

**Regular Minutes of the Claremore Cultural Development Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma November 01, 2010**

**CALL TO ORDER**

Meeting called to order by Mayor Flo Guthrie at 6:00 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Mick Webber, Buddy Robertson, Flo Guthrie, Tom Lehman,  
Paula Watson, Don Myers, Karen Hinkle

**Absent:** Kimber Cobb

**Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Mickey Perry, Sean Douglas, Stan Brown, Chris Cochran, Ron Kolker, Ruby Maline, Danny Wilson, Joe Kays, Tim James

Pledge of Allegiance by all.

Invocation by Father Paul Eichoff- St. Cecilia's Catholic Church

**CALL TO THE PUBLIC**

Christopher B. Sprague, 10422 E. Rose Glen Dr. Claremore, OK 74019-  
Mr. Sprague stated that he was before Council representing several homeowners in the Rose Glen addition. He does not have a problem with the quality of the homes that will be built, but the types of people that these houses will attract. He stated that the Canterbury Addition is evidence of that. He is also concerned about traffic safety as well. Mr. Sprague stated that with the increased amount of traffic the new school will put in the area plus a new PUD is a recipe for disaster.

Steve Kisse, 10332 E. Rose Glen Dr. Claremore, OK 74019-  
Mr. Kisse addressed the Council. He stated that he has many of the same concerns as Mr. Sprague, so he would not repeat them. Mr. Kisse did state that one of his main concerns was the plan for Claremore's future. He feels that the infrastructure is not there for the roads, and he is concerned that the areas some housing additions are being built in might hamper other builders from wanting to do a nicer development because of what it might be located next to.

**ACCEPTANCE OF THE AGENDA**

Motion by Webber, second by Lehman that the agenda for the regular CCDA meeting of November 01, 2010, be approved as written. Roll call vote: Myers, yes; Robertson, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

**(a)** Minutes of the Regular Claremore Cultural Development Authority Meeting on October 18, 2010 as printed.

**(b)** All Claims as printed.

Motion by Lehman, second by Watson that the CCDA approve the consent items as printed. Roll call vote: Myers, yes; Robertson, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

**ADJOURNMENT**

Motion by Lehman, second by Watson to adjourn. Roll call vote: Myers, yes; Robertson, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

Meeting adjourned at 6:07 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma November 01, 2010**

**CALL TO ORDER**

Meeting called to order by Mayor Flo Guthrie at 6:07 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Mick Webber, Buddy Robertson, Flo Guthrie, Tom Lehman, Paula Watson, Don Myers, Karen Hinkle

**Absent:** Kimber Cobb

**Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Mickey Perry, Sean Douglas, Stan Brown, Chris Cochran, Ron Kolker, Ruby Maline, Danny Wilson, Joe Kays, Tim James

**ACCEPTANCE OF THE AGENDA**

Motion by Webber, second by Watson that the agenda for the regular CPWA meeting of November 01, 2010, be approved as written. Roll call vote: Myers, yes; Robertson, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

- (a)** Minutes of the Regular Claremore Public Works Authority Meeting on November 01, 2010 as printed.
- (b)** All Claims as printed.

Motion by Webber, second by Watson to approve the consent items as listed. Roll call vote: Myers, yes; Robertson, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

**(2) Approve/Reject** Sole Source Purchase of a Supervisory Control And Data Acquisition (SCADA) system for the Water Treatment Plant and storage towers in the amount of \$118,000.00. **(Chris Cochran)**

Motion by Webber, second by Lehman to approve Sole Source Purchase of a Supervisory Control And Data Acquisition (SCADA) system for the Water Treatment Plant and storage towers in the amount of \$118,000.00. Roll call vote: Myers, yes; Robertson, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

**(3) Approve/Reject** purchase of Altec bucket truck in the amount of \$154,940.00 through GSA and Federal Contract Pricing to replace Unit #388, which was totaled.\$109,500.00 will be from insurance re-imbursement for the totaled vehicle.  
**(Daryl Golbek)**

