

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Claremore, Oklahoma July 18, 2022
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Deputy Mayor Herb McSpadden at 6:00 P.M.

Deputy Mayor McSpadden asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Scott Savage, Josh Fellman, Justin Michael, Brian Callender, Herb McSpadden, Lindsey Erwin

Absent: Bill Flanagan, Jonathan Eslick, Jennifer Lewis

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Kyle Clifton, Garrett Ball, GT Xiong, Andrew Knife Chief, Alex O'Connell, Meggie Froman-Knight, Terri May Peters

Invocation by Councilor Erwin

CALL TO THE PUBLIC

Lori Goldizer-

Ms. Goldizer expressed concern about the traffic, water run-off, and drainage with the new development being proposed. The City can't take care of the citizens that are already there. Also concerned about school overcrowding with more housing.

ACCEPTANCE OF THE AGENDA

Motion by Michael, second by Fellman that the agenda for the Regular CCDA meeting of July 18, 2022 be approved as written. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on July 5, 2022.

(b) All claims as printed.

Motion by Michael, second by Fellman to approve the consent items as listed. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Michael, second by Fellman to adjourn. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting
Claremore, Oklahoma July 18, 2022
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Deputy Mayor Herb McSpadden at 6:03 P.M.

Deputy Mayor McSpadden asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Scott Savage, Josh Fellman, Justin Michael, Brian Callender, Herb McSpadden, Lindsey Erwin

Absent: Bill Flanagan, Jonathan Eslick, Jennifer Lewis

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Kyle Clifton, Garrett Ball, GT Xiong, Andrew Knife Chief, Alex O'Connell, Meggie Froman-Knight, Terri May Peters

ACCEPTANCE OF THE AGENDA

Motion by Michael, second by Erwin that the agenda for the Regular CPWA meeting of July 18, 2022 be approved as written. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Public Works Authority Meeting on July 5, 2022.**
- (b) All claims as printed.**
- (c) Approval of Pryor Stone invoice #129014 in the amount of \$11,687.69 for the Lake Dam project (Garrett Ball).**
- (d) Approval of McGuire Brothers LLC invoice #5CH in the amount of \$4,655.00 for the Lake Dam project (Garrett Ball).**
- (e) Approval of Pryor Stone invoice #129013 in the amount of \$24,528.53 for the Lake Dam project (Garrett Ball).**
- (f) Approval of Kirby Smith Machinery invoice #R1976902 in the amount of \$11,875.00 for the Lake Dam project (Garrett Ball).**
- (g) Approval of Warren Cat invoice #PS100831181 in the amount of \$293.64 for the Lowry Detention Pond project (Garrett Ball).**
- (h) Approval of Warren Cat invoice #B1673304 in the amount of \$6,525.75 for the Lowry Detention Pond project (Garrett Ball).**

- (i) Approval of Warren Cat invoice #PS100831180 in the amount of \$345.13 for the Lowry Detention Pond project (Garrett Ball).
- (j) Approval of Warren Cat invoice #B1673303 in the amount of \$6,525.75 for the Lowry Detention Pond project (Garrett Ball).
- (k) Approval of Warren Cat invoice #B1936501 in the amount of \$3,991.68 for the Lowry Detention Pond project (Garrett Ball).
- (l) Approval of Warren Cat invoice #B1673306 in the amount of \$6,525.75 for the Lowry Detention Pond project (Garrett Ball).
- (m) Approval of McGuire Brothers LLC invoice #4CH in the amount of \$4,875.00 for the Lake Dam project (Garrett Ball).
- (n) Approval of reimbursement to the City of Claremore for the purchase of the Owalla-Chambers property Invoice #2022-06-1643 in the amount of \$19,846.75 for the Lowry Road Culvert project (Garrett Ball).
- (o) Approval of McGuire Brothers Construction invoice #14 in the amount of \$192,546.00 for construction work on the Talbert-Sioux Waterline project (Garrett Ball).
- (p) Approval of Automatic Engineering, Inc. as a sole source vendor for Flygt pumps, parts and service (Garrett Ball).

Motion by Michael, second by Savage to approve the consent items as listed. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(2) Discussion and vote to Approve/Reject Change Order Request #2 for the Talbert-Sioux Waterline Replacement project (Garrett Ball).

This will be able to eliminate 4 additional dead ends in the system.

Motion by Michael, second by Callender to approve the Change Order. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Michael, second by Callender to adjourn. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:09 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk

**Minutes of the Claremore City Council Regular Meeting
Claremore, Oklahoma July 18, 2022
Claremore City Hall Council Chambers, 104 S. Muskogee Ave.**

CALL TO ORDER

Meeting called to order by Deputy Mayor Herb McSpadden at 6:09 P.M.

