

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Claremore, Oklahoma November 2, 2020
NOTICE: Meeting was conducted by videoconference and/or teleconference.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Herb McSpadden, Ken Hays, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Dennis Grace, Scott Savage

Absent:

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Ashley Hickman, Kyle Clifton, Chris Paulsen, Stan Brown, Marlo Swanson, Andrew Knife Chief, Garrett Ball

Invocation by Ryan Honeycutt, Redeemer Lutheran Church

CALL TO THE PUBLIC

ACCEPTANCE OF THE AGENDA

Motion by DeMier, second by Hays that the agenda for the Regular CCDCA meeting of November 2, 2020 be approved as written. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

CURRENT BUSINESS

(1) Presentation of the 2020 Outstanding Plan Award to the City of Claremore Planning & Development Services Department by Chad Denson, President of the American Planning Association- Oklahoma Chapter.

It was a 15 month process and aggressive planning strategies.

(2) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on October 19, 2020.

(b) All claims as printed.

Motion by Hays, second by Savage to approve the consent items as listed. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by DeMier, second by Savage to adjourn. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:06 P.M.

A handwritten signature in black ink that reads "Sarah Sharp". The signature is written in a cursive, flowing style.

Sarah Sharp, CMC
City Clerk

Minutes of the Claremore Public Works Authority Regular Meeting
Claremore, Oklahoma November 2, 2020
NOTICE: Meeting was conducted by videoconference and/or teleconference.

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:07 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Herb McSpadden, Ken Hays, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Dennis Grace, Scott Savage

Absent:

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Ashley Hickman, Kyle Clifton, Chris Paulsen, Stan Brown, Marlo Swanson, Andrew Knife Chief, Garrett Ball

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Savage that the agenda for the Regular CPWA meeting of November 2, 2020 be approved as written. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Public Works Authority Meeting on October 19, 2020.**
- (b) All claims as printed.**
- (c) Approval of Paragon Contractors Invoice #1 in the amount of \$60,667.84 for the Claremore Lake Park Roadway and Parking Project (Garrett Ball).**

Motion by DeMier, second by Hays to approve the consent items as listed. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject a Pipeline License with BNSF Railway Company for Talbert Tower water line crossing the BNSF Railroad in the amount of \$8,666.00 (Garrett Ball).

The existing line was installed around 1930, it's a 12 inch line. We will be replacing it with a 16 inch line. The project can now go out to bid. The project will probably start after the first of the year.

Motion by DeMier, second by McSpadden to approve the Pipeline License for Talbert Tower water line. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject a Pipeline License with BNSF Railway Company for a sanitary sewer line crossing the BNSF Railroad at Highway 66 & old Country Club Rd in the amount of \$8,666.00 (Garrett Ball).

This will take place at Old Country Club and Highway 66. It will serve the new Atwoods property and future development.

Motion by Hays, second by Callender to approve the Pipeline License for sanitary sewer line. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by DeMier, second by Hays to adjourn. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:15 P.M.



Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore City Council Regular Meeting
Claremore, Oklahoma November 2, 2020**

NOTICE: Meeting was conducted by videoconference and/or teleconference.

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:15 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Herb McSpadden, Ken Hays, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Dennis Grace, Scott Savage

Absent:

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Ashley Hickman, Kyle Clifton, Chris Paulsen, Stan Brown, Marlo Swanson, Andrew Knife Chief, Garrett Ball

ACCEPTANCE OF THE AGENDA

Motion by Savage, second by Hays that the agenda for the Regular Claremore City Council meeting of November 2, 2020 be approved as written. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

MAYOR'S REPORT & APPOINTMENTS

STAFF REPORTS

CITY MANAGER REPORT

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Council Meeting on October 19, 2020.

(b) All claims as printed.

(c) Actual salary claims for pay period ending October 3, 2020 in the amount of \$499,611.06 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$600,000. Payroll at \$600,000 amount to include payables.

(d) Approval of mutual aid agreement with Tulsa Police Department to participate in the NIBIN Program (Stan Brown).

(e) Approval of mutual aid agreement with the FBI to participate in the Tulsa Safe Trails Task Force (Stan Brown).

Motion by Hays, second by Callender to approve consent items as listed. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject endorsing the 2021 Tulsa Regional Chamber OneVoice Legislative agenda (John Feary).

Motion by Flanagan, second by DeMier to approve endorsement of the OneVoice Legislative agenda. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

EXECUTIVE SESSION

(3) Discussion and vote to Approve/Reject entering into executive session to discuss the applicants for city manager and discuss possible finalist for interviews with the Council, as authorized by OKLA. STAT. tit. 25, Section 307 (B)(1)&(7). All City Councilors will attend this executive session by audio and/or video conference.

Time In: 6:21 p.m.

Motion by Hays, second by DeMier to approve entering into executive session. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

(4) Vote to acknowledge return to open session.

Time Out: 7:06 p.m.

Motion by Savage, second by Lewis to acknowledge return to open session. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

(5) Statement of executive session minute.

While in executive session, council met to discuss the applicants for city manager and discuss possible finalist for interviews with the Council, as authorized by OKLA. STAT. tit. 25, Section 307 (B)(1)&(7). Mayor Flanagan and Councilor Grace attended in person, the remaining councilors attended via video conference. Also attending executive session were City Attorney

Bryan Drummond, Ashley Hickman and Marlo Swanson from the HR department. No other items were discussed and no votes were taken.

(6) Discussion and vote regarding the city manager search, applicants, and/or designating finalists for interviews with the Council.

Continuing interviews in executive session with candidates 1 and 2.

Motion by DeMier, second by Hays to conduct interviews in executive session with candidates 1 and 2. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Callender, second by McSpadden to adjourn. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

Meeting adjourned at 7:08 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk