

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Claremore, Oklahoma September 20, 2021
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Deputy Mayor Herb McSpadden at 6:00 P.M.

Deputy Mayor McSpadden asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Scott Savage, Debbie Long, Justin Michael, Brian Callender, Jonathan Eslick, Herb McSpadden, Lindsey Erwin

Absent: Jennifer Lewis, Bill Flanagan

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Kyle Clifton, Chris Paulsen, Meggie Froman-Knight, Sean Douglas, Terri Peters, Levi Hicks, Andrew Knife Chief, Stan Brown

Invocation by Dave Mewbourne, Claremore Assembly of God

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Long, second by Michael that the agenda for the Regular CCDA meeting of September 20, 2021 be approved as written. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on September 7, 2021.

(b) All claims as printed.

Motion by Callender, second by Michael to approve the consent items as listed. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Callender, second by Long to adjourn. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting
Claremore, Oklahoma September 20, 2021
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Deputy Mayor Herb McSpadden at 6:03 P.M.

Deputy Mayor McSpadden asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Scott Savage, Debbie Long, Justin Michael, Brian Callender, Jonathan Eslick, Herb McSpadden, Lindsey Erwin

Absent: Jennifer Lewis, Bill Flanagan

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Kyle Clifton, Chris Paulsen, Meggie Froman-Knight, Sean Douglas, Terri Peters, Levi Hicks, Andrew Knife Chief, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Eslick, second by Michael that the agenda for the Regular CPWA meeting of September 20, 2021 be approved as written. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Public Works Authority Meeting on September 7, 2021.**
- (b) All claims as printed.**
- (c) Approval of MKEC Engineering invoice #178912 in the amount of \$58,479.12 for the Frederick Road project (Garrett Ball).**
- (d) Approval of MESHEK Engineering invoice #9033 in the amount of \$673.60 for the Archer Court Culvert project (Garrett Ball).**
- (e) Approval of MESHEK Engineering invoice #9048 in the amount of \$1,392.00 for the Claremore Reavis Road Culvert project (Garrett Ball).**
- (f) Approval of McGuire Brothers Construction invoice #4 in the amount of \$177,663.63 for the construction work for the Talbert-Sioux Waterline project (Garrett Ball).**

Motion by Long, second by Eslick to approve the consent items as listed. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(2) Discussion and vote to Approve/Reject Duperon Corporation and Vision Equipment as a sole source vendor for supply of a mechanical bar screen for the Cat Creek Pump Station at the Waste Water Treatment Plant (Garrett Ball).

Motion by Michael, second by Erwin to approve Duperon as a sole source vendor. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Callender, second by Michael to adjourn. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:07 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore City Council Regular Meeting
Claremore, Oklahoma September 20, 2021
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Deputy Mayor Herb McSpadden at 6:07 P.M.

Deputy Mayor McSpadden asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Scott Savage, Debbie Long, Justin Michael, Brian Callender, Jonathan Eslick, Herb McSpadden, Lindsey Erwin

Absent: Jennifer Lewis, Bill Flanagan

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Kyle Clifton, Chris Paulsen, Meggie Froman-Knight, Sean Douglas, Terri Peters, Levi Hicks, Andrew Knife Chief, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Michael, second by Callender that the agenda for the Regular Claremore City Council meeting of September 20, 2021 be approved as written. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

The GRDA celebration with a luncheon and presentation was last week. We are one of their longest customers and celebrating our 75th anniversary.

Councilor Lewis' husband Randy passed away, his service was today. Mayor Flanagan is in Oklahoma City at OU Medical. Continue to keep both in your thoughts and prayers.

MAYOR'S REPORT & APPOINTMENTS

(1) Approval of the appointment of Brian Green as a trustee of the Claremore Industrial and Economic Development Authority (CIEDA) (Meggie Froman-Knight).

Motion by Callender, second by Savage to approve the appointment. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(2) Approval of the appointment of Mick Webber as a trustee of the Claremore Industrial and Economic Development Authority (CIEDA) (Meggie Froman-Knight).