Motion by Webber, second by Lehman to approve the purchase of Altec bucket truck in the amount of \$154,940.00 through GSA and Federal Contract Pricing to replace Unit #388, which was totaled.\$109,500.00 will be from insurance re-imbursement for the totaled vehicle. Roll call vote: Myers, yes; Robertson, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

**(4) Approve/Reject** bids for the replacement of Unit #14 and Unit #189 from Jack Kisse Ford in the amount of \$112,474.00. **(Daryl Golbek)**

Motion by Webber, second by Watson to approve the bids for the replacement of Unit #14 and Unit #189 from Jack Kisse Ford in the amount of \$112,474.00. Roll call vote: Myers, yes; Robertson, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

### **EXECUTIVE SESSION**

Approve/Reject going into executive session to discuss the following item(s):  
**(Daryl Golbek)**

- (a)** For the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business – Rickey Hayes, Retail Attractions, LLC. 25 O.S. Section 307 C.10.

Motion by Webber, second by Lehman to approve going into Executive Session to discuss Item (a). Roll call vote: Myers, yes; Robertson, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

Trustees entered Executive Session at 6:15 p.m.

Trustees came out of Executive Session at 6:42 p.m.

Motion by Webber, second by Lehman to approve returning to regular session. Roll call vote: Myers, yes; Robertson, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

Statement of Executive Session minutes was read by Mayor Flo Guthrie:  
While in Executive Session only the items listed on the agenda were discussed. No votes were cast and no decisions were made.

### **ADJOURNMENT**

Motion by Lehman, second by Robertson to adjourn. Roll call vote: Myers, yes; Robertson, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

Meeting adjourned at 6:43 p.m.

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma November 01, 2010**

**CALL TO ORDER**

Meeting called to order by Mayor Flo Guthrie at 6:43 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Mick Webber, Buddy Robertson, Flo Guthrie, Tom Lehman,  
Paula Watson, Don Myers, Karen Hinkle

**Absent:** **Kimber Cobb arrived at 6:48 p.m.**

**Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Mickey Perry, Sean Douglas, Stan Brown, Chris Cochran, Ron Kolker, Ruby Maline, Danny Wilson, Joe Kays, Tim James

**ACCEPTANCE OF THE AGENDA**

Motion by Webber, second by Lehman that the agenda for the regular City Council meeting of November 01, 2010, be approved as written. Roll call vote: Myers, yes; Robertson, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

**MAYOR'S REPORT & APPOINTMENTS**

None

**STAFF REPORTS**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

- (a)** Minutes of Regular Council meeting on October 18, 2010, as printed.
- (b)** All claims as printed.
- (c)** Actual salary claims for pay period ending **October 01, 2010** in the amount of **\$381,072.16** and estimated salary claims for next pay period in the amount of **\$500,000.00**.

- (d) Approve permission to advertise for sealed bids for the construction of the re-roofing project at Claremore Will Rogers Library. **(Chris Cochran/Joe Kays)**
- (e) Approval of electric line easement from Ronald Kory Hollister and Tammy Hollister at their property located West of 4190 Rd, South of State Highway 20. **(Chris Cochran)**
- (f) Approval of Budget Amendment to accept Federal Grant Funding (Jag/Byrne Solicitation) for Grant Award “City of Catoosa and City of Claremore Emergency Response Equipment Project” **(Mickey Perry)**
- (g) Approval to go out for RFP for equipment specified in grant document for the “City of Catoosa and City of Claremore Emergency Response Equipment Project”. Equipment will consist of a tandem axle trailer with generator and back-up radio and telephone communications equipment. **(Mickey Perry)**
- (h) Approval to solicit bids for replacing the sheet metal roof at the Public Infrastructure Building located at 720 Ramm Rd. **(Danny Wilson)**

