

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Claremore, Oklahoma August 2, 2021
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Debbie Long, Justin Michael, Brian Callender, Bill Flanagan, Jonathan Eslick, Jennifer Lewis, Lindsey Erwin

Absent: Scott Savage, Herb McSpadden

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Gio Ngare, Sean Douglas, Jonah Humes, Garrett Ball, Stan Brown, David White

Invocation by Jaimie Willis, Vessel Church

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Callender, second by Lewis that the agenda for the Regular CCDA meeting of August 2, 2021 be approved as written. Roll call vote: Long, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; Eslick, yes; and Erwin, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on July 19, 2021.

(b) All claims as printed.

Motion by Callender, second by Eslick to approve the consent items as listed. Roll call vote: Long, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; Eslick, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Callender, second by Lewis to adjourn. Roll call vote: Long, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; Eslick, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting
Claremore, Oklahoma August 2, 2021
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:03 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Debbie Long, Justin Michael, Brian Callender, Bill Flanagan, Jonathan Eslick, Jennifer Lewis, Lindsey Erwin

Absent: Scott Savage, Herb McSpadden

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Gio Ngare, Sean Douglas, Jonah Humes, Garrett Ball, Stan Brown, David White

ACCEPTANCE OF THE AGENDA

Motion by Callender, second by Michael that the agenda for the Regular CPWA meeting of August 2, 2021 be approved as written. Roll call vote: Long, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; Eslick, yes; and Erwin, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Public Works Authority Meeting on July 19, 2021.**
- (b) All claims as printed.**
- (c) Acceptance of DEQ Permit No. SL000066210494 for the construction of 405 linear feet of 8 inch PVC gravity sewer line, 1,160 linear feet of 6 inch HDPE force main, 480-gpm lift station and all appurtenances to serve the Atwood's Ranch store (Garrett Ball).**
- (d) Approval of Anixter invoice #4969559-02 in the amount of \$354.50 for the ODOT Frederick Road/new Highway 20 Utility Relocation project (Garrett Ball).**
- (e) Approval of MKEC Engineering invoice #177541 in the amount of \$38,015.90 for the Frederick Road project (Garrett Ball).**
- (f) Approval of Garver invoice #19W02161-9 in the amount of \$7,440.00 for the construction work on the Talbert-Sioux Waterline project (Garrett Ball).**
- (g) Approval of Anixter invoice #4969559-01 in the amount of \$330.75 for the ODOT Frederick Road/new Highway 20 Utility Relocation project (Garrett Ball).**

Atwoods- during construction of gravity lines under the Railroad tracks, they ran into a utility that they didn't know was there. We will now be putting in a lift station on their side of the tracks- will take approximately 90 days to complete. They are designing the lift station and the

costs will be covered under the payback agreement. Has already been permitted through DEQ. There will be a future agenda item for council to approve once there is more information.

Motion by Callender, second by Erwin to approve the consent items as listed. Roll call vote: Long, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; Eslick, yes; and Erwin, yes. Motion carried.

(2) Discussion and vote to Approve/Reject Work Authorization No. 2 from Inframark, LLC authorizing Inframark to move forward with a Water Treatment Plant Study at a total cost of \$416,000.00 (Jonah Humes/Garrett Ball).

This is a furtherance of water improvements from the last few years. Garver recommended increasing the capacity and improvement of the treatment processes. At that time the plant was at capacity, so quantity took precedence due to time and cost. This is the second step in the process to address the effectiveness of the treatment process.

The study will take 4-8 months and then a final decision will be brought back before council for approval. Funds will be used from federal funding- expecting \$3 million. These funds are restricted for certain uses, including water and wastewater projects. The scope will be considering levels and processes for decades.

Motion by Michael, second by Callender to approve Work Authorization No. 2 from Inframark for a Water Treatment Plant Study. Roll call vote: Savage, yes; Callender, yes; Flanagan, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Michael, second by Long to adjourn. Roll call vote: Long, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; Eslick, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:22 P.M.

Sarah Sharp
Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore City Council Regular Meeting
Claremore, Oklahoma August 2, 2021
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:13 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Debbie Long, Justin Michael, Brian Callender, Bill Flanagan, Jonathan Eslick, Jennifer Lewis, Lindsey Erwin

Absent: Scott Savage, Herb McSpadden

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Gio Ngare, Sean Douglas, Jonah Humes, Garrett Ball, Stan Brown, David White

ACCEPTANCE OF THE AGENDA

Motion by Callender, second by Long that the agenda for the Regular Claremore City Council meeting of August 2, 2021 be approved as written. Roll call vote: Long, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; Eslick, yes; and Erwin, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Chief Stan Brown- National Night Out is tomorrow night at Claremore Lake from 6:30-8:30 pm. Food will be provided, splash pad, live music, GRDA will be present with their helicopter, ice cream, sno cones, and teaming with the Pal program to provide school supplies.

MAYOR'S REPORT & APPOINTMENTS

Received the financial statements through May. Utility revenue was under by \$600,000 but expenses were under budget as well so we are well within our budget.

STAFF REPORTS

Keep Councilor McSpadden in your thoughts and prayers, as he recently lost his mother. There will be a private ceremony.

Darrell Wilson has retired after over 30 years of service to the City of Claremore and Claremore Fire Department. We are thankful for his service.

State Highway 20 and Patti Page project- a gas line was hit last week. In that process they have found there is a conflict between ONG lines and the State plans for this project. ONG and the

State are working together to resolve and have hired a third party to work to resolve the issues, which will take 7-10 days. There will be little to no work done during that period. We have a commitment from both parties that they will keep us in the loop as best they can. The City has no control over the project. The original scope of the project was for 6 months.

The CIEDA job fair went great. There was a great turnout with over 100 people coming.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on July 19, 2021.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending July 10, 2021 in the amount of \$582,762.16 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$675,000. Payroll at \$675,000 amount to include payables.**
- (d) Approval to surplus the 1998 Ferrara Spartan Fire Engine/Pumper Truck (Sean Douglas).**
- (e) Approval of renewal of the Interlocal Contract between the City of Claremore and Board of County Commissioners of Rogers County, Oklahoma for Governmental Services for Development of the Claremore Lake Trails for Fiscal Year 2021-2022 (John Feary).**

Motion by Michael, second by Callender to approve the consent items as listed. Roll call vote: Long, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; Eslick, yes; and Erwin, yes. Motion carried.

(2) Discussion and vote to Approve/Reject a variance to Claremore City Ordinance, Chapter 99, Section .05, A, #5 to allow serving and consumption of alcoholic beverages at the Claremore Mountain Bike Trails for the Shoreline Shred event on September 3rd, 4th and 5th (John Feary/Rory Peterson).

They had 197 racers 2 years ago; couldn't have the race last year due to COVID. There are 16 miles of trails; 7 years ago we only had 2 miles. All of this has been done by volunteers.

Motion by Callender, second by Michael to approve the variance to Ordinance, Chapter 99, Section .05, A, #5 for the Shoreline Shred event. Roll call vote: Long, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; Eslick, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Callender, second by Michael to adjourn. Roll call vote: Long, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; Eslick, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:40 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk