

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Claremore, Oklahoma November 16, 2020
Claremore Community Center
2301 N. Sioux Ave.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Ken Hays, Will DeMier, Bill Flanagan,
Brian Callender, Justin Michael, Dennis Grace, Scott Savage

Absent: Herb McSpadden

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Kyle Clifton, Andrew Knife Chief, Garrett Ball, Stacey Dowden

Invocation by Councilor Ken Hays

CALL TO THE PUBLIC

Jeanne McFarland asked Council to pass a mask mandate for Claremore, citing the hospitals are running at full capacity and we must try to contain the spread of COVID.

Nancy Ferguson supports a mask mandate and is concerned about rising COVID case numbers. Not having a mask mandate limits her interaction within the community as a senior citizen because others will not wear masks.

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Savage that the agenda for the Regular CCDA meeting of November 16, 2020 be approved as written. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on November 02, 2020.

(b) All claims as printed.

Motion by Savage, second by Callender to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Hays, second by Lewis to adjourn. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:09 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting
Claremore, Oklahoma November 16, 2020
Claremore Community Center
2301 N. Sioux Ave.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:09 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, , Ken Hays, Will DeMier, Bill Flanagan,
Brian Callender, Justin Michael, Dennis Grace, Scott Savage

Absent: Herb McSpadden

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Kyle
Clifton, Andrew Knife Chief, Garrett Ball, Stacey Dowden

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by DeMier that the agenda for the Regular CPWA meeting of November 16, 2020 be approved as written. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Public Works Authority Meeting on November 02, 2020.**
- (b) All claims as printed.**
- (c) Approval of Paragon Contractors Invoice #2 in the amount of \$57,045.59 for the Claremore Lake Park Roadway and Parking Project (Garrett Ball).**
- (d) Approval of Olsson invoice #369632 in the amount of \$11,318.66 for the new Highway 20 Utility Relocation project (Garrett Ball).**
- (e) Approval of Olsson invoice #368951 in the amount of \$11,665.22 for the Frederick Road Utility Relocation project (Garrett Ball).**
- (f) Approval of MESHEK Engineering invoice #7711 in the amount of \$3,114.53 for the Claremore Stormwater analysis and design project, Forest Park Roadway Design (Garrett Ball).**
- (g) Approval of MESHEK Engineering invoice #7689 in the amount of \$4,431.90 for the Claremore Reavis Road project (Garrett Ball).**

(h) Approval of BNSF invoice #20-66608 in the amount of \$7,400 plus \$1,266 insurance for a total amount of \$8,666.00 for the BNSF pipeline license for Talbert Tower waterline project (Garrett Ball).

(i) Approval of Union Pacific invoice for folder #3233-31 in the amount of \$7,500 for the UP pipeline license for the Talbert Tower waterline project (Garrett Ball).

Motion by Hays, second by Savage to approve the consent items as listed. Roll call vote: Lewis, yes; McSpadden, yes; Hays, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject a Pipeline Crossing Agreement with Union Pacific Railroad Company for the Talbert Tower Waterline project in the amount of \$7,500.00 (Garrett Ball).

This will be a 16-inch line with a 30 inch bore. The project will cross both railroad lines.

Motion by DeMier, second by Callender to approve the Pipeline Crossing Agreement with Union Pacific Railroad Company for the Talbert Tower Waterline project in the amount of \$7,500.00. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Task Order #2 with MKEC Engineering for execution of a Pavement Maintenance Plan in the amount of \$57,932.00 (Garrett Ball).

This will be a 5 year detailed plan, money will be budgeted each year for the projects.

Motion by DeMier, second by Hays to approve the Task Order #2 with MKEC Engineering for execution of a Pavement Maintenance Plan in the amount of \$57,932.00. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Flanagan, second by Callender to adjourn. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:17 P.M.



Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore City Council Regular Meeting
Claremore, Oklahoma November 16, 2020
Claremore Community Center
2301 N. Sioux Ave.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:17 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, , Ken Hays, Will DeMier, Bill Flanagan,
Brian Callender, Justin Michael, Dennis Grace, Scott Savage

Absent: Herb McSpadden

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Kyle Clifton, Andrew Knife Chief, Garrett Ball, Stacey Dowden

ACCEPTANCE OF THE AGENDA

Motion by Hays, second by Savage that the agenda for the Regular Claremore City Council meeting of November 16, 2020 be approved as written. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

Feary announced Thursday evening, November 19th, there will be a tree lighting at the Ne-Mar Center at 6 p.m. The United Way will be handing out hot cocoa and individually wrapped cookies.

CITY MANAGER REPORT

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on November 02, 2020.**
- (b) Minutes of the Special Council Meeting on November 10, 2020.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay period ending October 17, 2020 in the amount of \$506,600.14 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$600,000. Payroll at \$600,000 amount to include payables.**

Motion by Hays, second by DeMier to approve consent items as listed. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject application for a Federal transportation grant for the Claremore Senior Citizen's Center (Stacey Dowden).

This is a 85% Federal funded/15% City funded grant for a 14 passenger bus that will allow staff to take the Seniors on day trips. Weekly trips to Walmart, Reasors, etc. will be scheduled as well. The City's \$11,371.95 portion of the grant was approved in the 2020-2021 FY Budget.

Motion by Hays, second by DeMier to approve application for a Federal transportation grant for the Claremore Senior Citizen's Center. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Ordinance No. 2020-_____, amending the zoning from RS-3 (Residential Single-Family, High Density District) to RS-3 (Residential Single-Family, High Density District) with a Supplemental Zoning District Planned Unit Development (PUD) on a piece of property on the southeast corner of North Weenonah Avenue and West 10th Street (Kyle Clifton).

The proposed design preserves the character of the neighborhood. The Planning Commission approved the re-zoning unanimously on 11/3/20. Staff recommends approval.

Motion by Savage, second by Lewis to approve Ordinance No. 2020-18, amending the zoning from RS-3 (Residential Single-Family, High Density District) to RS-3 (Residential Single-Family, High Density District) with a Supplemental Zoning District Planned Unit Development (PUD) on a piece of property on the southeast corner of North Weenonah Avenue and West 10th Street.

Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject the Final Plat of Campbell Cottages I (Kyle Clifton).

1.73 acres containing 4 lots. The Planning Commission approved the pre-plat and final plat on 11/3/20. Staff has reviewed the plat through TAC review process. The land development code requirements are met.

Motion by DeMier, second by Hays to approve the final plat of Campbell Cottages. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

(5) Discussion and vote to Approve/Reject a partial vacation of the Plat of Claremore Plaza (Andrew Knife Chief).

This is a 50 ft. easement the City no longer needs. This will also clean up the legal description of the property for the developer.

Motion by Hays, second by Savage to approve the partial vacation of the Plat of Claremore Plaza. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by DeMier, second by Hays to adjourn. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:32 P.M.



Sarah Sharp, CMC
City Clerk