Motion by Long, second by Callender to approve the appointment. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(3) Approval of the appointment of Gary Collins as a trustee of the Claremore Industrial and Economic Development Authority (CIEDA) (Meggie Froman-Knight).

Motion by Callender, second by Michael to approve the appointment. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

STAFF REPORTS

The Route 66 campaign is launching today. The Rogers County Fair wrapped up yesterday. There was a 10% increase of last year's record breaking attendance.

21 year recognition of David Atzbach for his public service.

CURRENT BUSINESS

(4) Approve/Reject the following consent items:

(a) Minutes of the Regular Council Meeting on September 7, 2021.

(b) All claims as printed.

(c) Actual salary claims for pay periods ending August 21, 2021 in the amount of \$544,475.32 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$675,000. Payroll at \$675,000 amount to include payables.

Motion by Long, second by Callender to approve the consent items as listed. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(5) Discussion and vote to Approve/Reject accepting the bid from Performance Surfaces in the amount of \$54,799.00 for renovation of the locker room floors and behind the front desk with a commercial slip resistant flooring (Mitch Louderback).

This item has been pulled from the agenda. No action taken.

(6) Discussion and vote to Approve/Reject Resolution No. 2021-16, approving the incurrence of indebtedness by CIEDA by the issuance of its promissory note and other evidence of indebtedness not to exceed \$850,000 for the Claremore Regional Airport T Hangar project (Meggie Froman-Knight).

The hangar is already leased out Oklahoma Industrial Finance was awarded the financing.

Motion by Savage, second by Callender to approve Resolution No. 2021-16. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(7) Discussion and vote to Approve/Reject an interlocal agreement between the City of Catoosa and City of Claremore for the part-time employment of a city building inspector (Andrew Knife Chief).

Motion by Michael, second by Callender to approve the interlocal agreement with the City of Catoosa. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(8) Discussion and vote to Approve/Reject electronic execution of documents for acceptance of Claremore Community Development Block Grant Project for 18262 CDBG SC 21 with the Oklahoma Department of Commerce (Andrew Knife Chief/ Andy Armstrong).

The total for this CDBG project is \$220,000.

Motion by Michael, second by Callender to approve execution of documents for 18262 CDBG SC 21. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(9) Discussion and vote to Approve/Reject Resolution No. 2021-17, authorizing the Deputy Mayor and staff to sign documents related to 18262 CDBG SC 21 with the Oklahoma Department of Commerce (Andrew Knife Chief/Andy Armstrong).

Motion by Michael, second by Callender to approve Resolution No. 2021-17 for 18262 CDBG SC 21. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(10) Discussion and vote to Approve/Reject the final plat of Red Plains I, located on a tract of land that is a part of the S/2 of the NE/4, part of the N/2 of the SE/4 and part of the SE/4 of the NW/4 of Section 20, Township 21 North, Range 16 East of the I.B.&M., Rogers County, Oklahoma (Kyle Clifton).

This development includes about 60 single family lots on 27.09 acres.

Motion by Callender, second by Eslick to approve the final plat of Red Plains I. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(11) Discussion and vote to Approve/Reject the final plat of Campbell Cottages I- Amended, located west of S. Pine Street & S. Brady Street on a tract of land that is a part of the SE/4 of the NE/4 of the SE/4 of Section 7, Township 21 North, Range 16 East of the I.B.&M., Rogers County, Oklahoma (Kyle Clifton).

Motion by Michael, second by Callender to approve the final plat of Campbell Cottages I- Amended. Roll call vote: Savage, yes; Long, yes; Michael, yes; Callender, yes; Eslick, yes; McSpadden, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Michael, second by Callender to adjourn. Roll call vote: Savage, yes; Michael, yes; Eslick, yes; Lewis, yes; and McSpadden, yes. Motion carried.

Meeting adjourned at 6:33 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk