

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Claremore, Oklahoma October 18, 2021
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Deputy Mayor Herb McSpadden at 6:00 P.M.

Deputy Mayor McSpadden asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Debbie Long, Justin Michael, Brian Callender, Jonathan Eslick,
Jennifer Lewis, Herb McSpadden, Lindsey Erwin

Absent: Scott Savage, Bill Flanagan

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Kyle Clifton, Chris Paulsen, Garrett Ball, Andrew Knife Chief, Terri Peters

Invocation by Dave Mewbourne, Claremore Assembly of God

CALL TO THE PUBLIC

None.

ACCEPTANCE OF THE AGENDA

Motion by Long, second by Michael that the agenda for the Regular CCDA meeting of October 18, 2021 be approved as written. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

**(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on
October 4, 2021.**

(b) All claims as printed.

Motion by Callender, second by Michael to approve the consent items as listed. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Michael, second by Callender to adjourn. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting
Claremore, Oklahoma October 18, 2021
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Deputy Mayor Herb McSpadden at 6:03 P.M.

Deputy Mayor McSpadden asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Debbie Long, Justin Michael, Brian Callender, Jonathan Eslick,
Jennifer Lewis, Herb McSpadden, Lindsey Erwin

Absent: Scott Savage, Bill Flanagan

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Kyle Clifton, Chris Paulsen, Garrett Ball, Andrew Knife Chief, Terri Peters

ACCEPTANCE OF THE AGENDA

Motion by Michael, second by Callender that the agenda for the Regular CPWA meeting of October 18, 2021 be approved as written. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Public Works Authority Meeting on October 4, 2021.**
- (b) All claims as printed.**
- (c) Approval of Anixter invoice #4969559-05 in the amount of \$133.78 for the ODOT Frederick Road/new Highway 20 Electric Relocation project (Garrett Ball).**
- (d) Approval of Anixter invoice #4969559-06 in the amount of \$73.22 for the ODOT Frederick Road/new Highway 20 Electric Relocation project (Garrett Ball).**
- (e) Approval of Key Maintenance, Inc. invoice #2 for SB-2021-6 in the amount of \$32,988.58 for the ODOT Frederick Road/new Highway 20 Electric Relocation project (Garrett Ball).**
- (f) Approval of MESHEK Engineering invoice #9126 in the amount of \$4,497.50 for the Claremore Reavis Road Culvert project (Garrett Ball).**
- (g) Approval of McGuire Brothers Construction invoice #5 in the amount of \$199,211.32 for construction work for the Talbert-Sioux Waterline project (Garrett Ball).**
- (h) Approval of Lowe's credit card sale #7573405 in the amount of \$412.52 for miscellaneous items needed for the Claremore Lake Dam project (Garrett Ball).**
- (i) Approval of Steel Service invoice #327613 in the amount of \$4,818.00 for rebar for the Claremore Lake Dam project (Garrett Ball).**

- (j) Approval of Hilti cash sale #30838638 in the amount of \$294.92 for 2 cutting discs for the Claremore Lake Dam project (Garrett Ball).**
- (k) Approval of Hilti invoice #583561257 in the amount of \$589.84 for 4 cutting discs for the Claremore Lake Dam project (Garrett Ball).**
- (l) Approval of Warren Cat Rental invoice #B11401011 in the amount of \$445.19 for excavator and hammer rentals for the Claremore Lake Dam project (Garrett Ball).**
- (m) Approval of Warren Cat Rental invoice #B1140101 in the amount of \$15,488.55 for excavator and hammer rentals for the Claremore Lake Dam project (Garrett Ball).**
- (n) Approval of Midtown Rental invoice #62907 in the amount of \$261.52 for the purchase of 2 bit-hammer drills for the Claremore Lake Dam project (Garrett Ball).**
- (o) Approval of Midtown Rental invoice #62585 in the amount of \$558.25 for the rental of saws and big concrete sander saws for the Claremore Lake Dam project (Garrett Ball).**

Motion by Long, second by Michael to approve the consent items as listed. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(2) Discussion and vote to Approve/Reject the selection of Aimright Testing and Engineering as the City's consultant for Geotechnical Engineering and Construction Materials Testing (Garrett Ball).

Motion by Michael, second by Long to approve the selection of Aimright Testing and Engineering. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Long, second by Michael to adjourn. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:08 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore City Council Regular Meeting
Claremore, Oklahoma October 18, 2021
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Deputy Mayor Herb McSpadden at 6:08 P.M.

Deputy Mayor McSpadden asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Debbie Long, Justin Michael, Brian Callender, Jonathan Eslick,
Jennifer Lewis, Herb McSpadden, Lindsey Erwin

Absent: Scott Savage, Bill Flanagan

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Kyle Clifton, Chris Paulsen, Garrett Ball, Andrew Knife Chief, Terri Peters

ACCEPTANCE OF THE AGENDA

Motion by Michael, second by Long that the agenda for the Regular Claremore City Council meeting of October 18, 2021 be approved as written. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

MAYOR'S REPORT & APPOINTMENTS

(1) Approval of the appointment of Keith Wilkes as the City's Municipal Court Judge at an annual salary of \$24,000 to serve a term expiring February 1, 2023 (Sarah Sharp).

Motion by Michael, second by Eslick to approve the appointment of Keith Wilkes. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

STAFF REPORTS

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

(a) Minutes of the Regular Council Meeting on October 4, 2021.

(b) All claims as printed.

- (c) Actual salary claims for pay periods ending September 18, 2021 in the amount of \$533,371.18 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$675,000. Payroll at \$675,000 amount to include payables.**
- (d) Approval of the selection of Aimright Testing and Engineering as consultant for Geotechnical Engineering and Construction Materials Testing (Garrett Ball).**
- (e) Approval of awarding the bid to Ozark Laser and Shoring for a Dozer GPS system in the amount of \$53,484.20 (Garrett Ball).**

Motion by Michael, second by Long to approve the consent items as listed. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Change Order #1 in the amount of \$16,240.03 for the High Density Mineral Bond Street Seal project (Garrett Ball).

Under run on the quantity applied. This is a decrease from the total amount. Contractor has completed the year 1 phase.

Motion by Michael, second by Callender to approve Change Order #1. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(4) Discussion and vote to Approve/Reject Resolution No. 2021-19, the FY-2021 American Rescue Plan Act Non-Entitlement City Resolution authorizing Mr. John Feary, City Manager, to sign all necessary budget attestations, award terms and conditions, assurances of compliances, reports, and all other necessary agreements and related documents related to the award of funds (Andrew Knife Chief/Andy Armstrong).

A little over \$3 million to be received.

Motion by Michael, second by Eslick to approve Resolution No. 2021-19. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(5) Discussion and vote to Approve/Reject renewal of the contract with Grand Gateway Economic Development Association for administrative services in the amount of \$10,000 for Claremore Community Development Block Grant Project 18112 CDBG CV 20 (Andrew Knife Chief/Andy Armstrong).

Motion by Michael, second by Callender to approve the renewal of the contract with Grand Gateway. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(6) Discussion and vote to Approve/Reject a contract with Grand Gateway Economic Development Association for administrative services in the amount of \$10,000 for Claremore Community Development Block Grant Project 18262 CDBG SC 21 (Andrew Knife Chief/Andy Armstrong).

Motion by Michael, second by Callender to approve the renewal of the contract with Grand Gateway. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(7) Discussion and vote to Approve/Reject Resolution No. 2021-20, amending the Claremore 2040 Comprehensive Plan Future Land Use Map from Estate Residential to Suburban Residential and Suburban Multi-Family Residential on a tract of land located east of Northaven Rd and north of West Blue Starr Drive in Government Lot 6 and Government Lot 7 in Section 6, Township 21 North, Range 16 East of the Indian Base and Meridian, Rogers County, Oklahoma (Kyle Clifton).

There are 41.47 acres to be developed in 2 stages. The Planning Commission unanimously approved. There was 1 comment in opposition of the project, concerned about how this will affect the process of her qualifying her house as a centennial property.

Motion by Michael, second by Eslick to approve Resolution No. 2021-20. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(8) Discussion and vote to Approve/Reject Ordinance No. 2021-11, amending the zoning from AG (Agriculture General) to RS-2 (Residential Single-Family, Medium Density) and RM-2 (Residential Multi-Family, Medium Density) on a tract of land located east of Northaven Rd and north of West Blue Starr Drive in Government Lot 6 and Government Lot 7 in Section 6, Township 21 North, Range 16 East of the Indian Base and Meridian, Rogers County, Oklahoma (Kyle Clifton).

The lots will be 12,000 to 13,000 square feet, which is larger than normally found in RM-2.

Motion by Michael, second by Eslick to approve Ordinance No. 2021-11. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Michael, second by Eslick to adjourn. Roll call vote: Long, yes; Michael, yes; Callender, yes; Eslick, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:26 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk