

**Regular Minutes of the Claremore Cultural Development Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma January 03, 2011**

**CALL TO ORDER**

Meeting called to order by Mayor Flo Guthrie at 6:00 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Buddy Robertson, Cory Williams, Kimber Cobb, Flo Guthrie, Thomas Cypert, Dwayne Caldwell, Terry Adams, Paula Watson

**Absent:** None

**Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline, Cassie Woods, Chris Cochran, Danny Wilson, Stanton Harrell

Pledge of Allegiance by all.

Invocation by Pastor Ted Estes, Life Changer Church

**CALL TO THE PUBLIC**

None

**ACCEPTANCE OF THE AGENDA**

Motion by Watson, second by Cobb that the agenda for the regular CCDA meeting of January 03, 2011, be approved as written. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

- (a)** Minutes of the Regular Claremore Cultural Development Authority Meeting on December 20, 2010 as printed.
- (b)** All Claims as printed.

Motion by Watson, second by Cobb that the CCDA approve the consent items as printed. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

### **ADJOURNMENT**

Motion by Watson, second by Cobb to adjourn. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes.  
Motion carried.

Meeting adjourned at 6:03 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma January 03, 2011**

**CALL TO ORDER**

Meeting called to order by Mayor Flo Guthrie at 6:03 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Buddy Robertson, Cory Williams, Kimber Cobb, Flo Guthrie, Thomas Cypert, Dwayne Caldwell, Terry Adams, Paula Watson

**Absent:** None

**Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline, Cassie Woods, Chris Cochran, Danny Wilson, Stanton Harrell

**ACCEPTANCE OF THE AGENDA**

Motion by Watson, second by Cobb that the agenda for the regular CPWA meeting of January 03, 2011, be approved as written. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

- (a)** Minutes of Claremore Public Works Authority regular meeting on December 20, 2010, as printed.
- (b)** All claims as printed
- (c)** Awarding the Holiday Hills Sewer System Replacement to T & G Excavating in the amount of \$515,555.00. **(Chris Cochran)**
- (d)** Permission to advertise for bid to replace the Talbert Tower Booster Station. **(Chris Cochran)**

Motion by Watson, second by Cobb to approve the consent items as listed. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

**(2) Approve/Reject** Severn Trent's recommendation to replace the Rapid Mix Unit at the Claremore Water Plant. **(Daryl Golbek/ Chris Cochran)**

Motion by Watson, second by Cobb to approve Severn Trent's recommendation to replace the Rapid Mix Unit at the Claremore Water Plant. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

#### **ADJOURNMENT**

Motion by Watson, second by Cobb to adjourn. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

Meeting adjourned at 6:07 p.m.

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma January 03, 2011**

**CALL TO ORDER**

Meeting called to order by Mayor Flo Guthrie at 6:07 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Buddy Robertson, Cory Williams, Kimber Cobb, Flo Guthrie,  
Thomas Cypert, Dwayne Caldwell, Terry Adams, Paula Watson

**Absent:** None

**Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby  
Maline, Cassie Woods, Chris Cochran, Danny Wilson, Stanton  
Harrell

**ACCEPTANCE OF THE AGENDA**

Motion by Watson, second by Cobb that the agenda for the regular City Council meeting of January 03, 2011, be approved as written. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

Swearing in of new Council Members Cory Williams, Kimber Cobb, Dewayne Caldwell, Thomas Cypert, and Terry Adams by Municipal Judge Stanton Harrell

**MAYOR'S REPORT & APPOINTMENTS**

None

**STAFF REPORTS**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

- (a) Minutes of the Regular Council Meeting on December 20, 2010, as printed.
- (b) All claims as printed.
- (c) Actual salary claims for pay period ending **November 24, 2010** in the amount of **\$379,446.21** and estimated salary claims for next pay period in the amount of **\$500,000.00**.
- (d) Award bid for replacement of the metal roof on the Public Infrastructure Building located at 720 Ramm Rd. to Martin Construction in the amount of \$14,179.00. **(Danny Wilson)**

Motion by Watson, second by Cobb to approve the consent items as listed. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

- (2) **Approve/Reject** Change Order #1 to the Transystems Environmental Assessment. **(Daryl Golbek)**

Motion by Watson, second by Cobb to approve Change Order #1 to the Transystems Environmental Assessment. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

- (3)**Approve/Reject** declaring surplus traffic lights and poles that have been removed from service due to failure, traffic accident, or outdated. **(Danny Wilson)**

### **Item # 3 was pulled from the agenda**

- (4) **Approve/ Reject Ordinance #2011-\_\_\_\_\_** pertaining to finance and taxation amending Title III, Chapter 39, Sections 39.81-39.82, Claremore Code of Ordinances, by enacting an excise tax of five percent (5%) upon the gross proceeds or gross receipts derived from the rent from occupancy of hotel rooms and a tax of two dollars (\$2) per space for each night of occupancy at a recreational vehicle park; amending the definition of hotel to include recreational vehicle park; providing for effective date of July 1, 2011; providing that all other provisions of title III, Chapter 39 are not amended hereby and shall remain in full force and effect; requiring approval of this ordinance by a majority of the registered, qualified voters of the City voting at an election to be held for such purpose as provided by law; and providing for severability of the provisions of this ordinance.**(Matt Ballard)**

Motion by Watson, second by Cobb to approve **Ordinance #2011-1** pertaining to finance and taxation amending Title III, Chapter 39, Sections 39.81-39.82, Claremore Code of Ordinances, by enacting an excise tax of five percent (5%) upon the gross proceeds or gross receipts derived from the rent from occupancy of hotel rooms and a tax of two dollars (\$2) per space for each night of occupancy at a recreational vehicle park; amending the definition of hotel to include recreational vehicle park; providing for effective date of July 1, 2011; providing that all other provisions of title III, Chapter 39 are not amended hereby and shall remain in full force and effect; requiring approval of this ordinance by a majority of the registered, qualified voters of the City voting at an

election to be held for such purpose as provided by law; and providing for severability of the provisions of this ordinance. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

**(5) Approve/Reject Resolution # 2011-\_\_\_\_\_** Directing that a general election be held for certain City Council positions, Mayor, and for a proposition pertaining to finance and taxation on April 5, 2011; declaring time when polls are to be open; stating positions for which election is to be held and stating time for commencement and expiration of terms of office; stating requirement for election; stating requirements for ballot; stating qualifications for candidates; stating the question to be submitted to the voters; making certain general election laws applicable; establishing period for filing for offices; stating responsibilities of County Election Board and County Election Board Secretary; requiring publication of Resolution; and providing for absentee ballots. **(Matt Ballard)**

Motion by Watson, second by Cypert to approve **Resolution # 2011-1** Directing that a general election be held for certain City Council positions, Mayor, and for a proposition pertaining to finance and taxation on April 5, 2011; declaring time when polls are to be open; stating positions for which election is to be held and stating time for commencement and expiration of terms of office; stating requirement for election; stating requirements for ballot; stating qualifications for candidates; stating the question to be submitted to the voters; making certain general election laws applicable; establishing period for filing for offices; stating responsibilities of County Election Board and County Election Board Secretary; requiring publication of Resolution; and providing for absentee ballots. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

## EXECUTIVE SESSION

Approve/Reject going into executive session to discuss the following item(s): **(Matt Ballard)**

- (a)** Confidential communions between a public body and its attorney concerning a pending investigation, claim, or action, specifically regarding the City's auditors, Archambo & Mueggenborg and the lawsuit filed in the District Court of Rogers County, case no. CJ-2009-950, the City having been advised that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or processing in the public interest, pursuant to 25 O.S. Section 307 B. 4.
- (b)** Employment, hiring, appointment, or resignation of any salaried public officer or employee, specifically, the City Manager, including discussion related to the City Manager search and candidates for City Manager, and an employment contract for services of the City Manager, pursuant to 25 O.S. Section 307 (B)(1).
- (c)** Executive Session to discuss item (a) and (b).
- (d)** Regular Session

- (e) Statement of Executive Session minutes.
- (f) Discussion/Possible action regarding the City's auditors, Archambo & Mueggenborg and the lawsuit filed in the District Court of Rogers County, case no. CJ-2009-950.
- (g) Discussion/ Possible action regarding the vacant City Manager position and the City Manager search.

(c) Motion by Watson, second by Cobb to approve going into executive session to discuss items (a) and (b). Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

Council entered into executive session at 6:14 P.M.

Council came out of executive session at 7:44 P.M.

(d) Motion by Watson, second by Cobb to approve returning to regular session. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

(e) Statement of executive session minutes was read by Mayor Flo Guthrie: While in Executive session only the items listed were discussed. No votes were cast and no decisions were made.

(f) Motion by Watson, second by Cobb to take no action regarding the City's auditors, Archambo & Mueggenborg and the lawsuit filed in the District Court of Rogers County, case no. CJ-2009-950. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

(g) Motion by Watson, second by Cobb to offer the City Manger position to Interim City Manager Daryl Golbek, contingent upon contract negotiations. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

**(6) Approve/ Reject** any resignations submitted since the last Council meeting.

Motion by Watson, second by Cobb to approve the resignation of Ward III Councilman Don Myers. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

#### **ADJOURNMENT**

Motion by Watson, second by Cobb to adjourn. Roll call vote: Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

Meeting adjourned at 7:48 P.M.