

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Claremore, Oklahoma August 17, 2020
NOTICE: Meeting was conducted by videoconference and/or teleconference.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:01 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Herb McSpadden, Ken Hays, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent:

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Jonah Humes, David Atzbach, Andrew Knife Chief, Tammy Wilson, Garrett Ball

Invocation by Randy Swift, Claremore First Baptist Church

CALL TO THE PUBLIC

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Savage that the agenda for the Regular CCDA meeting of August 17, 2020 be approved as written. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on August 3, 2020.

(b) All claims as printed.

Motion by Hays, second by Kirtley to approve the consent items as listed. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by DeMier, second by Hays to adjourn. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:05 P.M.

A handwritten signature in black ink that reads "Sarah Sharp". The signature is written in a cursive, flowing style.

Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting
Claremore, Oklahoma August 17, 2020
NOTICE: Meeting was conducted by videoconference and/or teleconference.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:05 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Herb McSpadden, Ken Hays, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent:

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Jonah Humes, David Atzbach, Andrew Knife Chief, Tammy Wilson, Garrett Ball

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by McSpadden that the agenda for the Regular CPWA meeting of August 17, 2020 be approved as written. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Public Works Authority Meeting on August 3, 2020.**
- (b) All claims as printed.**

Motion by Savage, second by Hays to approve the consent items as listed. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject a Payback Agreement with Atwood's Ranch and Home for construction of public infrastructure (John Feary).

This will be for public infrastructure at the Northwest corner of Highway 66 and Country Club for Atwoods new 70,000 square foot store. They will install the public infrastructure during the build process and will be paid back depending on the sales at the site; a maximum of \$200,000 each year, 10 year maximum.

Get figures on the water line, sewer line, and roadway. Will also include the retaining wall, which will make the City's remaining property viable. A contract is normal in situations like this.

This will also open up their current 5 acre parcel in town. This will be a very marketable property. Atwoods current lease is up June 30, 2021. This will bring utilities to the west side of the highway, which will open the remaining property for development.

Motion by Savage, second by Kirtley to approve the agreement. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Kirtley, second by McSpadden to adjourn. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:17 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore City Council Regular Meeting
Claremore, Oklahoma August 17, 2020**

NOTICE: Meeting was conducted by videoconference and/or teleconference.

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:17 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Herb McSpadden, Ken Hays, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Susan Kirtley, Scott Savage

Absent:

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Jonah Humes, David Atzbach, Andrew Knife Chief, Tammy Wilson, Garrett Ball

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by DeMier that the agenda for the Regular Claremore City Council meeting of August 17, 2020 be approved as written. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

(1) Proclamation for Donna Grabow honoring her 30 years of service at Safenet Services.

John read the proclamation. August 31, 2020 will be Donna Grabow Day in Claremore.

MAYOR'S REPORT & APPOINTMENTS

STAFF REPORTS

CITY MANAGER REPORT

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

(a) Minutes of the Regular Council Meeting on August 3, 2020.

(b) All claims as printed.

(c) Actual salary claims for pay period ending July 25, 2020 in the amount of \$502,048.78 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police

Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$600,000. Payroll at \$600,000 amount to include payables.

Motion by Hays, second by DeMier to approve consent items as listed. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Hearing of appeal, discussion and vote to Approve/Reject declaration of dilapidation of the property located at 315 W. 6th St, Claremore, Oklahoma (Andrew Knife Chief).

Property owner Michael Francisco was present at the meeting. The owner has presented a timeline for repairs. Staff would recommend tabling the item until February 1, 2021; at that time the property has to have a Certificate of Occupancy or be eligible to get one.

Motion to table the item until the February 15, 2021 Council meeting.

Motion by DeMier, second by Hays to table the item until the February 15, 2021 Council Meeting. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject upgrading the traffic detection, controller cabinets, and other traffic light components, through a sole source agreement with SignalTek (Jonah Humes).

There have been 76 service calls for camera detection in 3 years. There was one for the radar detection in the same time period. This is a budgeted item.

Motion by McSpadden, second by Kirtley to approve the traffic system upgrades through SignalTek. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

(5) Discussion and vote to Approve/Reject Ordinance No. 2020-14, closing the Third Supplemental Project Plan relating to Increment District No. 4, City of Claremore, Oklahoma (AXH TIF) (John Feary).

In 2014, the TIF was formed. Allowed for acquisition and remodel of a new building. This has resulted in the purchase and remodel of the building to the building of two additional buildings and a significant increase in jobs. It was to be paid off in 15 years, and was done in less than 6. The remaining funds in the account will be redistributed.

Motion by Hays, second by Kirtley to approve Ordinance No. 2020-14. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Hays, second by Kirtley to adjourn. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:40 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk