

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Claremore, Oklahoma January 19, 2021  
Claremore Community Center  
2301 N. Sioux Ave.**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis (arrived at 6:03 pm), Herb McSpadden, Ken Hays, Will DeMier, Bill Flanagan, Dennis Grace, Scott Savage

**Absent:** Brian Callender, Justin Michael

**Staff Present:** John Feary, Bryan Drummond, Sarah Sharp, Tim White, Garrett Ball, Suzan Maloy, David White, Sherry Beach

**Invocation by Tim McCue, First United Methodist Church**

**CALL TO THE PUBLIC**

None

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by McSpadden that the agenda for the Regular CCDCA meeting of January 19, 2021 be approved as written. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Grace, yes; and Savage, yes. Motion carried.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on January 4, 2021.**

**(b) All claims as printed.**

Motion by Hays, second by Savage to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Grace, yes; and Savage, yes. Motion carried.

**(2) Discussion and vote to Approve/Reject a budget amendment for the Expo Center and Rec Center (Suzan Maloy).**

Total budget amendment will be \$1,400,000 but only \$381,000 will be coming from reserves. For the Expo Center, it covers some salaries and Fair Board reimbursing. Shows that are happening are better attended than expected so they're using more supplies than budgeted. Rec Center amendment offsets revenue lost from being closed.

CPWA Amendments:

\$854,000 to electric for substation repairs.

General Government:

Parks position for ½ year, equipment purchase for water/sewer- camera using proceeds from GovDeal sales.

Motion by DeMier, second by Savage to approve the budget amendment. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Grace, yes; and Savage, yes. Motion carried.

**ADJOURNMENT**

Motion by Hays, second by Savage to adjourn. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Grace, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:14 P.M.



Sarah Sharp, MMC  
City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting  
Claremore, Oklahoma January 19, 2021  
Claremore Community Center  
2301 N. Sioux Ave.**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:14 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis (arrived at 6:03 pm), Herb McSpadden, Ken Hays, Will DeMier, Bill Flanagan, Dennis Grace, Scott Savage

**Absent:** Brian Callender, Justin Michael

**Staff Present:** John Feary, Bryan Drummond, Sarah Sharp, Tim White, Garrett Ball, Suzan Maloy, David White, Sherry Beach

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by Grace that the agenda for the Regular CPWA meeting of January 19, 2021 be approved as written. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Grace, yes; and Savage, yes. Motion carried.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Claremore Public Works Authority Meeting on January 4, 2021.**
- (b) All claims as printed.**
- (c) Approval of Budget Amendment (Suzan Maloy).**
- (d) Approval of MESHEK Engineering invoice #7869 in the amount of \$1,284.50 for the Stormwater Analysis & Design project, Floodplain Storage Analysis, and Lowry Detention Pond design (Garrett Ball).**
- (d) Approval of MESHEK Engineering invoice #7870 in the amount of \$5,985.97 for the Stormwater Analysis & Design project, Forest Park Roadway design (Garrett Ball).**
- (e) Approval of Garver invoice #19W02161-8 in the amount of \$7,763.00 for engineering services through November 27, 2020 required for the Talbert waterline project (Garrett Ball).**

Motion by Hays, second by DeMier to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

## **ADJOURNMENT**

Motion by Hays, second by Lewis to adjourn. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Grace, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:14 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, MMC  
City Clerk

**Minutes of the Claremore City Council Regular Meeting  
Claremore, Oklahoma January 19, 2021  
Claremore Community Center  
2301 N. Sioux Ave.**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:15 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis (arrived at 6:03 pm), Herb McSpadden, Ken Hays, Will DeMier, Bill Flanagan, Dennis Grace, Scott Savage

**Absent:** Brian Callender, Justin Michael

**Staff Present:** John Feary, Bryan Drummond, Sarah Sharp, Tim White, Garrett Ball, Suzan Maloy, David White, Sherry Beach

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by Savage that the agenda for the Regular Claremore City Council meeting of January 19, 2021 be approved as written. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Grace, yes; and Savage, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

**(1) Claremore Mountain Bike Trails Update (Rory Peterson/Joe Kays).**

Postponed until February 1, 2021.

**MAYOR'S REPORT & APPOINTMENTS**

**(2) Approval of appointment of Kyle Clifton to the Grand Gateway Board of Directors for a one year term beginning February 1, 2021.**

Motion by DeMier, second by McSpadden to approve the appointment. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Grace, yes; and Savage, yes. Motion carried.

**(3) Approval of appointment of Andrew Knife Chief to the Grand Gateway Board of Directors for a one year term beginning February 1, 2021.**

Motion by DeMier, second by Savage to approve the appointment. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Grace, yes; and Savage, yes. Motion carried.

**(4) Approve/Reject the re-appointment of Todd Willhoite as the Alternate Municipal Court Judge to serve a term beginning February 1, 2021 and expiring January 21, 2023, at a set fee of \$300 per court date (Sarah Sharp).**

Motion by Hays, second by Savage to approve the appointment. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Grace, yes; and Savage, yes. Motion carried.

#### **STAFF REPORTS**

Mayor Flanagan- Financial statements have been reviewed through November; all expenses and revenues are on track with budget.

John Feary- Talbert Tower is currently out to bid. City Hall roof repair will begin next week. Thank you to Stan Harrell for over 10 years of service as the municipal judge. Kudos to Anthony Smith with the street department. He found abandoned property and took it to the Police Department.

#### **CURRENT BUSINESS**

**(5) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Council Meeting on January 4, 2021.**

**(b) All claims as printed.**

**(c) Actual salary claims for pay period ending December 26, 2020 in the amount of \$517,900.82 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$600,000. Payroll at \$600,000 amount to include payables.**

Motion by Hays, second by Lewis to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Grace, yes; and Savage, yes. Motion carried.

**(6) Discussion and vote to Approve/Reject Tech Logic as the selected vendor for the Library RFID System project (Sherry Beach).**

Includes security gates, workstations, self-checkout stations, and security tags. 6 vendors bid on the project. Tech Logic's bid was \$54,749.84 which is under budget; they budgeted \$77,000 for the project.

Motion by DeMier, second by Hays to approve Tech Logic as the chosen vendor. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Grace, yes; and Savage, yes. Motion carried.

**(7) Discussion and vote to Approve/Reject a budget amendment (Suzan Maloy).**

Motion by Savage, second by DeMier to approve the budget amendments as presented. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Grace, yes; and Savage, yes. Motion carried.

## **ADJOURNMENT**

Motion by Hays, second by Grace to adjourn. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Grace, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:24 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, MMC  
City Clerk