

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Claremore, Oklahoma April 19, 2021**

**NOTICE: This meeting was conducted at this physical location, Claremore City Hall Council Chambers, 104 S. Muskogee Ave., and via videoconference and/or audioconference.**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Ken Hays, Will DeMier, Bill Flanagan, Brian Callender, Dennis Grace, Scott Savage

**Absent:** Herb McSpadden, Justin Michael

**Staff Present:** John Feary, Bryan Drummond, Sarah Sharp, Tim White, David White, Todd Rue, Sean Douglas, John McComb, Andrew Knife Chief, Garrett Ball, Chris Paulsen, Kyle Clifton, Lisa Wilson, Suzan Maloy, Ashley Hickman

**Invocation by Robbie Bowman, Claremore First Baptist Church**

**CALL TO THE PUBLIC**

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by Savage that the agenda for the Regular CCDA meeting of April 19, 2021 be approved as written. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Grace, yes; and Savage, yes. Motion carried.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on April 5, 2021.**

**(b) All claims as printed.**

Motion by Hays, second by DeMier to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Grace, yes; and Savage, yes. Motion carried.

## **ADJOURNMENT**

Motion by Hays, second by Savage to adjourn. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Grace, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:02 P.M.

*Sarah Sharp*

Sarah Sharp, CMC  
City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting  
Claremore, Oklahoma April 19, 2021**

**NOTICE: This meeting was conducted at this physical location, Claremore City Hall Council Chambers, 104 S. Muskogee Ave., and via videoconference and/or audioconference.**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:02 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Ken Hays, Will DeMier, Bill Flanagan, Brian Callender, Dennis Grace, Scott Savage

**Absent:** Herb McSpadden, Justin Michael

**Staff Present:** John Feary, Bryan Drummond, Sarah Sharp, Tim White, David White, Todd Rue, Sean Douglas, John McComb, Andrew Knife Chief, Garrett Ball, Chris Paulsen, Kyle Clifton, Lisa Wilson, Suzan Maloy, Ashley Hickman

**ACCEPTANCE OF THE AGENDA**

Motion by Savage, second by Hays that the agenda for the Regular CPWA meeting of April 19, 2021 be approved as written. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Grace, yes; and Savage, yes. Motion carried.

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Claremore Public Works Authority Meeting on April 5, 2021.**

**(b) All claims as printed.**

**(c) Approval of the acceptance of DEQ Permit No. WL000066210216 for the construction of 12" PVC potable water line and all appurtenances to serve the City of Claremore (State Highway 20 Line) (Garrett Ball).**

Motion by Hays, second by Callender to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Grace, yes; and Savage, yes. Motion carried.

## **ADJOURNMENT**

Motion by Hays, second by Callender to adjourn. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Grace, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:04 P.M.

*Sarah Sharp*

Sarah Sharp, CMC  
City Clerk

**Minutes of the Claremore City Council Regular Meeting  
Claremore, Oklahoma April 19, 2021**

**NOTICE: This meeting was conducted at this physical location, Claremore City Hall Council Chambers, 104 S. Muskogee Ave., and via videoconference and/or audioconference.**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:04 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Jennifer Lewis, Ken Hays, Will DeMier, Bill Flanagan, Brian Callender, Dennis Grace, Scott Savage

**Absent:** Herb McSpadden, Justin Michael

**Staff Present:** John Feary, Bryan Drummond, Sarah Sharp, Tim White, David White, Todd Rue, Sean Douglas, John McComb, Andrew Knife Chief, Garrett Ball, Chris Paulsen, Kyle Clifton, Lisa Wilson, Suzan Maloy, Ashley Hickman

**ACCEPTANCE OF THE AGENDA**

Motion by Hays, second by Savage that the agenda for the Regular Claremore City Council meeting of April 19, 2021 be approved as written. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Grace, yes; and Savage, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

**MAYOR'S REPORT & APPOINTMENTS**

Recognized Council members who are presiding at their last meeting:

-Susan Kirtley- served 7 years

-Dennis Grace- a short few months, but we appreciate his input

-Will DeMier- served 7 years

-Ken Hays- appreciate his engineering perspective; served 9 years  
24 years worth of service to the City of Claremore combined.

