

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Claremore, Oklahoma June 21, 2021
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Herb McSpadden, Lindsey Erwin, Bill Flanagan, Justin Michael, Debbie Long, Scott Savage

Absent: Brian Callender, Jonathan Eslick

Staff Present: Bryan Drummond, Sarah Sharp, Tim White, Kyle Clifton, Chris Paulsen, Stacey Dowden, Jonah Humes, Julie Monnot, Andrew Knife Chief, Stan Brown

Invocation by Mayor Bill Flanagan

CALL TO THE PUBLIC

None.

ACCEPTANCE OF THE AGENDA

Motion by Savage, second by Long that the agenda for the Regular CCDA meeting of June 21, 2021 be approved as written. Roll call vote: Savage, yes; Long, yes; Michael, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on June 7, 2021.

(b) All claims as printed.

Motion by Long, second by Savage to approve the consent items as listed. Roll call vote: Savage, yes; Long, yes; Michael, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by McSpadden, second by Long to adjourn. Roll call vote: Savage, yes; Long, yes; Michael, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting
Claremore, Oklahoma June 21, 2021
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:03 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Herb McSpadden, Lindsey Erwin, Bill Flanagan, Justin Michael, Debbie Long, Scott Savage

Absent: Brian Callender, Jonathan Eslick

Staff Present: Bryan Drummond, Sarah Sharp, Tim White, Kyle Clifton, Chris Paulsen, Stacey Dowden, Jonah Humes, Julie Monnot, Andrew Knife Chief, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Long, second by Savage that the agenda for the Regular CPWA meeting of June 21, 2021 be approved as written. Roll call vote: Savage, yes; Long, yes; Michael, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Public Works Authority Meeting on June 7, 2021.

(b) All claims as printed.

(c) Approval to go out to bid for Annual Sand, Rock and Gravel for Fiscal Year 2021-2022 (Jonah Humes).

(d) Approval of the contract with the Metropolitan Environmental Trust (M.e.t.) for annual recycling and educational services in the amount of \$30,128.00 (Julie Monnot).

Motion by Savage, second by Michael to approve the consent items as listed. Roll call vote: Savage, yes; Long, yes; Michael, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Savage, second by Lewis to adjourn. Roll call vote: Savage, yes; Long, yes; Michael, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:11 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore City Council Regular Meeting
Claremore, Oklahoma June 21, 2021
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:02 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Jennifer Lewis, Herb McSpadden, Lindsey Erwin, Bill Flanagan, Justin Michael, Debbie Long, Scott Savage

Absent: Brian Callender, Jonathan Eslick

Staff Present: Bryan Drummond, Sarah Sharp, Tim White, Kyle Clifton, Chris Paulsen, Stacey Dowden, Jonah Humes, Julie Monnot, Andrew Knife Chief, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by McSpadden, second by Lewis that the agenda for the Regular Claremore City Council meeting of June 21, 2021 be approved as written. Roll call vote: Savage, yes; Long, yes; Michael, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

MAYOR'S REPORT & APPOINTMENTS

(1) Approval of the appointment of Herb McSpadden to the INCOG Board of Directors as the alternate City of Claremore representative.

Motion by Savage, second by Lewis to approve the appointment. Roll call vote: Savage, yes; Long, yes; Michael, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

STAFF REPORTS

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

(a) Minutes of the Regular Council Meeting on June 7, 2021.

(b) All claims as printed.

(c) Actual salary claims for pay periods ending May 29, 2021 in the amount of \$537,781.71 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police

- Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$600,000. Payroll at \$600,000 amount to include payables.**
- (d) Approval to go out to bid for Annual concrete for Fiscal Year 2021-2022 (Jonah Humes).**
 - (e) Approval to go out to bid for Annual asphalt for Fiscal Year 2021-2022 (Jonah Humes).**
 - (f) Approval to go out to bid for Annual sand, rock, and gravel for Fiscal Year 2021-2022 (Jonah Humes).**
 - (g) Approval of the contract with the Metropolitan Environmental Trust (M.e.t.) for annual recycling and educational services in the amount of \$30,128.00 (Julie Monnot).**

Motion by Lewis, second by Long to approve the consent items as listed. Roll call vote: Savage, yes; Long, yes; Michael, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(3) Discussion and vote to Approve/Reject contract with Pelivan Transit for Fiscal Year 2021-2022 in the amount of \$95,000.00 (Stacey Dowden).

They have 4 buses running in the city; 2 for long hauls. There's been no increase since 2015. They're launching a new program in Claremore that will be a test program, similar to Uber.

Motion by Savage, second by Long to approve the Pelivan contract. Roll call vote: Savage, yes; Long, yes; Michael, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(4) Discussion and vote to Approve/Reject to renew the agreement with Northeastern Oklahoma Enhanced 9-1-1 Trust Authority (NOETA) in the amount of \$325,000 for 9-1-1 and Dispatch Services (Stan Brown).

The number is flat this year with no increases.

Motion by Savage, second by Long to approve the NOETA Agreement. Roll call vote: Savage, yes; Long, yes; Michael, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(5) Discussion and vote to Approve/Reject Ordinance No. 2021-7, amending the zoning from AG (Agriculture General) to RS-3 (Residential Single-Family, High Density) with a Supplemental Zoning District Planned Unit Development (PUD) on a tract of land located south of Highway 20 and west of Southaven Road (Kyle Clifton).

The development is 19.87 acres with up to 100 homes. It was approved by the Planning Commission with no opposition.

Motion by Savage, second by Erwin to approve Ordinance No. 2021-07. Roll call vote: Savage, yes; Long, yes; Michael, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(6) Discussion and vote to Approve/Reject awarding the annual general liability and automobile insurance policy for Fiscal Year 2021-2022 to Oklahoma Municipal Assurance Group (OMAG) in the amount of \$156,792.00 (Sarah Sharp).

Motion by Long, second by Savage to approve awarding the policy to OMAG. Roll call vote: Savage, yes; Long, yes; Michael, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Savage, second by Long to adjourn. Roll call vote: Savage, yes; Long, yes; Michael, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:28 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk