

**Regular Minutes of the Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma December 06, 2010**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 6:02 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Don Myers, Cory Williams, Kimber Cobb, Flo Guthrie,
Paula Watson

Absent: Buddy Robertson

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Mickey Perry, Stan Brown,
Chris Cochran, Ruby Maline, Ron Kolker, Jim Ward, Matt Wilson,
Jason Crandall, Joe Kays, Mitch Louderback

Pledge of Allegiance by all.

Invocation by Intern Pastor Kim Flattery of St. Andrew's Methodist Church

CALL TO THE PUBLIC

Tom Pool and Judy Eagleton with the Rogers County Historical Society spoke concerning the agenda item regarding the remodeling of the building at 121 N. Weenoah Ave. in order to move the Fire Administration back to that location.

Pool states that the estimates are that it will take \$52,000.00 in order for the Historical Society to bring the building into compliance with ADA and Fire Codes. The Historical Society feels that it can raise this money and would like for the issue to be tabled until the 1st meeting in February so that they can have time to raise the funds needed.

Eagleton states that the Historical Society has already been contacted by local businesses and individuals that are interested in donating money to the Historical Society to bring the building up to code.

Cooper Phillips is a Jr. at Claremore high school and attends NTC Vo-tech. He is involved with a program at NTC called Environmental and Spatial Technologies (EAST). His project for this program is to start a Claremore Museum of History. He is already applying for grants and securing donations for this project.

Rogers County Historical Society President Fran Jones stated that bringing visitors to Claremore will bring money to Claremore. Visitors will stay in our hotels, eat at our

restaurants, and shop in our stores. We need to have a Historical Cultural Center and a Route 66 visitors center in Claremore.

ACCEPTANCE OF THE AGENDA

Motion by Cobb, second by Watson that the agenda for the regular CCDA meeting of December 06, 2010, be approved as written. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on November 15, 2010 as printed.

(b) All Claims as printed.

Motion by Cobb, second by Watson that the CCDA approve the consent items as printed. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

(2) Approve/Reject creating a new corporate rate tier at the Recreation Center.

Motion by Cobb, second by Watson to approve creating a new corporate rate tier at the Recreation Center. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Cobb to adjourn. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

Meeting adjourned at 6:14 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma December 06, 2010**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 6:14 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Don Myers, Cory Williams, Kimber Cobb, Flo Guthrie,
Paula Watson

Absent: Buddy Robertson

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Mickey Perry, Stan Brown,
Chris Cochran, Ruby Maline, Ron Kolker, Jim Ward, Matt Wilson,
Jason Crandall, Joe Kays, Mitch Louderback

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Cobb that the agenda for the regular CPWA meeting of December 06, 2010, be approved as written. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Claremore Public Works Authority Meeting on November 15, 2010, as printed.
- (b)** All Claims as printed.

Motion by Cobb, second by Watson to approve the consent items as listed. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Cobb to adjourn. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

Meeting adjourned at 6:16 p.m.

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma December 06, 2010**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 6:16 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Don Myers, Cory Williams, Kimber Cobb, Flo Guthrie,
Paula Watson

Absent: Buddy Robertson

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Mickey Perry, Stan Brown,
Chris Cochran, Ruby Maline, Ron Kolker, Jim Ward, Matt Wilson,
Jason Crandall, Joe Kays, Mitch Louderback

ACCEPTANCE OF THE AGENDA

Motion by Cobb, second by Watson that the agenda for the regular City Council meeting of December 06, 2010, be approved as written. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

Approve/Reject recommendation by Mayor Flo Guthrie to re-appoint Randy Highfill and Dolphus Chancy to the Planning Commission, each to serve a four (4) year term which will expire January 2015.

Motion by Watson, second by Cobb to approve recommendation by Mayor Flo Guthrie to re-appoint Randy Highfill and Dolphus Chancy to the Planning Commission, each to serve a four (4) year term which will expire January 2015. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

STAFF REPORTS

Approve/Reject Interim City Manager Daryl Golbek's recommendation to appoint Assistant Police Chief Stan Brown to Police Chief upon Police Chief Mickey Perry's retirement, effective January 18, 2011 at 5:00 p.m.

Motion by Watson, second by Myers to approve Interim City Manager Daryl Golbek's recommendation to appoint Assistant Police Chief Stan Brown to Police Chief upon Police Chief Mickey Perry's retirement, effective January 18, 2011 at 5:00 p.m. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on November 15, 2010, as printed.
- (b) Minutes of Special Council meeting /Council Retreat on November 18, 2010, as printed.
- (c) All claims as printed.
- (d) Actual salary claims for pay period ending **October 29, 2010** in the amount of **\$363,578.50** and estimated salary claims for next pay period in the amount of **\$500,000.00**.
- (e) Approve contribution refund payment to John Garrett from Oklahoma Municipal Retirement Fund. **(Ruby Maline)**

Motion by Cobb, second by Watson to approve the consent items as listed. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

(2) Approve/Reject up to \$20,000.00 in repair work to 121 N. Weenonah Ave. in order to move the Fire Administration offices back to said location.**(Sean Douglas)**

Motion by Myers, second by Watson to approve to \$20,000.00 in repair work to 121 N. Weenonah Ave. in order to move the Fire Administration offices back to said location. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

(3) Approve/Reject grant application to update Claremore's Multihazard Mitigation Plan to comply with State and Federal programs, and designate Fire Chief Sean Douglas as the City's authorized representative for specified grant and management thereof.
(Sean Douglas)

