

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Claremore, Oklahoma October 5, 2020  
NOTICE: Meeting was conducted by videoconference and/or teleconference.**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Herb McSpadden, Ken Hays, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael

**Absent:** Scott Savage

**Staff Present:** John Feary, Bryan Drummond, Sarah Sharp, Tim White, Stan Brown, Steve Cox, Garrett Ball, Meggie Froman-Knight, Joe Kays, James Epperson, Alex Pegorsch, Matt Wild, Eli Vang, Mark Book, Blake Hickey, Kevin Mora

**Invocation by Councilman Hays**

**CALL TO THE PUBLIC**

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by McSpadden that the agenda for the Regular CCDA meeting of October 5, 2020 be approved as written. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; and Michael, yes. Motion carried.

**CURRENT BUSINESS**

**AWARDS/PRESENTATIONS/COMMUNICATIONS**

**(1) Swearing in of the new Claremore Police Officers Blake Hickey and Kevin Mora (Stan Brown).**

Introduction of the officers and their families. Oath of Office administered by Chief of Police Stan Brown.

**(2) Approve/Reject the following consent items:**

**(a) Minutes of the Special Claremore Cultural Development Authority Meeting on September 21, 2020.**

**(b) All claims as printed.**

Motion by Hays, second by DeMier to approve the consent items as listed. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; and Michael, yes. Motion carried.

## **ADJOURNMENT**

Motion by Hays, second by McSpadden to adjourn. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; and Michael, yes. Motion carried.

Meeting adjourned at 6:10 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC  
City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting  
Claremore, Oklahoma October 5, 2020  
NOTICE: Meeting was conducted by videoconference and/or teleconference.**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:10 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Herb McSpadden, Ken Hays, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael

**Absent:** Scott Savage

**Staff Present:** John Feary, Bryan Drummond, Sarah Sharp, Tim White, Stan Brown, Steve Cox, Garrett Ball, Meggie Froman-Knight, Joe Kays, James Epperson, Alex Pegorsch, Matt Wild, Eli Vang, Mark Book, Blake Hickey, Kevin Mora

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by DeMier that the agenda for the Regular CPWA meeting of October 5, 2020 be approved as written. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; and Michael, yes. Motion carried.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Special Claremore Public Works Authority Meeting on September 21, 2020.**

**(b) All claims as printed.**

**(c) Approval of MKEC invoice #167611 in the amount of \$82,271.15 for the Frederick Road project (Garrett Ball).**

Item C- completes the contract for the preliminary design for the project.

Motion by DeMier, second by McSpadden to approve the consent items as listed. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; and Michael, yes. Motion carried.

**(2) Discussion and vote to Approve/Reject Change Order Request #1 for the Claremore Lake Park Roadway and Parking Area Improvements project in the amount of \$28,036.16 (Garrett Ball).**

Change order is for a french drain on the east side of the new road to alleviate water for the sub base to pack correctly. The 2<sup>nd</sup> item is for a second entrance into the rodeo grounds. There is discussion of future parking needs due to the parking lost for the roadway. The project has already started. We are about a week away from putting rock down for the base.

Motion by Hays, second by DeMier to approve Change Order #1 for the Claremore Lake Roadway project. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; and Michael, yes. Motion carried.

## **ADJOURNMENT**

Motion by DeMier, second by Hays to adjourn. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; and Michael, yes. Motion carried.

Meeting adjourned at 6:17 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC  
City Clerk

**Minutes of the Claremore City Council Regular Meeting  
Claremore, Oklahoma October 5, 2020**

**NOTICE: Meeting was conducted by videoconference and/or teleconference.**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:17 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Herb McSpadden, Ken Hays, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael

**Absent:** Scott Savage

**Staff Present:** John Feary, Bryan Drummond, Sarah Sharp, Tim White, Stan Brown, Steve Cox, Garrett Ball, Meggie Froman-Knight, Joe Kays, James Epperson, Alex Pegorsch, Matt Wild, Eli Vang, Mark Book, Blake Hickey, Kevin Mora

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by Lewis that the agenda for the Regular Claremore City Council meeting of October 5, 2020 be approved as written. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; and Michael, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

**(1) CIEDA Quarterly Update (Meggie Froman-Knight).**

In 2019 they had 19 RFP's submitted. This year they had 13 submitted in September alone; 22 year-to-date. There were also 1 stage 2 and 1 stage 3 site visits.

National Manufacturing Day was celebrated on October 2<sup>nd</sup>. CIEDA has been nominated for 2 national awards- October 15<sup>th</sup> the winners will be announced. Caitlyn has completed the basic economic development course. Meggie is going through the Oklahoma State Economic Development program for certification. Connect Claremore- working with local businesses.

Meggie, Caitlyn and Kaleigh have been working hard during this transition time and John wanted to publicly thank them for their hard work. Announce Meggie winning the Leading Lady of the Year award this year.

**MAYOR'S REPORT & APPOINTMENTS**

**STAFF REPORTS**

## CITY MANAGER REPORT

### CURRENT BUSINESS

**(2) Approve/Reject the following consent items:**

- (a) Minutes of the Special Council Meeting on September 21, 2020.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay period ending August 22, 2020 in the amount of \$512,966.64 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$600,000. Payroll at \$600,000 amount to include payables.**
- (d) Approval of renewal of lease agreement between the City of Claremore and DestinyLife Church (Joe Kays).**
- (e) Approval of renewal of lease agreement between the City of Claremore and Claremore Elks Lodge #1230 (Joe Kays).**
- (f) Approval of renewal of lease agreement between the City of Claremore and Rogers County Health Department (Joe Kays).**
- (g) Approval of renewal of lease agreement between the City of Claremore and Frank C. Robson and Ludmila Robson for use of park land behind Reasor's (Joe Kays).**

Motion by Hays, second by DeMier to approve consent items as listed. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; and Michael, yes. Motion carried.

**(3) Discussion and vote to Approve/Reject accepting the low bid from 357 Inc. dba RECO Enterprises, Tulsa, OK for the Lake Shelter project at Claremore Lake in the amount of \$142,066.00 (Joe Kays).**

The Shelter will be across the road from the splash pad. Timber structure resembling the restrooms. 3 bids were received- the low bid is under budget. Engineering has checked their references.

Motion by Hays, second by McSpadden to approve the bid from 357 Inc. dba RECO Enterprises. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; and Michael, yes. Motion carried.

**(4) Discussion and vote to Approve/Reject to fill the vacant Ward I Councilor seat for the remainder of the unexpired term or until the next City election, including (1) review and possible interview of candidates, (2) discussion regarding candidates, (3) vote to appoint a qualified person to fill the vacancy, (4) vote to call for a special election to fill the seat, and/or (5) any other action deemed necessary to fill the vacant seat (Bill Flanagan/John Feary).**

Dennis Grace- interested in helping City keep developing the way they are. He has 2 children, 2 grand children living in this community and would like to see them have something to keep them in this community. Been with spectrum paint for 23 years in a variety of positions. Would like to see Claremore focus on: keep growing the downtown area, does not want to see all the businesses moving to the outskirts of town.

Melissa Cottom-lived in Claremore many years. Works in manufacturing at Zebco as an auditor. Volunteers as a mentor to ROCO fit (5 years). Worked in the aviation and oil industries in management. Worked with the special needs community. Raised 6 kids here. Priorities for Claremore to focus on: aging infrastructure system that has been neglected for far too long, recruiting and retaining a quality work force, traffic issues that are coming with the growth that we are experiencing, and our parks system.

Paula Watson- been resident 53 years. Lived 34 years in Ward 1, graduated Claremore and University of Tulsa with elementary education, taught at Westside Elementary and now at Foyil. Volunteers for CASA of NE Oklahoma for 7 years. Member of City Council for 9 years, member of finance committee and CM search committee. Wants to bring positivity back to Claremore. Priorities to focus on: would just love to see Claremore keep doing what we do so well, the parks and library. Love the Claremore Connect program and wish it would've been around years ago. Wants to focus on water quality and streets.

Motion by Hays, second by Lewis to appoint Dennis Grace the Ward I Council seat. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; and Michael, yes. Motion carried.

## **ADJOURNMENT**

Motion by Hays, second by McSpadden to adjourn. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; and Michael, yes. Motion carried.

Meeting adjourned at 6:54 P.M.



Sarah Sharp, CMC  
City Clerk