

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Claremore, Oklahoma March 1, 2021**

**NOTICE: This meeting was conducted at this physical location, Claremore Community Center, 2301 N. Sioux Ave., and via videoconference and/or audioconference.**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Herb McSpadden, Ken Hays, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Dennis Grace, Scott Savage

**Absent:**

**Staff Present:** John Feary, Bryan Drummond, Sarah Sharp, Tim White, Kevin Bledsoe, David White, Todd Rue, David Atzbach, Garrett Ball, Andrew Knife Chief

**Invocation by Ken Hays, Councilman**

**CALL TO THE PUBLIC**

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by Savage that the agenda for the Regular CCDCA meeting of March 1, 2021 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on February 1, 2021.**
- (b) All claims as printed.**

Motion by Hays, second by Lewis to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

## **ADJOURNMENT**

Motion by DeMier, second by Lewis to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, MMC  
City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting  
Claremore, Oklahoma March 1, 2021**

**NOTICE: This meeting was conducted at this physical location, Claremore Community Center,  
2301 N. Sioux Ave., and via videoconference and/or audioconference.**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:03 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Herb McSpadden, Ken Hays, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Dennis Grace, Scott Savage

**Absent:**

**Staff Present:** John Feary, Bryan Drummond, Sarah Sharp, Tim White, Kevin Bledsoe, David White, Todd Rue, David Atzbach, Garrett Ball, Andrew Knife Chief

**ACCEPTANCE OF THE AGENDA**

Motion by Savage, second by Hays that the agenda for the Regular CPWA meeting of March 1, 2021 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Claremore Public Works Authority Meeting on February 1, 2021.**
- (b) All claims as printed.**
- (c) Approval of MKEC Engineering invoice #171341 in the amount of \$12,200.00 for the Frederick Road project (Garrett Ball).**
- (d) Approval of MESHEK Engineering invoice #7967 in the amount of \$5,184.00 for the Stormwater Analysis & Design project, Lowry Detention Pond design (Garrett Ball).**
- (e) Approval of MESHEK Engineering invoice #7968 in the amount of \$7,133.80 for the Stormwater Analysis & Design project, Forest Park Roadway design (Garrett Ball).**
- (f) Approval of MESHEK Engineering invoice #7932 in the amount of \$3,440.75 for the Reavis Road Culvert project (Garrett Ball).**
- (g) Approval of electric pole bid from Stella-Jones Corporation as priced below:**

Class	Length	Spec.	Price
3	30	2	\$210
3	40	2	\$333
3	45	2	\$401
3	50	2	\$476
3	55	2	\$555

3	60	2	\$639
3	65	2	\$726

**(h) Approval of bid from Service Electric Company for substation repairs in the amount of \$124,852.00 (David White).**

Motion by Hays, second by McSpadden to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

#### **ADJOURNMENT**

Motion by Savage, second by DeMier to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:05 P.M.



Sarah Sharp, MMC  
City Clerk

**Minutes of the Claremore City Council Regular Meeting  
Claremore, Oklahoma March 1, 2021**

**NOTICE: This meeting was conducted at this physical location, Claremore Community Center,  
2301 N. Sioux Ave., and via videoconference and/or audioconference.**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:05 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Herb McSpadden, Ken Hays, Will DeMier, Bill Flanagan, Brian Callender, Justin Michael, Dennis Grace, Scott Savage

**Absent:**

**Staff Present:** John Feary, Bryan Drummond, Sarah Sharp, Tim White, Kevin Bledsoe, David White, Todd Rue, David Atzbach, Garrett Ball, Andrew Knife Chief

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by DeMier that the agenda for the Regular Claremore City Council meeting of March 1, 2021 be approved as written. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

**Census Community Partnership Program Recognition**

**MAYOR'S REPORT & APPOINTMENTS**

**(1) Approval of appointment of Kevin Bledsoe to the Oklahoma Public Fleet Manager's Association Committee as a Member-at-Large for a term that expires January 2022.**

Motion by Flanagan, second by McSpadden that the appointment be approved. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

**STAFF REPORTS**

John Feary- Beginning March 15<sup>th</sup> the City Council meetings will be back at City Hall in the Council Chambers.

## **CURRENT BUSINESS**

### **(2) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Council Meeting on February 1, 2021.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay period ending January 23, 2021 in the amount of \$494,549.85 and February 6, 2021 in the amount of \$504,638.89 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$600,000. Payroll at \$600,000 amount to include payables.**

Motion by Hays, second by DeMier to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

### **(3) Discussion and vote to Approve/Reject closing the dilapidated hearing proceedings for the property located at 315 W. 6<sup>th</sup> Street (Andrew Knife Chief).**

The property owner has contributed a lot of time and money to the property. It has new siding, windows, roof and floor. A Certificate of Occupancy has not been issued yet, but it's close.

Motion by DeMier, second by Lewis to approve closing the dilapidated process for 315 W. 6<sup>th</sup> Street. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

### **(4) Discussion and vote to Approve/Reject entering into an amended agreement with Oklahoma Natural Gas (ONG) for relocation of a gas line in conflict with improvements proposed at the Lowry Culverts (Garrett Ball).**

The contract was entered into June 1, 2020. The work has been completed. There was an error in accounting in ONG's system. The correct amount is \$212,314.37. The City was notified in January of the error. Legal has reviewed; not much we can do. They've contacted ONG to see if anything can be done.

Motion by McSpadden, second by Hays to table this item until March 15th. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes. Motion carried.

## **ADJOURNMENT**

Motion by Savage, second by Lewis to adjourn. Roll call vote: Lewis, yes; Hays, yes; McSpadden, yes; DeMier, yes; Flanagan, yes; Callender, yes; Michael, yes; Grace, yes; and Savage, yes.  
Motion carried.

Meeting adjourned at 6:21 P.M.

A handwritten signature in black ink that reads "Sarah Sharp". The signature is written in a cursive, flowing style.

Sarah Sharp, MMC  
City Clerk