

**Regular Minutes of the Claremore Cultural Development Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma December 20, 2010**

**CALL TO ORDER**

Meeting called to order by Mayor Flo Guthrie at 6:00 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Don Myers, Cory Williams, Flo Guthrie, Thomas Cypert, Dewayne Caldwell, Paula Watson

**Absent:** Buddy Robertson, Kimber Cobb, Terry Adams

**Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline, Cassie Woods, Joe Kays, Art Andrews, Chris Cochran, Ron Burrows, Joyce Medlock

Pledge of Allegiance by all.

Invocation by Pastor P.J. Stewart, St. Andrews Methodist Church

**CALL TO THE PUBLIC**

None

**ACCEPTANCE OF THE AGENDA**

Motion by Watson, second by Myers that the agenda for the regular CCDA meeting of December 20, 2010, be approved as written. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

**(a)** Minutes of the Regular Claremore Cultural Development Authority Meeting on December 06, 2010 as printed.

**(b)** All Claims as printed.

Motion by Watson, second by Myers that the CCDA approve the consent items as printed. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

**(2) Discussion and possible action** regarding an increase in the lodging tax and the collection of a per night fee on RV Park spaces, all within the City limits of Claremore. **(Daryl Golbek/ Tanya Andrews)**

Motion by Myers, second by Caldwell to allow the City Attorney to draft a Resolution of support for an increase in the lodging tax and collection of a per night fee on RV Park spaces within the City limits of Claremore to be presented to the Council at the January 3, 2011 meeting. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

#### **ADJOURNMENT**

Motion by Watson, second by Cypert to adjourn. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

Meeting adjourned at 6:18 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma December 20, 2010**

**CALL TO ORDER**

Meeting called to order by Mayor Flo Guthrie at 6:18 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Don Myers, Cory Williams, Flo Guthrie, Thomas Cypert,  
Dewayne Caldwell, Paula Watson

**Absent:** Buddy Robertson, Kimber Cobb, Terry Adams

**Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline, Cassie Woods, Joe Kays, Art Andrews, Chris Cochran, Ron Burrows, Joyce Medlock

**ACCEPTANCE OF THE AGENDA**

Motion by Watson, second by Myers that the agenda for the regular CPWA meeting of December 20, 2010, be approved as written. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

- (a)** Minutes of the Regular Claremore Public Works Authority Meeting on December 06, 2010, as printed.
- (b)** All Claims as printed.

Motion by Watson, second by Cypert to approve the consent items as listed. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

**(2) Approve/Reject** an Agreement between the City of Claremore and Grand Gateway, Economic Development Association, to administer funds provided for the 14416 CDBG 2010 by the Oklahoma Department of Commerce.  
**(Art Andrews)**

Motion by Watson, second by Caldwell to approve an Agreement between the City of Claremore and Grand Gateway, Economic Development Association, to administer funds provided for the 14416 CDBG 2010 by the Oklahoma Department of Commerce. Roll

call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

### **ADJOURNMENT**

Motion by Watson, second by Cypert to adjourn. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

Meeting adjourned at 6:22 p.m.

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma December 20, 2010**

**CALL TO ORDER**

Meeting called to order by Mayor Flo Guthrie at 6:22 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Don Myers, Cory Williams, Flo Guthrie, Thomas Cypert,  
Dewayne Caldwell, Paula Watson

**Absent:** Buddy Robertson, Kimber Cobb, Terry Adams

**Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline,  
Cassie Woods, Joe Kays, Art Andrews, Chris Cochran, Ron Burrows,  
Joyce Medlock

**ACCEPTANCE OF THE AGENDA**

Motion by Watson, second by Cypert that the agenda for the regular City Council meeting of December 20, 2010, be approved as written. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

None

**MAYOR'S REPORT & APPOINTMENTS**

**Approve/Reject** Mayor Guthrie's recommendation to appoint incoming Police Chief Stan Brown to the Emergency Medical Service Board to take the place of retiring Police Chief Mickey Perry, whose term expires March 2012 and to appoint Clem Ohman to fill the seat left vacant by the resignation of Chad Choate, whose term expires March 2014, and to re-appoint Tammy Lawson to a 3-year term which will expire March 2014.

Motion by Myers, second by Watson to approve Mayor Guthrie's recommendation to appoint incoming Police Chief Stan Brown to the Emergency Medical Service Board to take the place of retiring Police Chief Mickey Perry, whose term expires March 2012 and to appoint Clem Ohman to fill the seat left vacant by the resignation of Chad Choate, whose term expires March 2014, and to re-appoint Tammy Lawson to a 3-year term which will expire March 2014. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

## STAFF REPORTS

None

## CURRENT BUSINESS

**(1) Approve/Reject** the following consent items:

- (a) Minutes of the Regular Council Meeting on December 06, 2010, as printed.
- (b) Minutes of Special Council meeting on December 09,2010, as printed.
- (c) All claims as printed.
- (d) Actual salary claims for pay period ending **November 12, 2010** in the amount of **\$398,588.02** and estimated salary claims for next pay period in the amount of **\$500,000.00**.
- (e) Approve contribution refund payment to Nan Pope from Oklahoma Municipal Retirement Fund. **(Ruby Maline)**
- (f) Approve Electric Line Easement from Phillip D. Kizer for a ten foot wide Electric Line Easement for property located at 17740 S. 4170 Rd., described as the S. 10.00 Ft. of the N 100.00Ft. of the E. 234.00 Ft. of said N/2 of the NE/4 of the SE/4 of the SE/4, Rogers County, State of Oklahoma. **(Chris Cochran)**
- (g) Award bid for Construction of City of Claremore Bikeway Transportation Enhancement Project Phase II to Magnum Construction in the amount of \$379,091.00.

Motion by Watson, second by Myers to approve the consent items as listed. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

**(2) Approve/Reject** declaring surplus a Woods 3 point Heavy Duty five foot Rotary Mower, Model R-105-2, SN#6195-2, and allow sale with sealed bids, or with online bidding, with a minimum bid of \$750.00. **(Joe Kays)**

Motion by Watson, second by Myers to approve declaring surplus a Woods 3 point Heavy Duty five foot Rotary Mower, Model R-105-2, SN#6195-2, and allow sale with sealed bids, or with online bidding, with a minimum bid of \$750.00. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

**(3) Approve/Reject** declaring surplus a Bush Hog Seven Foot Flail Mower, Model FH-188-01, with gauge wheels, SN# 72-0084, and allow sale with sealed bids, or with online bidding, with a minimum bid of \$750.00.**(Joe Kays)**

Motion by Watson, second by Myers to approve declaring surplus a Bush Hog Seven Foot Flail Mower, Model FH-188-01, with gauge wheels, SN# 72-0084, and allow sale with sealed bids, or with online bidding, with a minimum bid of \$750.00. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion

carried.

**(4) Approve/ Reject** request to release the RFP for Tree Planting Services for the City of Claremore in conjunction with an ODAFF Grant. **(Joe Kays)**

Motion by Watson, second by Caldwell to approve request to release the RFP for Tree Planting Services for the City of Claremore in conjunction with an ODAFF Grant. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

**(5) Approve/Reject** accepting Underground Utility Easements and Affirmation For Right to Use from Restoration Church on the property described as a 20 Ft. wide easement lying in the NW ¼ of the SE ¼ of Section 33, Township 22N, Range 16 E of the I.B.& M., Rogers County, State of Oklahoma. **(Chris Cochran)**

Motion by Myers, second by Watson to accept the Underground Utility Easements and Affirmation For Right to Use from Restoration Church on the property described as a 20 Ft. wide easement lying in the NW ¼ of the SE ¼ of Section 33, Township 22N, Range 16 E of the I.B.& M., Rogers County, State of Oklahoma. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

**(6) Approve/Reject Resolution # 2010-\_\_\_\_**, Concerning bridge inspections for compliance with National Bridge Inspection Standards (NBIS) program. **(Chris Cochran)**

Motion by Watson, second by Cypert to approve **Resolution # 2010-17**, Concerning bridge inspections for compliance with National Bridge Inspection Standards (NBIS) program. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

**(7) Approve/Reject** amendment to Surveying Services Contract for the BNSF Separation Project. **(Chris Cochran)**

Motion by Watson, second by Caldwell to approve amendment to Surveying Services Contract for the BNSF Separation Project. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

#### **ADJOURNMENT**

Motion by Myers, second by Watson to adjourn. Roll call vote: Myers, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

Meeting adjourned at 6:35 p.m.

