

**Minutes of Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee,
Claremore, Oklahoma May 3, 2010**

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at
6:00 P.M.

ROLL CALL

Sarah Sharp called roll. The following were:

Present: Brant Shallenburger, Don Myers, Tony Mullenger,
Flo Guthrie, Mick Webber, Terry Chase, Tom
Lehman

Absent: Buddy Robertson, Paula Watson

Staff Present: Tim Miller, Sarah Sharp, Matt Ballard, Ruby
Maline, Troy Powell, Mae Lee, Joe Perez, Ron
Kolker, Jeff Kolker, Daryl Golbek, Phil
Stowell, Ron Burrows, Jason Crandall, John
Wingard, Jim Ward, Joe Kays, Loren Smoke

Pledge of Allegiance by all.

Invocation by David Estes - Life Changer Church

CALL TO THE PUBLIC

Tammy Beam - Raceway Towing - Didn't know system was broke,
would like some clarification on amount of drivers required to
be on call, contradictions within RFP.

Steve Bear - Claremore Auto Parts & Salvage - We have been
towing for the City for 10 years. There are 4 wrecker services
with 15 wreckers in Claremore. As far as I know, Claremore
Auto Parts & Salvage has not charged the City for any of their
services.

Julie Adams - Claremore Chamber of Commerce - Presented Troy
with a plaque in recognition of his work for the City of
Claremore.

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Guthrie that the agenda for the
regular CCDA meeting of May 3, 2010, be approved as written. 7

yes, Mullenger, Guthrie, Myers, Shallenburger, Webber, Chase, Lehman.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

Motion by Mullenger, second by Guthrie that the CCDA approve the following consent items:

- (a) Minutes of Claremore Cultural Development Authority meeting on April 19, 2010, as printed.
- (b) All claims as printed.
- (c) Approve Agreement with Ogden Steel Buildings and Barns to remove and replace guttering and vinyl fence at the Expo Center - \$27,164.56 paid by insurance company. **(Ron Burrows/Matt Ballard)**

7 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Myers.

ADJOURNMENT

Motion by Mullenger, second by Guthrie to adjourn. 7 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Myers.

Meeting adjourned at **6:11 P.M.**

**Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee,
Claremore, Oklahoma May 3, 2010**

CALL TO ORDER

Meeting called to order by Deputy Mayor Brant Shallenburger at **6:11 P.M.**

Mayor Brant Shallenburger asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Brant Shallenburger, Don Myers, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman

Absent: Buddy Robertson, Paula Watson

Staff Present: Tim Miller, Sarah Sharp, Matt Ballard, Ruby Maline, Troy Powell, Mae Lee, Joe Perez, Ron Kolker, Jeff Kolker, Daryl Golbek, Phil Stowell, Ron Burrows, Jason Crandall, John Wingard, Jim Ward, Joe Kays, Loren Smoke

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Guthrie that the agenda for the regular CPWA meeting of May 3, 2010, be approved as written. 7 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Myers.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

Motion by Mullenger, second by Guthrie to approve the following consent items:

- (a)** Minutes of Claremore Public Works Authority meeting on April 19, 2010, as printed.
- (b)** All claims as printed.

7 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Myers.

ADJOURNMENT

Motion by Mullenger, second by Guthrie to adjourn. 7 yes,
Mullenger, Guthrie, Webber, Chase, Lehman, Myers,
Shallenburger.

Meeting adjourned at **6:13 P.M.**

Minutes of Regular Council Meeting
Council Chambers, City Hall, 104 S. Muskogee,
Claremore, Oklahoma May 3, 2010

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at **6:13 P.M.**

Mayor Shallenburger asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Brant Shallenburger, Don Myers, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman

Absent: Buddy Robertson, Paula Watson

Staff Present: Tim Miller, Sarah Sharp, Matt Ballard, Ruby Maline, Troy Powell, Mae Lee, Joe Perez, Ron Kolker, Jeff Kolker, Daryl Golbek, Phil Stowell, Ron Burrows, Jason Crandall, John Wingard, Jim Ward, Joe Kays, Loren Smoke

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Guthrie that the agenda for the regular council meeting of May 3, 2010, be approved as written. 7 yes, Mullenger, Guthrie, Chase, Lehman, Myers, Shallenburger, Webber.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Presentation to **Todd Rue and Chris Smith** - Journeyman Lineman Certificate and Department of Labor Certified Apprenticeship Program. **(Tim Miller)**

Presentation of Certificate of Appreciation to the following members of the Electric Department and Community Image employees: Jim Ward, Shawn Anderson, Chris Smith, David White, Jeremy Pendergraft, TJ Crockett, Jeff Carlyle - from MESO Mutual Aid for assisting Marlow, Ok. in February, 2010. **(Tim Miller)**

MAYOR'S REPORT & APPOINTMENTS

There was no report by Mayor Brant Shallenburger however he wanted to take the time to speak:

People do not realize what all Mae Lee does for the City.

STAFF REPORTS

There was no report by Troy Powell however he wanted to take the time to speak:

I just want to thank Mae Lee. She has been my right hand the past 4 1/2 years. She is retiring after 24 years of service to the City. It will be impossible to replace her.

This is my last Council Meeting. I just wanted to thank Council for their support for the last 4 1/2 years. People don't realize the sacrifice you make. It has been an honor and a pleasure. I wish each of you luck. Please stay on track, we have come a long way. Focus on Infrastructure, we are still years behind. That is what will help this town grow.

CURRENT BUSINESS

Motion by Mullenger, second by Guthrie to approve the following consent items:

- (a) Minutes of Regular Council meeting on April 19, 2010, as printed.
- (b) All claims as printed.
- (c) Actual salary claims for pay period ending April 17, 2010 in the amount of \$399,354.64 and estimated salary claims for next pay period in the amount of \$500,000.
- (d) Approve Agreement between the City of Claremore and Grand Gateway Economic Development Association to administer funds provided for the **Adaptive Traffic Control System** by the Department of Commerce **(EECDBG)** and have Grand Gateway develop an Energy Efficiency and Conservation Strategy - reimbursable funds from Department of Commerce Grant in the amount of **\$12,500. (Daryl Golbek)**
- (e) Approve annual Facility Use Agreement between the City of Claremore and Claremore American Legion Baseball - term, May 15th through August 15, 2010. **(Joe Kays)**

- (f) Approve transmission line easement allowing GRDA to cross the City's existing wastewater treatment plant site for work on City's Substation #5 - located Northwest of the Will Rogers Turnpike and Southeast of its intersection with Muskogee Ave.
(Chris Cochran)

7 yes, Mullenger, Guthrie, Lehman, Myers, Shallenburger, Mick Webber, Chase.

Motion by Webber, second by Mullenger to approve request by David Petty, Will Rogers Round UP Club, for City funds to sponsor rodeo in May, 2010 - **\$5,000. (Troy Powell)**. 7 yes, Webber, Mullenger, Myers, Guthrie, Shallenburger, Chase, Lehman.

EXECUTIVE SESSION

Motion by Mullenger, second by Guthrie to approve going into executive session to discuss the following item(s)

- (a) Employment, hiring, appointment, or resignation of any salaried public officer or employee, specifically, the City Manager and Interim City Manager positions, including discussion related to the resignation of the current City Manager, City Manager search, and a contract for services of the Interim City Manager, pursuant to 25 O.S. Section 307(B)(1).
- (b) Police 2009/2010 and 2010/2011 contracts, 25 O.S. Section 307 (B)(2).

7 yes, Mullenger, Guthrie, Myers, Shallenburger, Webber, Chase, Lehman. **TIME 6:35 P.M.**

Council came out of executive session at 7:25 P.M

Motion by Mullenger, second by Guthrie to approve returning to regular session. 7 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Myers.

Statement of executive session minute:

While in executive session, the Claremore City Council members present for the regular session discussed the employment, hiring, appointment, or resignation of any salaried public officer or employee, specifically, the City

Manager and Interim City Manager positions including discussion related to the resignation of the current City Manager, City Manager search, and a contract for services of the Interim City Manager, pursuant to 25 O.S. Section 307 (B) (1). Police 2009/2010 and 2010/2011 contracts, 25 O.S. Section 307 (B) (2). No other matters were discussed and no votes were taken.

Motion by Mullenger, second by Guthrie to offer contract to Tim Miller for Interim City Manager position on month to month basis up to 90 days with a \$4,000 monthly stipend and to be re-evaluated at 90 days. In the event that a full month is not completed, the stipend will be pro-rated. 7 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Myers.

Motion by Webber, second by Guthrie to accept the 2009/2010 and 2010/2011 Police contract. 7 yes, Webber, Guthrie, Shallenburger, Chase, Lehman, Myers, Mullenger.

ADJOURN

Motion by Mullenger, second by Guthrie to adjourn. 7 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Myers.

Meeting adjourned at **7:30 P.M.**