

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma September 9, 2019**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

**Absent:** Will DeMier

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Jonah Humes, Garrett Ball, Larry Hughes, Jill Ferenc, Sean Douglas, Lisa Wilson, Stan Brown, Suzan Maloy, Mitch Louderback

Pledge of Allegiance by all.

Invocation by: Reverend David Mewbourne, Claremore Assembly of God

**CALL TO THE PUBLIC**

David Stogsdill states he does not live in City limits but shops and does business in Claremore as often as possible. Mr. Stogsdill's son and grandson lives in Claremore and they drink water. Stogsdill stated he wants factual information regarding Thomas' statement regarding drinking water with THM's.

Mindy Erikson stated she spoke to some members of council after last meeting, her water was supposed to be tested and has not heard any information back. It has been 3 weeks. Has emailed Council and gotten no response.

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by Kirtley that the agenda for the regular CCDA meeting of September 9, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

## CURRENT BUSINESS

**(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on August 19, 2019 as printed.**
- (b) All Claims as printed.**
- (c) Approve 3-year contract proposal from Pepsico to provide beverage service at the Recreation Center (Mitch Louderback).**

Item(c) Two written quotes and one verbal quote for beverage service were received.

Motion by Hays, second by McSpadden to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

## ADJOURNMENT

Motion by Kirtley, second by Callender to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

Meeting adjourned at 6:09 P.M.



Sarah Sharp, CMC  
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma September 9, 2019**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:09 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

**Absent:** Will DeMier

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Jonah Humes, Garrett Ball, Larry Hughes, Jill Ferenc, Sean Douglas, Lisa Wilson, Stan Brown, Suzan Maloy, Mitch Louderback

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by McSpadden that the agenda for the regular CPWA meeting of September 9, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Claremore Public Works Authority Regular Meeting on August 19, 2019.**

**(b) All claims as printed.**

**(c) Approval of Master Services Agreement with Garver, LLC for Water and Wastewater Design Services (Garrett Ball).**

**(d) Approval of annual Rock, Gravel, Sand bid to Anchor Stone as follows:**

<b>TYPE</b>	<b>FOB</b>	<b>PLANT</b>
<b>1" Class A Rock</b>	<b>\$13.68</b>	<b>\$9.00</b>
<b>1" Crusher Run</b>	<b>\$10.93</b>	<b>\$6.25</b>
<b>3/8" Chips</b>	<b>\$14.68</b>	<b>\$10.00</b>
<b>Screenings</b>	<b>\$9.68</b>	<b>\$5.00</b>
<b>Fill Sand</b>	<b>\$14.10</b>	<b>\$6.25</b>

ODOT No. 57 Agg	\$13.68	\$9.00
ODOT Type A Agg Base	\$11.68	\$7.00
ODOT Type B Agg Base	\$11.93	\$7.25
ODOT Type C Agg Base	NO BID	NO BID
ODOT Type D Agg Base	\$13.68	\$9.00
ODOT 12" Type 1	\$23.33	\$17.00
ODOT 18" Type 1	\$23.33	\$17.00
ODOT 24" Type 1	\$23.33	\$17.00
ODOT Single Course	\$14.33	\$9.75

Motion by Hays, second by Savage to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

**(2) Consider and take action with respect to Resolution No. 2019-2, authorizing the Claremore Public Works Authority (the "authority") to issue its utility system and sales tax revenue note, series 2019 (the "note") in the aggregate principal amount of not to exceed \$10,000,000; waiving competitive bidding and authorizing the note to be sold on a negotiated basis; approving and authorizing the execution of a sales tax agreement by and between the City of Claremore, Oklahoma (the "city") and the authority pertaining to a year to year pledge of certain sales tax revenue; approving and authorizing execution of an indenture authorizing the issuance and securing the payment of the note; providing that the organizational document creating the authority is subject to the provisions of the indenture; ratifying and confirming a lease agreement, as amended, by and between the city and the authority pertaining to the city's water and sanitary sewer systems; authorizing and directing the distribution of bidding information in connection with the placement of the note and authorizing the execution of the note and other documents relating to the transaction, including professional services agreements; establishing the authority's reasonable expectation with respect to the issuance of tax-exempt obligations by the authority in calendar year 2019, and designating the note as a qualified tax-exempt obligation; and containing other provisions relating thereto.**