Deputy Mayor McSpadden asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Scott Savage, Josh Fellman, Justin Michael, Brian Callender, Herb McSpadden, Lindsey Erwin

Absent: Bill Flanagan, Jonathan Eslick, Jennifer Lewis

Staff Present: John Feary, Bryan Drummond, Sarah Sharp, Kyle Clifton, Garrett Ball, GT Xiong, Andrew Knife Chief, Alex O'Connell, Meggie Froman-Knight, Terri May Peters

ACCEPTANCE OF THE AGENDA

Motion by Michael, second by Callender that the agenda for the Regular Claremore City Council meeting of July 18, 2022 be approved as written. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

(1) CIEDA Quarterly Update (Meggie Froman-Knight).

Quarterly update will now reflect on one team member each quarter. This quarter Terri May Peters discussed efforts in small business. There is a lot of downtown movement right now, much of that is due to past investments. Working with City Departments on a food business 101 checklist for these businesses. Celebrating global entrepreneurship week in November.

MAYOR'S REPORT & APPOINTMENTS

(2) Approval of the appointment of Tim Fleetwood as a Trustee of Claremore Industrial and Economic Development Authority (CIEDA) for a 4-year term to expire June 30, 2026.

Motion by Michael, second by Callender that Tim Fleetwood's appointment be approved. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(3) Approval of the appointment of Jeff Jensen as a Trustee of Claremore Industrial and Economic Development Authority (CIEDA) for a 4-year term to expire June 30, 2026.

Motion by Michael, second by Callender that Jeff Jensen's appointment be approved. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(4) Approval of the appointment of Jerry Schivally as a Trustee of Claremore Industrial and Economic Development Authority (CIEDA) for a 3-year term to expire June 30, 2025.

Motion by Michael, second by Callender that Jerry Schivally's appointment be approved. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

STAFF REPORTS

Love Day took place this previous Saturday. Julie did a great job with it. They worked on the Bike Trails and some senior citizens' properties. Dave Mewbourne took the lead and did a great job.

The City has invested \$20 million in infrastructure. It takes time so you don't see immediate results, but these issues are being addressed.

Chief Brown- National Night Out will be August 2nd at Claremore Lake, 6-8 pm. They will have a live band, free food, and a dunk tank. The Expo will be collecting school supplies for backpacks to be distributed at this event.

CURRENT BUSINESS

(5) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on July 5, 2022.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending June 25, 2022 in the amount of \$565,863.72 and estimated salary claims to include contractual agreement for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, and United Way Contributions for the next pay period in the amount of \$675,000. Payroll at \$675,000 amount to include payables.**
- (d) Approval of monthly pension payments for Susan Craig (Ashley Hickman).**

Motion by Michael, second by Fellman to approve the consent items as listed. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(6) Discussion and possible action on a request to approve Ordinance No. 2022-17, a zoning change from A (Agricultural District) and R-SF 5 (Residential Single-Family District 5) to R-SF 5 (Residential Single-Family District 5) with a Supplemental Zoning District Planned Unit Development (PUD) on a piece of property located north of the intersection of North Valley Parkway and West 17th Street/West Maplewood Drive in the SE/4 of the NW/4 and in the NE/4 of the SW/4 of Section 5, Township 21 North, Range 16 East of the I.B.&M., Rogers County, State of Oklahoma (Kyle Clifton).

The total property is 66.838 acres. The item went before the Planning Commission in April and June. Planning Commission approved it June 21st.

Low water pressure, traffic, power outages, drainage, and wildlife were concerns that were presented by residents in the area.

There is a green way and pocket parks included in the development. Staff recommends approval.

Motion by Michael, second by Callender to approve Ordinance No. 2022-17. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(7) Discussion and vote to Approve/Reject opening a new bank account at BancFirst specifically for use with the FSA employee savings account (Suzan Maloy).

No action taken on this item.

(8) Discussion and possible action on a request to approve the final plat of Red Plains II on a tract of land that is a part of the S/2 of the NE/4 and part of the N/2 of the SE/4 of Section 20, Township 21 North, Range 16 East of the I.B.&M., Rogers County, Oklahoma (Kyle Clifton).

Development is 18.07 acres.

Motion by McSpadden, second by Callender to approve the Final Plat of Red Plains II. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

(9) Discussion and possible action on a Letter of Intent with Savant Development to determine the feasibility of the possible sale and redevelopment of 40 acres of land located between Brady St and Veterans Parkway (John Feary).

This will give them 365 days to go to their lenders and do their due diligence to see if its viable to develop this property for private development.

Motion by Michael, second by Callender to approve the letter of intent with Savant Development. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

ADJOURNMENT

Motion by Michael, second by Callender to adjourn. Roll call vote: Savage, yes; Fellman, yes; Michael, yes; Callender, yes; McSpadden, yes; and Erwin, yes. Motion carried.

Meeting adjourned at 6:41 P.M.

Sarah Sharp

Sarah Sharp, CMC
City Clerk