Motion by Watson, second by Cobb to approve grant application to update Claremore's Multihazard Mitigation Plan to comply with State and Federal programs, and designate Fire Chief Sean Douglas as the City's authorized representative for specified grant and management thereof. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

(4) Approve/ Reject changing check signers on investments at Grand Bank to include Mayor Flo Guthrie, City Treasurer Ron Kolker, and City Clerk Sarah Sharp and allowing internet access to Ruby Maline and Susan Maloy for monthly reconciliation purposes. **(Ruby Maline)**

Motion by Cobb, second by Watson to approve changing check signers on investments at Grand Bank to include Mayor Flo Guthrie, City Treasurer Ron Kolker, and City Clerk Sarah Sharp and allowing internet access to Ruby Maline and Susan Maloy for monthly reconciliation purposes. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie,

yes; Watson, yes. Motion carried.

- (5) Approve/Reject Ordinance #2010-___** rezoning the WLY 75' of Lot 4,Block 52, Claremore OT from RS-3 (Residential Single Family High Density District)to RD (Residential Duplex). **(Chris Cochran)**

Motion by Cobb, second by Watson to approve **Ordinance #2010-31** rezoning the WLY 75' of Lot 4,Block 52, Claremore OT from RS-3 (Residential Single Family High Density District)to RD (Residential Duplex). Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

- (6) Approve/Reject Ordinance # 2010-___**, providing mandatory provision of employment requesting assistance in relation to 14434 CDBG-ED 2010. **(Chris Cochran)**

Motion by Cobb, second by Watson to approve **Ordinance # 2010-32**, providing mandatory provision of employment requesting assistance in relation to 14434 CDBG-ED 2010. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

- (7) Approve/Reject Resolution # 2010-___**, requesting assistance and committing \$496,893.00 for public infrastructure financing that will benefit AXH Air-Coolers. **(Chris Cochran)**

Motion by Watson, second by Myers to approve **Resolution # 2010-16** requesting assistance and committing \$496,893.00 for public infrastructure financing that will benefit AXH Air-Coolers. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

EXECUTIVE SESSION

Approve/Reject going into executive session to discuss the following item(s):
(Matt Ballard)

- (a)** Employment, hiring, appointment, or resignation of any salaried public officer, specifically, Ward I City Councilor position and two Ward II City Councilor positions, including appointment of a Council Member to represent Ward I and two Council Members to represent Ward II, pursuant to 25 O.S. Section 307 (B)(1).
- (b)** Employment, hiring, appointment, of any salaried public officer or employee, specifically, the City Manager, including discussion related to the City Manager search and candidates for City Manager, pursuant to 25 O.S. Section 307 (B)(1).

- (c) Executive Session to discuss items (a) and (b).
- (d) Regular Session
- (e) Statement of executive session minutes
- (f) **Discussion/Possible** action concerning the Ward I City Council Member position and the two ward II City Council Member positions, and possible appointment of Ward I City Councilor and two Ward II City Councilors.
- (g) **Discussion** concerning City Manager search.

Before Executive Session items were discussed Councilman Myers asked to speak. He stated that he was recusing himself from discussing and voting on item (a) because of the way the Council vacancies came about. If we choose not to appoint tonight, we would not be required to hold a special election. My decision has nothing to do with the applicants. I think that we need to keep everything in the open and let the people of Claremore decide who fills the seat in April.

Cobb- I have some concerns with that. We have advertised this in the paper, these people have taken their time to apply.

Guthrie- I agree, we should give them the courtesy of interviewing them

Watson- Don, I respect your position, and as I read the Charter we would be required to have a Special Election. I feel we should abide by the Charter. By reading Section 2.06 C, I feel that we would violate the Charter and would need to appoint to fill the vacant Council seats.

City Attorney Matt Ballard spoke- State Statute does have a provision that if the vacancy occurs within 120 days of filing for a regular municipal election, no special election is required. The Charter does state that elections are to be held in accordance with State law.

No motion was made for Council to enter into Executive Session. Council discussed item (a) in Regular Session. All applicants for the vacant Council seats were secluded in the conference room until called upon for their interview.

Council member Don Myers recused himself and left the room.

Applicant for Ward I Terry Adams was interviewed by Council.

Motion by Cobb, second by Guthrie to appoint Terry Adams to the vacant Ward I Council position. Roll call vote: Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

Applicants for Ward II Tom Cypert, Dewayne Caldwell, and Don Purkey were interviewed by Council.

Motion by Watson, second by Guthrie to appoint Tom Cypert to the vacant Ward II , Seat I position ,4 year term. Roll call vote: Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

Motion by Watson, second by Guthrie to appoint Dewayne Caldwell to the vacant Ward II, Seat II position, 2 year term. Roll call vote: Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

Council member Don Myers returned to the Council Chambers.

Motion by Myers, second by Watson to approve going into Executive Session to discuss item (b). Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

Council entered Executive Session at 7:36 p.m.

Council came out of Executive Session at 8:00 p.m.

Motion by Cobb, second by Watson to approve returning to regular session. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

Statement of executive session minutes was read by Mayor Flo Guthrie:
While in Executive Session only the items listed were discussed. No decisions were made and no votes were cast.

Motion by Myers, second by Guthrie to appoint Ward I Council member Paula Watson as Deputy Mayor. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

ADJOURNMENT

Motion by Myers, second by Watson to adjourn. Roll call vote: Myers, yes; Williams, yes; Cobb, yes; Guthrie, yes; Watson, yes. Motion carried.

Meeting adjourned at 8:03 p.m.