Bond Counsel Jon Wolfe of Municipal Finance Services Inc. and Alan Brooks of The Public Finance Law Group PLLC were present to answer any questions. The current sales tax that expires in 2034 will be used to repay and to secure the debt. The loan will be for \$10 million bond, with a 15-year repayment. Interest rates are at an all-time low. Bid packets will be sent to all local banks, 2 national banks and regional banks. Bid would be due 10/7/19. Tonight's resolution caps the interest rate at 2.75%. Any interest rate higher than that will have to come back before council.

The project list was presented to Council and includes 8 projects. Projects will be bid out and will focus on capitol.

Motion by Callender, second by Kirtley to approve CPWA Resolution No. 2019-2. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

### **ADJOURNMENT**

Motion by Kirtley, second by Callender to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

Meeting adjourned at 6:26 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC  
City Clerk

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma September 9, 2019**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:26 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Ken Hays, Herb McSpadden, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

**Absent:** Will DeMier

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Jonah Humes, Garrett Ball, Larry Hughes, Jill Ferenc, Sean Douglas, Lisa Wilson, Stan Brown, Suzan Maloy, Mitch Louderback

**ACCEPTANCE OF THE AGENDA**

Motion by Savage, second by Kirtley that the agenda for the regular City Council meeting of September 9, 2019 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

**MAYOR'S REPORT & APPOINTMENTS**

**CITY MANAGER'S REPORT**

Regarding the water quality: We are working diligently with the school system; results from the Jr High and High School have come back clean. Inframark has suggested to the school administration that all schools in the district be tested and Inframark will pay for that testing. Mr. Humes is compiling answers to questions and once it is compiled and passes legal Thomas will share with Council. 8 complaints were received at DEQ by citizens, all of those residences were tested and were clean. Claremore Lake has been tested from a boat at several locations and we are awaiting those test results now.

**STAFF REPORTS**

Police Chief Brown- reported on homicide that took place in May 16, 2017 at 609 S. Maryland, killing Dakota Rex. This house was known for drugs. Mr. Rex was not involved in drugs, but was

at the house. All 3 suspects have plead to charges and are awaiting sentencing. Singer and Bruner were lead investigators on case. Brown commended his officers on their dedication and hard work to get this crime solved.

Mayor Flanagan-Staff has met with Engineering, designers, and operators of the water treatment plant; the water is safe. 5 million gallons per day of water is treated at this plant and occasionally things do happen. Mayor wants to reassure the public that people with advanced knowledge of these issues have been working with the City and the water is safe.

Councilor Michael-we are working to do better to inform the citizens and communicate clearly and respectfully to the community.

### CURRENT BUSINESS

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Council Meeting on August 19, 2019.**

**(b) All claims as printed.**

**(c) Actual salary claims for pay period ending August 10, 2019 in the amount of \$512,250.69 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$600,000. Payroll at \$600,000 amount to include payables.**

**(d) Approval of acceptance of an electric easement from Jesse and Sherrill Dudley, on a tract of land situated in SE/4 of the SW/4 of Section 26, Township 22 North, Range 16 East of the I. B. & M., Rogers County, Oklahoma (Kyle Clifton).**

**(e) Approval of annual Rock, Gravel, Sand bid to Anchor Stone as follows:**

TYPE	FOB	PLANT
1" Class A Rock	\$13.68	\$9.00
1" Crusher Run	\$10.93	\$6.25
3/8" Chips	\$14.68	\$10.00
Screenings	\$9.68	\$5.00
Fill Sand	\$14.10	\$6.25
ODOT No. 57 Agg	\$13.68	\$9.00
ODOT Type A Agg Base	\$11.68	\$7.00
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ODOT Type C Agg Base	NO BID	NO BID
ODOT Type D Agg Base	\$13.68	\$9.00
ODOT 12" Type 1	\$23.33	\$17.00
ODOT 18" Type 1	\$23.33	\$17.00
ODOT 24" Type 1	\$23.33	\$17.00
ODOT Single Course	\$14.33	\$9.75

