OF THE AGENDA

Motion by Kirtley, second by Savage that the agenda for the regular CPWA meeting of August 5, 2019 be approved as written. Roll call vote: Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Claremore Public Works Authority Regular Meeting on July 15, 2019.**
- (b) All claims as printed.**
- (c) Approval of Master Services Agreement (MSA) with Meshek & Associates, LLC for Stormwater Analysis and Design Services (Garrett Ball).**
- (d) Approval of Change Order #1 for the Claremore Lake Dam 2019 Repairs in the amount of \$8,478.25 (Garrett Ball).**
- (e) Approval of Task Order #1 with Meshek & Associates for a detailed drainage study at an estimated total design cost of \$22,035.00 (Garrett Ball).**
- (f) Approval of 2005 International Bucket Truck as surplus (Larry Hughes).**

(c) Covers any stormwater analysis and engineering for any project we may have.

(d) Valves specified had a 32 week lead time, the change order proposed is a different valve that can be received much quicker.

(e) This task order applies to the regional detention pond by the Memorial Heights Church new building site.

Motion by Hays, second by Savage to approve the consent items as listed. Roll call vote: Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Kirtley, second by Callender to adjourn. Roll call vote: Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

Meeting adjourned at 6:08 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 5, 2019**

CALL TO ORDER

Meeting called to order by Deputy Mayor DeMier at 6:08 P.M.

Deputy Mayor DeMier asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Ken Hays, Herb McSpadden, Will DeMier, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent: Jennifer Lewis, Bill Flanagan

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jonah Humes, Stan Brown, David White, Mark Isaac, Sean Douglas, John Feary, Kyle Clifton, Ashley Hickman, Lisa Wilson, Joe Kays, Allison Burkhead, Noelle Hayes, Johnny Ramsey, Garrett Ball, Jill Ferenc, Larry Hughes

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by McSpadden that the agenda for the regular City Council meeting of August 5, 2019 be approved as written. Roll call vote: Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

(1) Claremore Electric and Claremore Police Department new drone program partnership demonstration.

Cherokee Nation and the Elks Lodge funded a portion of the drones. Police Chief Stan Brown and Electric Director Larry Hughes discussed the advantages and uses of the equipment. All operators are trained and licensed. Brown showed video of incident they used the drones for this past weekend regarding a theft in Harvest Hills. A homeless encampment was discovered within minutes and the items recovered. 4 people in PD, 4 people in Electric are trained. These will be beneficial in locating lost persons, etc.

Electric department will be able to use to inspect the lines, engineering can use for surveying. AMI units on top of the water towers can be checked without staff having to climb the towers, transformers can be checked and problems located using the infrared options on the cameras.

MAYOR'S REPORT & APPOINTMENTS

CITY MANAGER'S REPORT

STAFF REPORTS

Chief Brown- National Night Out tomorrow evening at Claremore Lake. The drones will be on display, GRDA will have their equipment there. There will be free food and ice cream. There will be a band and the splash pad will be open.

Quarterly report was handed out to all of the council members. If you have any questions contact Jim Thomas or Jonah Humes.

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on July 15, 2019.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay period ending June 29, 2019 in the amount of \$488,642.31 and July 13, 2019 in the amount of \$529,273.30 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$600,000. Payroll at \$600,000 amount to include payables.**
- (d) Approval of Change Order #1 for the Fleet Maintenance Asphalt Replacement Project in the amount of \$20,586.45 (Garrett Ball).**
- (e) Approval of Service Agreement with Universal Field Services, Inc. for Land Acquisition Consulting Services (Garrett Ball).**
- (f) Approval of Lease Agreement Renewal with Frank C. Robson and Ludmila Robson for use of park land behind Reasor's (Joe Kays).**
- (g) Approval of Lease Agreement Renewal with Claremore Baseball Booster Club, Inc. for a strip of land 10 feet in width at American Legion Baseball Park (Joe Kays).**
- (h) Approval of Lease Agreement Renewal with Claremore Elks Lodge #1230 for use of land as practice fields (Joe Kays).**
- (i) Approval of Lease Agreement Renewal with Destiny Life Church for use of land as practice fields (Joe Kays).**
- (j) Approval of Lease Agreement Renewal with Rogers County Health Department for use of land as practice fields (Joe Kays).**
- (k) Approval of special exemption to Ordinance 132.05 to allow a fireworks display on Thursday, September 12th for the Rogers County Fair (Allison Burkhead).**
- (l) Approval of 2002 Pierce Custom Contender Fire Engine as surplus (Sean Douglas).**
- (m) Approval of adding Ashley Hickman as a signor on the Oklahoma Municipal Retirement Fund Pension Plan (Jim Thomas).**

- (n) Approval of the ESRI Enterprise License Agreement (ELA) Renewal for ArcGIS mapping software (Kyle Clifton).**
- (o) Approval of acceptance of an access easement from Sue Tandy (Kyle Clifton).**

Motion by McSpadden, second by Hays to approve the consent items as listed. Roll call vote: Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

- (3) Discussion and vote to Approve/Reject Resolution No. 2019-13, casting a vote for Trustee of the Oklahoma Municipal Retirement Fund to fill the expiring term of At-Large Trustee representing the entire membership (Jim Thomas).**

Appoint Robert Johnston CM of Frederick, OK

Motion by McSpadden, second by Hays to approve. Roll call vote: Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

- (4) Discussion and vote to Approve/Reject to renew the agreement with Northeastern Oklahoma Enhanced 9-1-1 (NOETA) in the amount of \$325,000 for 9-1-1 and Dispatch Services (Stan Brown/Johnny Ramsey).**

There has been a \$50,000 increase in the annual fee; increase was shared by Rogers County and the City of Claremore.

Motion by Kirtley, second by Hays to approve the NOETA renewal agreement. Roll call vote: Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

- (5) Discussion and vote to Approve/Reject Resolution No. 2019-14, renewing the Interlocal Agreement between the City of Claremore and Board of County Commissioners of Rogers County for Governmental Services for Development of Claremore Lake Trails for Fiscal Year 2019-2020 (Jim Thomas).**

Motion by DeMier, second by Kirtley to approve the Interlocal Agreement. Roll call vote: Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

EXECUTIVE SESSION

- (6) Discussion and vote to Approve/Reject going into executive session to discuss collective bargaining labor negotiation proceedings concerning the Claremore Fire Union, IAFF Local 1077 pursuant to the Oklahoma Statute title 5, Section 307 (b) (2).**

Time In: 6:35 p.m.

Motion by Callender, second by Michael to approve. Roll call vote: Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

(7) Discussion and vote to Approve/Reject to acknowledge return to open session.

Time out: 7:04 p.m.

Motion by Callender, second by Savage to approve. Roll call vote: Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

(8) Statement of executive session minutes.

While in executive session the Council met to discuss collective bargaining labor negotiation proceedings concerning the Claremore Fire Union, IAFF Local 1077 pursuant to the Oklahoma Statute title 5, Section 307 (b) (2). All members present were present in executive session, as was the City Manager, City Attorney, and Fire Chief. No other items were discussed.

(9) Discussion and vote to Approve/Reject the 2019/2020 Collective Bargaining Agreement between the City of Claremore and Claremore Fire Union, IAFF Local 1077.

No action was taken.

ADJOURNMENT

Motion by Hays, second by Michael to adjourn. Roll call vote: Hays, yes; McSpadden, yes; DeMier, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

Meeting adjourned at 7:05 P.M.



Sarah Sharp, CMC
City Clerk