

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 19, 2019**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Justin Michael, Susan Kirtley, Scott Savage

Absent: Brian Callender

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jonah Humes, Garrett Ball, Sean Douglas, Jill Ferenc, Suzan Maloy, Lisa Wilson, Stan Brown, Tim White, Ty Burnett, Zane Copper, Andrew Sherman

Pledge of Allegiance by all.

Invocation by: Pastor Bret Metcalfe, Claremore Nazarene Church

CALL TO THE PUBLIC

ACCEPTANCE OF THE AGENDA

Motion by Savage, second by Hays that the agenda for the regular CCDA meeting of August 19, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on August 5, 2019 as printed.

(b) All Claims as printed.

Motion by McSpadden, second by Hays to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Kirtley, second by Savage to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 19, 2019**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:03 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Justin Michael, Susan Kirtley, Scott Savage

Absent: Brian Callender

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jonah Humes, Garrett Ball, Sean Douglas, Jill Ferenc, Suzan Maloy, Lisa Wilson, Stan Brown, Tim White, Ty Burnett, Zane Copper, Andrew Sherman

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Savage that the agenda for the regular CPWA meeting of August 19, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on August 5, 2019.

(b) All claims as printed.

(c) Approval of On-Call Agreement with Professional Engineering Consultants, PA (PEC) for General Electrical Design Services (Garrett Ball).

Motion by DeMier, second by Kirtley to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Hays, second by DeMier to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

Meeting adjourned at 6:04 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 19, 2019**

CALL TO ORDER

Meeting called to order by Mayor Flanagan at 6:04 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Justin Michael, Susan Kirtley, Scott Savage

Absent: Brian Callender

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jonah Humes, Garrett Ball, Sean Douglas, Jill Ferenc, Suzan Maloy, Lisa Wilson, Stan Brown, Tim White, Ty Burnett, Zane Copper, Andrew Sherman

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by McSpadden that the agenda for the regular City Council meeting of August 19, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

(1) Update and presentation on the First Street Waterline Project (Garrett Ball).

Union Pacific bore has been done, as well as Highway 66 bore. 2500 feet of 12 inch, 270 feet of 8 inch, 200 feet of 6-inch pipe have been laid, and 9 fire hydrants installed. 3 main street crossings have been completed.

Completion date is set at October 22nd, project is on schedule and should finish on time. There has been only one unscheduled service disruption and service was restored within 2 hours.

New line is complete and working from Union Pacific Railroad to the West side of Highway 66. Reconnections to existing mains are being made at night to minimize service disruptions. Project has had over runs and some underages, so project is within budget range.

MAYOR'S REPORT & APPOINTMENTS

CITY MANAGER'S REPORT

STAFF REPORTS

Police Chief Stan Brown Quarterly Recognition of Officers:

May 20: Officers Holland, Propst, Rice, Reed stayed late and came in early assisting with water rescues and helping citizens from vehicles on Main Street during flooding incident

June 17: There was a domestic disturbance in NeMar Shopping Center. Officer Sherman administered first aid (tourniquet)

July 16: Officer Vang helped elderly man on way to work that was hurt while trying to load a lawnmower. Vang administered first aid and waited until ambulance arrived.

July 19: There was an officer down due to heat issues. Officers covered shifts and helped fellow officer.

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

(a) Minutes of the Regular Council Meeting on August 5, 2019.

(b) All claims as printed.

(c) Actual salary claims for pay period ending July 27, 2019 in the amount of \$505,440.08 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$600,000. Payroll at \$600,000 amount to include payables.

(d) Approval of lump sum payment for Jimmy R. Sang through Oklahoma Municipal Retirement Fund (OMRF) (Ashley Hickman).

(e) Approval of On-Call Agreement with Professional Engineering Consultants, PA (PEC) for General Electrical Design Services (Garrett Ball).

(f) Approval of Master Services Agreement with MKEC Engineering, Inc. for Transportation Design Services (Garrett Ball).

Motion by Kirtley, second by Lewis to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Resolution No. 2019-15, amending the Claremore 2040 Comprehensive Plan's future land use map to change the designation from Suburban Commercial to Suburban Multi-Family on a tract of land containing a part of the SW/4 of the SW/4 and a part of the South 50 Feet of the NW/4 of the SW/4 of Section 3, Township 21 North, Range 16 East of the Indian Base and Meridian, Rogers County, Oklahoma (Jill Ferenc).

Property is 2.4 acres located at Sioux and 16th Street

Motion by DeMier, second by Kirtley to approve. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject Ordinance No. 2019-12, amending the zoning from CG to RM-1 on a tract of land containing a part of the SW/4 of the SW/4 and a part of the South 50 Feet of the NW/4 of the SW/4 of Section 3, Township 21 North, Range 16 East of the Indian Base and Meridian, Rogers County, Oklahoma (Jill Ferenc).

3 people spoke in opposition at the Planning Commission meeting; Planning Commission recommended approval unanimously.

Motion by DeMier, second by Michael to approve. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

EXECUTIVE SESSION

(5) Discussion and vote to Approve/Reject going into executive session to discuss collective bargaining labor negotiation proceedings concerning the Claremore Fire Union, IAFF Local 1077 pursuant to the Oklahoma Statute title 5, Section 307 (b) (2).

Time In: 6:28 p.m.

Motion by DeMier, second by Kirtley to approve entering into executive session to discuss item (5). Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

(6) Discussion and vote to Approve/Reject to acknowledge return to open session.

Time out: 6:52 p.m.

Motion by Kirtley, second by Hays to acknowledge return to regular session. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

(7) Statement of executive session minutes.

While in executive session the Council met to discuss collective bargaining labor negotiation proceedings concerning the Claremore Fire Union, IAFF Local 1077 pursuant to the Oklahoma Statute title 5, Section 307 (b) (2). All council members present at the meeting were present in executive session, as was the City Manager, City Attorney, and Fire Chief. No other items were discussed and no votes were cast.

(8) Discussion and vote to Approve/Reject the 2019/2020 Collective Bargaining Agreement between the City of Claremore and Claremore Fire Union, IAFF Local 1077.

Motion by DeMier, second by McSpadden to authorize the City Manager to sign contract with Claremore Fire Union, IAFF Local 1077 consistent with discussions held in executive session. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Kirtley, second by Lewis to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

Meeting adjourned at 6:54 P.M.



Sarah Sharp, CMC
City Clerk