John Feary remarked on having the opportunity to work with each of you through CIEDA and City Manager. Thank you for making this job enjoyable and being somebody I can call when needed.

**STAFF REPORTS**

**(1) Highway 20 Utility Relocation Project Update (John Feary).**

Frederick Road intersection- 60% of the cost is covered by ODOT for electric; 97% covered by ODOT for water. Funds will be used from the 2019 bond funds for the City's cost.

Highway 20 is going to be done in 2 phases, with both being let out for bid within 90 days of each other. They've allotted 300 days for each project. Oklahoma Turnpike Authority is working towards tying in the new intersections with the completion on the ODOT projects.

Patti Page from the Courthouse to the Turnpike is being resurfaced. ODOT has awarded that job and will be starting the project in May or June.

Our continued relationship with ODOT continues to yield fruit for the City. Very appreciative of that.

**CURRENT BUSINESS**

**(2) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Council Meeting on April 5, 2021.**

**(b) All claims as printed.**

**(c) Actual salary claims for pay period ending March 20, 2021 in the amount of \$506,975.66 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$600,000. Payroll at \$600,000 amount to include payables.**

**(d) Approval of OMRF lump sum payment for Carla R. Banzet (Ashley Hickman).**

Motion by Hays, second by Callender to approve the consent items as listed. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Grace, yes; and Savage, yes. Motion carried.

**(3) Discussion and vote to Approve/Reject Ordinance No. 2021-3, amending Section 50:17E of Chapter 50, Electric Service of the Code of Ordinances regarding renewable energy (David White/Todd Rue).**

The current limit is 100 kW, the new limit is 995 total, 100 per location.

This gives GRDA a more consistent outlook on what power they need to provide for these locations. The City currently has 9 customers this applies to and none of them produce close to this amount.

Motion by Savage, second by Hays to approve Ordinance No. 2021-3. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Grace, yes; and Savage, yes. Motion carried.

**(4) Discussion and vote to Approve/Reject Resolution No. 2021-7, relating to the CDBG grant for Sanitary Sewer Improvements committing an amended amount of up to \$228,335 as leverage from the City of Claremore (Andrew Knife Chief/Andy Armstrong).**

This was approved a few weeks ago then we received notification that our share is larger. The documents needed to be amended to reflect the new amount. It's a 50-50 match grant.

Motion by Callender, second by DeMier to approve Resolution No. 2021-7. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Grace, yes; and Savage, yes. Motion carried.

**(5) Discussion and vote to Approve/Reject Ordinance No. 2021-4, annexing an approximate 19.87 acre site located south of State Highway 20 and west of Southaven Road into the City of Claremore (Kyle Clifton).**

This is currently zoned AG in Rogers County, and will be zoned AG within the City limits. The proposed owner will develop into a max of 100 single family homes. The property has no water or sewer at the moment; the property owner is working with the engineering department on that now.

Motion by Hays, second by Savage to approve Ordinance No. 2021-4. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Grace, yes; and Savage, yes. Motion carried.

**(6) Discussion and vote to Approve/Reject Ordinance No. 2021-5, enacting and adopting the S21 supplement to the Code of Ordinances for the City of Claremore, Oklahoma (Sarah Sharp).**

Motion by DeMier, second by Callender to approve Ordinance No. 2021-5. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Grace, yes; and Savage, yes. Motion carried.

## **ADJOURNMENT**

Motion by Callender, second by Hays to adjourn. Roll call vote: Lewis, yes; Hays, yes; DeMier, yes; Flanagan, yes; Callender, yes; Grace, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:22 P.M.

*Sarah Sharp*

Sarah Sharp, CMC  
City Clerk