

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Claremore, Oklahoma June 1, 2020**
**NOTICE: Meeting is to be conducted via videoconference- there was no physical site or
location for this meeting.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Garrett Ball, Stan Brown, Jonah Humes, Suzan Maloy

Invocation by Tim McHugh, First United Methodist Church.

CALL TO THE PUBLIC

ACCEPTANCE OF THE AGENDA

Motion by DeMier, second by Lewis that the agenda for the Regular CCDA meeting of June 1, 2020 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

**(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on
May 18, 2020.**

(b) All claims as printed.

Motion by Kirtley, second by Hays to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Callender, second by Kirtley to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:05 P.M.

A handwritten signature in black ink that reads "Sarah Sharp". The signature is written in a cursive, flowing style.

Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting
Claremore, Oklahoma June 1, 2020**

NOTICE: Meeting is to be conducted via videoconference- there was no physical site or location for this meeting.

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:06 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Garrett Ball, Stan Brown, Jonah Humes, Suzan Maloy

ACCEPTANCE OF THE AGENDA

Motion by Savage, second by Hays that the agenda for the Regular CPWA meeting of June 1, 2020 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Public Works Authority Meeting on May 18, 2020.**
- (b) All claims as printed.**
- (c) Approval of Core & Main invoice #M196121 in the amount of \$380.37 for the Claremore Lake Dam project (Garrett Ball).**
- (d) Approval of MKEC Engineering invoice #163972 in the amount of \$1,025.00 for the Claremore Pavement Maintenance project (Garrett Ball).**
- (e) Approval of American Underwater Services invoice #4931 in the amount of \$15,120.00 for dive crew services working on the Claremore Lake Dam project (Garrett Ball).**

Motion by Savage, second by Hays to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Ratify the purchase of 2 replacement garbage trucks (Jonah Humes).

Only truck and chassis were competitively bid through SouceWell. The body was not bid through competitive bidding. Three comparable compactors on the state contract are comparable pricing.

Motion by DeMier, second by Savage to ratify the purchase. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Hays, second by Kirtley to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:14 P.M.



Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore City Council Regular Meeting
Claremore, Oklahoma June 1, 2020**

NOTICE: Meeting is to be conducted via videoconference- there was no physical site or location for this meeting.

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:15 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Herb McSpadden, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Garrett Ball, Stan Brown, Jonah Humes, Suzan Maloy

ACCEPTANCE OF THE AGENDA

Motion by Savage, second by Hays that the agenda for the Regular Claremore City Council meeting of June 1, 2020 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

MAYOR'S REPORT & APPOINTMENTS

STAFF REPORTS

Jim Thomas- The 4th of July fishing derby and fireworks display will be canceled this year due to the current fiscal restraints and the continued uncertainty surrounding the Covid-19 pandemic.

Stan Brown- word on social media is that there will be a protest tomorrow evening. The police department has reached out to one of the organizers to open communication and gather more information regarding the event, and so far they have not responded. CPD has collaborated with other agencies to ensure that public safety expectations are met.

CITY MANAGER REPORT

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on May 18, 2020.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay period ending May 2, 2020 in the amount of \$484,927.14 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$600,000. Payroll at \$600,000 amount to include payables.**
- (d) Approval of Economic Development Services Contract Addendum between the City of Claremore and Claremore Industrial and Economic Development Authority for Fiscal Year 2020-2021 (Jim Thomas).**
- (e) Approval of annual 911 Fee (Stan Brown).**
- (f) Approval of renewal of the agreement with Northeastern Oklahoma Enhanced 9-1-1 Trust Authority (NOETA) in the amount of \$325,000 for 9-1-1 and Dispatch Services (Stan Brown).**

Motion by DeMier, second by Lewis to approve consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject the annual contract with Claremore Main Street for Fiscal Year 2020-2021 in the amount of \$35,000 (Jim Thomas/Jacob Garrison).

Motion by Kirtley, second by DeMier to approve the Main Street Contract. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Resolution No. 2020-07, supporting continued participation in the Oklahoma Main Street Program (Jim Thomas/Jacob Garrison).

Motion by DeMier, second by Hays to approve Resolution No. 2020-07. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject Ordinance No. 2020-12, enacting and adopting the S20 supplement to the Code of Ordinances for the City of Claremore, Oklahoma (Sarah Sharp).

Motion by DeMier, second by Callender to approve Ordinance No. 2020-12. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(5) Discussion and vote to Approve/Reject entering into an agreement with Oklahoma Natural Gas (ONG) for relocation of a gas line in conflict with improvements proposed at the Lowry Culverts at a cost of \$72,112.00 (Garrett Ball).

There's a 6 inch steel gas line to be moved. They should start within the next 90 days. It should take 60 days for them to move the line. A sanitary sewer and raw waterline, 12 inch potable waterline, electric pole, cox and AT&T lines will all have to be relocated for this project.

Motion by Savage, second by Hays to approve ONG agreement. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Kirtley, second by Savage to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:36 P.M.



Sarah Sharp, CMC
City Clerk