Motion by Lehman, second by Watson to approve the consent items as listed. Roll call vote: Myers, yes; Robertson, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

- (2) Approve/Reject** accepting County low bid price for asphalt overlay at \$49.20 per ton to overlay the Bayless Addition, Moretz St, and Reavis Rd. **(Danny Wilson)**

Motion by Webber, second by Watson to approve accepting County low bid price for asphalt overlay at \$49.20 per ton to overlay the Bayless Addition, Moretz St, and Reavis Rd. Roll call vote: Myers, yes; Robertson, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

- (3) Approve/Reject** contract with Shred-it for monthly shredding of documents containing confidential and private information. **(Sarah Sharp)**

Motion by Webber, second by Lehman to approve contract with Shred-it for monthly shredding of documents containing confidential and private information, at the cost of \$100.00 per month. Roll call vote: Myers, yes; Robertson, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

- (4) Approve/Reject** Ordinance 2010-\_\_\_\_, rezoning a parcel of land from CG (General Commercial District) to RS-3/PUD (Residential Planned Unit Development) located on the North side of 510/King Rd. **(Chris Cochran)**

\* Cobb arrived at 6:48 p.m. \*

Developer Brain Green and Brian Kellogg of Kellogg Engineering addressed the Council regarding the request for change of zoning and answered questions. City Engineer Chris Cochran also answered questions from Council on the matter.

Motion by Cobb, second by Hinkle to table the issue for two weeks until the traffic study from the school is obtained and the cost estimate of a full traffic study is determined. Roll call vote: Myers, yes; Robertson, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

**(5) Approve/ Reject Ordinance 2010-\_\_\_\_**, rezoning a parcel of land located at Lot 5 of Block 160 Original Townsite, from CS (Commercial Shopping Center District) to RM-1 (Residential-Multi Family Low Intensity District). **(Chris Cochran)**

Motion by Webber, second by Lehman to approve **Ordinance 2010-29**, rezoning a parcel of land located at Lot 5 of Block 160 Original Townsite, from CS (Commercial Shopping Center District) to RM-1 (Residential-Multi Family Low Intensity District). Roll call vote: Myers, yes; Robertson, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

**(6) Discussion and vote** to approve the resignation of Ward IV Councilman Tony Mullenger.

Motion by Webber, second by Lehman to approve the resignation of Ward IV Councilman Tony Mullenger. Roll call vote: Myers, yes; Robertson, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

## **EXECUTIVE SESSION**

Approve/Reject going into executive session to discuss the following item(s): **(Matt Ballard)**

- (a)** Employment, hiring, appointment, or resignation of any salaried public officer or employee, specifically, Ward IV City Councilor position, including appointment of a Council Member to represent Ward IV, pursuant to 25 O.S. Section 307 (B)(1).

Motion by Cobb, second Lehman to approve going into Executive Session to discuss item (a). Roll call vote: Myers, yes; Robertson, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

Council entered Executive Session at 8:01 p.m.

Council came out of Executive Session at 8:19 p.m.

Statement of executive session minutes was read by Mayor Flo Guthrie:  
While in Executive Session only the items listed were discussed. No decisions were made and no votes were cast.

Motion by Cobb, second by Lehman to return to regular session. Roll call vote: Myers, yes; Robertson, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

- (b) **Discussion/Possible** action concerning the Ward IV City Council Member position and possible appointment of Ward IV City Councilor.

Motion by Cobb, second by Lehman to put a request in the paper for interested applicants to submit a statement of interest and vision and resume for a period of one week from today (November 8<sup>th</sup>). An agenda item will be added to the November 15<sup>th</sup> meeting to interview applicants and approve appointing a new Council member to Ward IV. Roll call vote: Myers, yes; Robertson, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

#### **ADJOURNMENT**

Motion by Myers, second by Watson to adjourn. Roll call vote: Myers, yes; Robertson, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes.  
Motion carried.

Meeting adjourned at 8:23 p.m.