

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma February 3, 2020**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Brian Callender, Scott Savage

**Absent:** Justin Michael, Susan Kirtley,

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Kyle Clifton, Jonah Humes, Tim White, Garrett Ball, Kevin Bledsoe, Ashley Hickman, Lisa Wilson, Suzan Maloy

Pledge of Allegiance Lead by Boy Scout Troop #87.

Invocation by: Reverend Rick Burke, Cedar Point Church

**CALL TO THE PUBLIC**

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by McSpadden that the agenda for the regular CCDA meeting of February 3, 2020 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

**CURRENT BUSINESS**

**(2) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on January 21, 2020 as printed.**

**(b) All Claims as printed.**

Motion by DeMier, second by Hays to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Savage, yes. Motion carried.

## ADJOURNMENT

Motion by Hays, second by Lewis to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC  
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma February 3, 2020**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:03 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Brian Callender, Scott Savage

**Absent:** Justin Michael, Susan Kirtley,

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Kyle Clifton, Jonah Humes, Tim White, Garrett Ball, Kevin Bledsoe, Ashley Hickman, Lisa Wilson, Suzan Maloy

**ACCEPTANCE OF THE AGENDA**

Motion by Savage, second by Hays to approve that the agenda for the regular CPWA meeting of February 3, 2020 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Claremore Public Works Authority Regular Meeting on January 21, 2020.**

**(b) All claims as printed.**

**(c) Approval of acceptance of DEQ Permit No. WL000066190880 for the construction of 1,458 linear feet of 6" PVC water line for Chalet Apartments (Garrett Ball).**

**(d) Approval of Wood Environment invoice #S10604903 in the amount of \$9,942.57 for Claremore Lake Dam assessment (Garrett Ball).**

**(e) Approval of Anchor Stone invoice #201051709 in the amount of \$198.12 for the Claremore Lake Dam project (Garrett Ball).**

**(f) Approval of Anchor Stone invoice #201107009 in the amount of \$613.57 for the Claremore Lake Dam project (Garrett Ball).**

**(h) Approval of Anchor Stone invoice #192974909 in the amount of \$1,034.58 for repairs on the Oologah waterline project (Garrett Ball).**

Motion by Hays, second by Savage to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Savage, yes. Motion carried.

### **ADJOURNMENT**

Motion by Callender, second by McSpadden to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:05 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC  
City Clerk

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma February 3, 2020**

**CALL TO ORDER**

Meeting called to order by Mayor Flanagan at 6:54 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Brian Callender, Scott Savage

**Absent:** Justin Michael, Susan Kirtley,

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Kyle Clifton, Jonah Humes, Tim White, Garrett Ball, Kevin Bledsoe, Ashley Hickman, Lisa Wilson, Suzan Maloy

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by McSpadden that the agenda for the regular City Council meeting of February 3, 2020 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Savage, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

**(1) Claremore Main Street Updates (Jacob Garrison, Main Street Director).**

New director Jacob Garrison started July 1, 2019. Review of 2019- they raised \$30,168 in partnerships/sponsorships and \$11,500 in in-kind sponsorships. They put out new benches, trash cans and banners downtown.

2020 goals- unified development code, map with audio tours, an app platform, marketing the Belvidere with new logos and rebranding, 2 new events (one is still in development, the other is paint the town event for RSU homecoming), military banners, RSU engagement, Route 66 enhancement, working on removing boarded up windows on the upper floors and bump-out improvements.

**MAYOR'S REPORT & APPOINTMENTS**

**(2) Approving the appointment of Fleet Manager Kevin Bledsoe as a member at large to the Oklahoma Public Fleet Manager Association Board for a term of one year.**

Motion by Flanagan, second by Hays to approve appointment. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Savage, yes. Motion carried.

### **CITY MANAGER'S REPORT**

Next Monday, February 10<sup>th</sup> will be the next pre-capital meeting. February 11<sup>th</sup> is the sales tax renewal election. February 13<sup>th</sup> is the State of the City Chamber Luncheon. The next Council meeting will be on Tuesday, February 18<sup>th</sup> due to the President's Day holiday.

The Quarterly Report has been updated with more information- if there's additional information they'd like to see please let him know.

### **STAFF REPORTS**

#### **CURRENT BUSINESS**

**(3) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Council Meeting on January 21, 2020.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay period January 11, 2020 in the amount of \$489,526.76 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$600,000. Payroll at \$600,000 amount to include payables.**
- (d) Approval of OMRF Lump Sum payment for Kenneth Heaton (Ashley Hickman).**

Motion by DeMier, second by McSpadden to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Savage, yes. Motion carried.

### **ADJOURNMENT**

Motion by DeMier, second by Hays to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:41 P.M.



Sarah Sharp, CMC  
City Clerk