**(f) Approval of the annual Concrete bid to Standard Materials Group as follows:**

<b>4000 psi Concrete w/ fibermesh</b>	<b>\$99.00</b>
<b>4000 psi Concrete w/out fibermesh</b>	<b>\$93.00</b>
<b>3000 psi Concrete w/ fibermesh</b>	<b>\$93.00</b>
<b>3000 psi Concrete w/out fibermesh</b>	<b>\$87.00</b>
<b>ODOT Class AA Concrete</b>	<b>\$97.00</b>
<b>ODOT Class A Concrete</b>	<b>\$93.00</b>
<b>ODOT Class A HES Concrete</b>	<b>\$107.00</b>
<b>ODOT Class A Concrete w/fibermesh</b>	<b>\$100.00</b>
<b>ODOT Class C Concrete</b>	<b>\$87.00</b>

Motion by Hays, second by Savage to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

**(2) Discussion and vote to Approve/Reject annual bid to provide asphalt for maintenance and construction purposes to APAC Central as follows:**

<b>Hot Mix Hot Lay Type A</b>	<b>\$42.00</b>
<b>Hot Mix Hot Lay Type B</b>	<b>\$49.00</b>
<b>Hot Mix Hot Lay Type C</b>	<b>\$48.50</b>
<b>Hot Mix Cold Lay</b>	<b>NO BID</b>
<b>Hot Mix Hot Lay ODOT S3</b>	<b>\$43.00</b>
<b>Hot Mix Hot Lay ODOT S4</b>	<b>\$55.00</b>
<b>Hot Mix Hot Lay ODOT S5</b>	<b>\$58.50</b>

Lowest bidder Sherwood made an error in their bidding. The City can hold them to the actual bid, but due to the error, the City would like to reject the bid from Sherwood and select the lowest responsible bidder APAC.

Motion by Kirtley, second by Callender to approve. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

**(3) Discussion and vote to Approve/Reject Task Order #1 with MKEC for design work on the Frederick Road Improvement Project at a cost of \$158,271.00 (Garrett Ball).**

This will be a 120-day task order and will include traffic study of the entire corridor and Geo technical work for Frederick Road. 50% design plans, which will get us to ROW acquisition, then they will get us final design plans under another task order.



Motion by McSpadden, second by Michael to approve. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

**(4) Discussion and vote to Approve/Reject Resolution No. 2019-16, adopting the City of Claremore Complete Streets Policy (Kyle Clifton).**

Active sidewalks  
Dedicated bike lanes  
Active roadway  
Safe crosswalks  
Planting strip  
Green spaces

Policy does not require the City to do anything, but suggests the City will look at complete streets when working on projects and incorporate those plans within appropriate projects. This will open grant opportunities.

Motion by McSpadden, second by Michael to approve Resolution No. 2019-16. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

**(5) Consider and take action with respect to Resolution No. 2019-17, of the City of Claremore, Oklahoma (the “city”) approving the incurrence of indebtedness by the Claremore Public Works Authority (the “authority”) issuing its utility system and sales tax revenue note, series 2019 (the “note”); providing that the organizational document creating the authority is subject to the provisions of the indenture authorizing the issuance of said note; waiving competitive bidding with respect to the sale of said note and approving the proceedings of the authority pertaining to the sale of said note; approving and authorizing the execution of a sales tax agreement by and between the city and the authority pertaining to the year-to-year pledge of certain sales tax revenues; ratifying and confirming a lease agreement, as amended, by and between the city and the authority pertaining to the city’s water and sanitary sewer systems; establishing the city’s reasonable expectation with respect to the issuance of tax-exempt obligations by or on behalf of said city in calendar year 2019, and designating the note as a qualified tax-exempt obligation; authorizing the execution of professional services agreements; and containing other provisions relating thereto.**

Motion by Savage, second by Callender to approve Resolution No. 2019-17. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

## ADJOURNMENT

Motion by Kirtley, second by McSpadden to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes and Savage, yes. Motion carried.

Meeting adjourned at 6:53 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC  
City Clerk