

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Claremore, Oklahoma December 20, 2021
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Scott Savage, Justin Michael, Brian Callender (arrived at 6:02 p.m.),
Bill Flanagan, Jennifer Lewis, Herb McSpadden, Lindsey Erwin

Absent: Debbie Long, Jonathan Eslick

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Tanya Andrews, Stan Brown, Meggie Froman-Knight, Suzan Maloy, Garrett Ball

Invocation by Councilman Herb McSpadden

CALL TO THE PUBLIC

None.

ACCEPTANCE OF THE AGENDA

Motion by Savage, second by Michael that the agenda for the Regular CCDA meeting of December 20, 2021 be approved as written. Roll call vote: Savage, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on December 6, 2021.

(b) All claims as printed.

Motion by McSpadden, second by Michael to approve the consent items as listed. Roll call vote: Savage, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Michael, second by Savage to adjourn. Roll call vote: Savage, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting
Claremore, Oklahoma December 20, 2021
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:03 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Scott Savage, Justin Michael, Brian Callender (arrived at 6:02 p.m.),
Bill Flanagan, Jennifer Lewis, Herb McSpadden, Lindsey Erwin

Absent: Debbie Long, Jonathan Eslick

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Tanya Andrews, Stan Brown, Meggie Froman-Knight, Suzan Maloy, Garrett Ball

ACCEPTANCE OF THE AGENDA

Motion by Michael, second by Lewis that the agenda for the Regular CPWA meeting of December 20, 2021 be approved as written. Roll call vote: Savage, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Public Works Authority Meeting on December 6, 2021.**
- (b) All claims as printed.**
- (c) Approval of American Underwater Services, Inc. invoice #5184 in the amount of \$10,300.00 for the Lake Dam project (Garrett Ball).**
- (d) Approval of The Outback Co. invoice #6144 in the amount of \$85.00 for the Claremore Lake Dam project (Garrett Ball).**
- (e) Approval of Key Maintenance, Inc. invoice #3 in the amount of \$131,123.43 for SB-2021-5 Water for the ODOT Frederick Road/new Highway 20 Water Relocation project (Garrett Ball).**
- (f) Approval of Key Maintenance, Inc. invoice #4 in the amount of \$38,006.07 for SB-2021-6 Electric for the ODOT Frederick Road/new Highway 20 Electric relocation project (Garrett Ball).**
- (g) Approval of Rogers County Abstract invoice #20213507 in the amount of 650.00 for the Frederick Road project (Garrett Ball).**
- (h) Approval of Rogers County Abstract invoice #20213505 in the amount of 650.00 for the Frederick Road project (Garrett Ball).**
- (i) Approval of Rogers County Abstract invoice #20213502 in the amount of 650.00 for the Frederick Road project (Garrett Ball).**

- (j) Approval of Rogers County Abstract invoice #20213511 in the amount of 650.00 for the Frederick Road project (Garrett Ball).**
- (k) Approval of ABC Pumping invoice #7802 in the amount of \$1,599.65 for the Lake Dam project (Garrett Ball).**
- (l) Approval of McGuire Brothers LLC invoice #7 in the amount of \$146,681.30 for the Talbert-Sioux Waterline project (Garrett Ball).**
- (m) Approval of SMG invoice #2000121245 in the amount of \$23,836.00 for the Lake Dam project (Garrett Ball).**
- (n) Approval of Warren Cat invoice #PS100811196 in the amount of \$106.90 for the Lake Dam project (Garrett Ball).**

Motion by Michael, second by McSpadden to approve the consent items as listed. Roll call vote: Savage, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(2) Discussion and vote to Approve/Reject a Master Service Agreement with Aimright Testing and Engineering for Geotechnical Engineering and Construction Materials Testing (Garrett Ball).

Motion by Michael, second by Callender to approve the Master Services Agreement with Aimright. Roll call vote: Savage, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Savage, second by Michael to adjourn. Roll call vote: Savage, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:06 P.M.

Sarah Sharp
Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore City Council Regular Meeting
Claremore, Oklahoma December 20, 2021
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:06 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Scott Savage, Justin Michael, Brian Callender (arrived at 6:02 p.m.),
Bill Flanagan, Jennifer Lewis, Herb McSpadden, Lindsey Erwin

Absent: Debbie Long, Jonathan Eslick

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Tim White, Tanya Andrews, Stan Brown, Meggie Froman-Knight, Suzan Maloy, Garrett Ball

ACCEPTANCE OF THE AGENDA

Motion by Michael, second by Lewis that the agenda for the Regular Claremore City Council meeting of December 20, 2021 be approved as written. Roll call vote: Savage, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

MAYOR'S REPORT & APPOINTMENTS

STAFF REPORTS

John- encouraging residents to double check the app and website for the holiday trash schedule.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Council Meeting on December 6, 2021.

(b) All claims as printed.

(c) Actual salary claims for pay periods ending November 27, 2021 in the amount of \$597,851.48 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$675,000. Payroll at \$675,000 amount to include payables.

(d) Approval of a Master Service Agreement with Aimright Testing and Engineering for Geotechnical Engineering and Construction Materials Testing (Garrett Ball).

Motion by Michael, second by McSpadden to approve the consent items as listed. Roll call vote: Savage, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(2) Discussion and vote to Approve/Reject Ordinance No. 2021-14, amending definitions in the Hotel Tax Ordinance, Chapter 39: Taxation, Hotel Tax 39.81-39.82 (Tanya Andrews).

Motion by Michael, second by Callender to approve Ordinance No. 2021-14. Roll call vote: Savage, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(3) Discussion and vote to Approve/Reject an agreement with Heritage Hills Interlocal Cooperative for the City to provide business and financial services related to the management and operation of the Heritage Hills Golf Course (John Feary).

Motion by Michael, second by Erwin to approve the agreement with Heritage Hills Interlocal Cooperative. Roll call vote: Savage, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(4) Discussion and vote to Approve/Reject the Independent Audit Report for the City of Claremore for the Fiscal Year ending June 30, 2021 (Suzan Maloy).

Motion by Michael, second by Savage to approve the FY2021 Audit Report. Roll call vote: Savage, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

EXECUTIVE SESSION

(5) Discussion and vote to Approve/Reject entering into executive session for the council to confer on matters pertaining to economic development, including the transfer of property, where public disclosure of the matter discussed would interfere with the development of products and services and public disclosure would violate the confidentiality of the business. OKLA. STAT. tit. 25 Section 307(C)(11).

Time In: 6:23 p.m.

Motion by Michael, second by McSpadden to approve entering into executive session. Roll call vote: Savage, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(6) Discussion and vote to Approve/Reject acknowledging return to open session.

Time Out: 7:18 p.m.

Motion by Michael, second by Lewis to approve returning to open session. Roll call vote: Savage, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(7) Statement of Executive Session Minute.

While in Executive Session Council discussed matters pertaining to economic development, including the transfer of property where public disclosure of the matter discussed would interfere with the development of products and services and public disclosure would violate the confidentiality of the business. OKLA. STAT. tit. 25 Section 307(C)(11). All councilors present at the meeting attended the executive session, as well as City Attorney Bryan Drummond, City Manager John Feary, and CIEDA Executive Director Meggie Froman-Knight. No other matters were discussed and no votes were taken.

ADJOURNMENT

Motion by McSpadden, second by Michael to adjourn. Roll call vote: Savage, yes; Michael, yes; Callender, yes; Flanagan, yes; Lewis, yes; McSpadden, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 7:19 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk